

University of Waterloo
SENATE
Minutes of the Monday, September 20, 2004 Meeting

Present: David Johnston (Chair), Lois Claxton (Secretary), Tanveer Ali, Jean Andrey, Emma Bardon, Ranjana Bird, Kieran Bonner, Graham Brown, Nadir Budhwani, Christopher Burris, Amit Chakma, John Crossley, Hsiao D'Ailly, George Dixon, Marlene Epp, Alan George, James Gollnick, Jill Tomasson Goodwin, Paul Guild, Simon Guthrie, Mark Haslett, Conrad Hewitt, Michael Higgins, Keith Hipel, Dennis Huber, Katherine Johnston, Bob Kerton, George Labahn, Ken Lavigne, Robert Le Roy, Paul Lehmann, Wing-Ki Liu, Harriet Lyons, Robert Mann, Liam McHugh-Russell, Bruce Mitchell, Joseph Novak, Albert O'Connor, Henry Paetkau, Bill Power, Manoj Sachdev, Paul Schellenberg, Gerry Schneider, Adel Sedra, Thomas Seebohm, James Skidmore, Craig Sloss, Ralph Smith, Donna Strickland, Giuseppe Tenti, Paul Wesson, Ian Williams, Becky Wroe, Frank Zorzitto

Gail Cuthbert Brandt, Tom Carey, Gabriel Niccoli, Catharine Scott, Laura Talbot-Allan, Bud Walker

Absent: Rebecca Baxter*, Steve Brown, Antero Da Silva*, Ray Digby*, Christian Dufournaud, Roydon Fraser, Mariela Gutiérrez*, Bob Harding*, Janice Husted*, Amy Jack*, Ed Jernigan*, Mike Lazaridis*, Ellsworth LeDrew*, David Matthews, Ray McLenaghan*, Heather Murray, Arokia Nathan, Steve Prentice, Mike Sharratt*, Tony Vannelli, Ed Vrscay, Ross Willard*

*regrets

OPEN SESSION

Consent Agenda

Senate heard an omnibus motion to approve or receive for information by consent items 1-4 [below].

1. APPROVAL OF MINUTES

The minutes of the June 21, 2004 meeting were approved as distributed.

2. REPORT OF THE CHAIR

Recognition & Commendation. Senate received this report for information.

Tenure & Promotion of Faculty Members. Senate received this report for information.

3. REPORTS FROM THE FACULTIES, CONRAD GREBEL UNIVERSITY COLLEGE, RENISON COLLEGE & ST. JEROME'S UNIVERSITY

Senate received these reports for information.

4. OTHER BUSINESS

Appointment to the Graduate & Research Council. Senate approved the appointment of Vera Golini (St. Jerome's University), replacing Judith Miller, as the faculty representative from the Federated University & Affiliated Colleges, term to April 30, 2005.

Lavigne and Seebohm. Carried.

Regular Agenda

5. PRESENTATION ON MENTORING & SUPPORT INITIATIVES AT UW

The Associate Provost, Academic & Student Affairs and the Associate Vice-President, Academic briefly

reviewed their report [A43-A44]. It was noted that the Library has an ongoing initiative where faculty [staff and students] can make an appointment with the liaison librarian for their department to “learn what services and resources meet their research and teaching needs.” Advice was sought on issues that would usefully inform a “leadership/management” workshop for potential chairs/associate chairs as well as other targeted audiences.

In response to questions, Senators heard: various programs/venues provide mentorship opportunities for staff, including “Leadership for Results” (offered by Staff Training & Development), as well as one-on-one mentorship/guidance by Human Resources, Conflict Management & Human Rights, etc.; suggestions for consolidating access to “basic types of information” useful to new faculty should be addressed to Hannigan who is responsible for WatPort, UW’s service/program focussed on facilitating transition of new faculty to UW.

6. BUSINESS ARISING FROM THE MINUTES

Sixth Decade Planning. The Provost indicated that the process would be somewhat delayed and the time line adjusted. These matters along with an outline of how academic and academic support departments will be asked to draft plans that will feed into the university-wide plan will be reflected in a memo to be distributed next week. The tentative deadline for submission of these documents is April 30, 2005. The draft academic plans will be reviewed by external advisory panels appointed by the Dean of the Faculty in consultation with the Provost.

7. REPORT OF THE CHAIR

Environmental Scan

- **Congratulations.** The Chair recognized and congratulated Graham Brown on his reappointment as Principal of St. Paul’s United College for a further five-year term.
- **Honorary Degrees at Fall Convocation [Oct. 23] and at the Special UW Convocation at the Perimeter Institute for Theoretical Physics [Oct. 2].** Two press releases were made available at the meeting.
- **Paul Tuerr Donation.** Waterloo held a celebration dinner on September 15 to recognize a \$500,000 donation by local developer Paul Tuerr to the Waterloo Centre for German Studies, which since its founding in May has become one of the three major German-Canadian or German-American research and teaching centres in North America.
- **Downtown Kitchener Health Sciences Campus/Satellite School of Pharmacy.** The Chair hosted a dinner on September 16 to honour those people who worked on this collaborative project and to mark the accomplishments made toward its establishment. The special guests were Jake Thiessen, Associate Dean of the Leslie Dan Faculty of Pharmacy at Toronto and his wife. As the interim Director of the new School of Pharmacy, Thiessen will help set curriculum and other program details.
- **Ontario University Chancellors’ Statement.** On August 9, Ontario University Chancellors, led by Avie Bennett, Chancellor of York University, released a statement on “the importance of higher education and the value of the liberal arts.” This is the second time they have chosen a public forum of this kind and it is to be encouraged.
- **Federal-Provincial.** The Chair spoke briefly about the province’s challenges (e.g., reducing waiting times for medical procedures) and expectations resulting from the recent federal government’s agreement to provide additional health-care funding.
- **Provincial Picture.** The Chair provided a PowerPoint presentation [available at:

<http://www.adm.uwaterloo.ca/infosec/environmentalscan.pdf>] on the Rae Review, COU, OSOTF, graduate student funding and R&T Park developments. It was noted that the dates for the roundtable dialogue with PSE stakeholders (October 29) and the town hall meeting (November 25) are not yet confirmed but the venue for these gatherings will be UW. Although COU suggests there is no need for a post-secondary advisory body in Ontario, the Chair expressed his position that, over time, such a body would contribute to a stronger post-secondary system, particularly in policy analysis and devising more appropriate accessibility, quality and accountability measures.

- **First-Year Undergraduate Enrolment.** Following up on his February 23 Senate presentation, the Registrar provided information [PowerPoint presentation available at: <http://www.adm.uwaterloo.ca/infosec/undergraduateenrolment.pdf>] on application activity, admission highlights, year one registration and scholarship and bursary offers. Regarding his registration summary, he emphasized that the target of 5,567 includes new first-year students as well as 246 returning students. The 919 registrations in Mathematics do not include 196 students enrolled in ELAS. He concluded that if these enrolment targets continue at present levels, UW must continue innovative program design/introduction to enhance its reputation and attract the best of the best, reduce its dependence on OSS students and diversify its source of high-quality applicants.

Other matters raised in discussion included: substantial (manual) efforts are expended in attracting greater numbers of non-OSS students and given their increasing numbers, a suggestion that a breakdown of these students would be useful. Post double cohort, the Ontario university system has excess capacity (system-wide there has been a 26 percent decrease in OSS confirmations; by comparison, UW has experienced a decrease of 16.9 percent, second to Queen's at 13.8 percent). Waterloo's first-year intake is down by 450 to 500, which means a revenue loss (manageable and within budget parameters for the current year) of between \$4.5 to \$5 million. It was suggested that Senators would be interested in knowing the effect of increased scholarship funding (initiated this past year by an infusion from the operating budget) on confirmations.

- **Orientation Week.** The Associate Provost, Human Resources & Student Services reported on the success of this year's orientation program: 4,000 new students took part; 1,000 volunteer leaders from among upper-year students provided support; and there was very little trouble with alcohol, and the few incidents requiring first aid/hospital trips were all the result of sports injuries and not serious.

8. **REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST**

Downtown Kitchener Health Sciences Campus/School of Pharmacy. The Ontario government has given UW the go-ahead to submit a formal application to MTCU for approval of the satellite School of Pharmacy. The land transfer agreement with Kitchener is now being prepared.

The Dean of Science commented on the appointment of Jake Thiessen who, as interim Director, will serve for a period of at least one year while UW makes plans for the School targeted to open in 2006 or 2007 on the Health Sciences Campus. Over the coming months, faculty members in Science will be working out the pharmacy curriculum (with involvement from U of T); setting a time line, including a schedule for faculty recruitment and hiring; and starting to plan the building for the site at the corner of King and Victoria Streets.

Provost's Task Force on Undergraduate Student Financial Support. The report of the Task Force will be tabled at the October meeting of Senate.

9. **REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH**

Ontario's Investment in University Research. The Vice-President provided an update [PowerPoint slides available at: <http://www.adm.uwaterloo.ca/infosec/research1.pdf>] to his report [A45-A47].

The Vice-President, University Research will be invited to report further on progress.

10. REPORTS FROM SENATE COUNCILS

Graduate & Research Council. Having heard that the Research Excellence Awards Review Committee felt strongly that before these awards [item 4] are terminated the matter should be revisited one more time, Senate received this report for information.

The Dean of Graduate Studies briefly commented on the “substantial” increase in international student registrations and estimated an overall increase of approximately three percent in enrolment by the November count date. Further, on the challenges of providing matching funds for OGS and OGSST awards and GIAs to recipients of Tri-Council Scholarships.

Undergraduate Council

- **Italian Studies (Three-Year General, Minor and Option) (St. Jerome’s University).** Senate heard a motion to approve these new academic plans.

Bonner and Higgins. Carried.

- **International Exchanges: Transfer Credit/Residency Requirements (Arts).** Senate heard a motion to approve the proposed modifications/additions to the Arts Faculty residency and transfer credit requirements to remove constraints for students enrolled in international exchanges.

Kerton and Lyons. Carried.

The remaining item in the report was received for information.

11. OTHER BUSINESS

Parking. The President of the Federation of Students expressed concerns about complications as a result of the new parking system introduced in September. The President indicated these matters were under discussion with a view to resolution.

OSAP Application Process. Kudos to the Registrar for streamlining the process and a suggestion that even greater efficiencies might be achieved if graduate students were assigned a separate time slot.

CONFIDENTIAL SESSION

12. APPROVAL OF MINUTES

The minutes of the June 21, 2004 meeting were approved as distributed.

George and Lavigne. Carried.