

*University of Waterloo
SENATE*

Minutes of the Monday, March 28, 2005 Meeting

Present: David Johnston (Chair), Lois Claxton (Secretary), Tanveer Ali, Jean Andrey, Emma Bardon, Ranjana Bird, Kieran Bonner, Graham Brown, Steve Brown, Nadir Budhwani, Amit Chakma, Antero Da Silva, George Dixon, Marlene Epp, Alan George, Jill Tomasson Goodwin, Paul Guild, Simon Guthrie, Mark Haslett, Conrad Hewitt, Michael Higgins, Keith Hipel, Dennis Huber, Amy Jack, Ed Jernigan, Katherine Johnston, Bob Kerton, George Labahn, Ken Lavigne, Robert Le Roy, Ellsworth LeDrew, Wing-Ki Liu, Harriet Lyons, Robert Mann, Liam McHugh-Russell, Bruce Mitchell, Arokia Nathan, Joseph Novak, Albert O'Connor, Henry Paetkau, Tracy Peressini, Bill Power, Steve Prentice, Manoj Sachdev, Paul Schellenberg, Gerry Schneider, Adel Sedra, Thomas Seebohm, Mike Sharratt, Craig Sloss, Ralph Smith, Donna Strickland, Ross Willard, Ian Williams, Becky Wroe, Frank Zorzitto

Dan Andreae, Carey Bissonnette, Gail Cuthbert Brandt, Tom Carey, Alex Doukas, Andrew Hunt, Lyndon Jones, Catharine Scott, Laura Talbot-Allan, Jake Thiessen, Gerry Thompson, Bob Truman, Bud Walker

Absent: Rebecca Baxter*, Christopher Burris, John Crossley, Ray Digby*, Roydon Fraser, James Gollnick*, Mariela Gutiérrez*, Bob Harding*, Janice Husted*, Mike Lazaridis*, Paul Lehmann*, David Matthews, Heather Murray, James Skidmore*, Giuseppe Tenti, Tony Vannelli, Ed Vrscay, Paul Wesson

*regrets

OPEN SESSION

Consent Agenda

Senate heard an omnibus motion to approve or receive for information by consent items 1-3 [below].

1. APPROVAL OF MINUTES

The minutes of the February 28, 2005 meeting were approved as distributed.

2. REPORT OF THE CHAIR

Recognition and Commendation. Senate received this report for information.

3. REPORTS FROM THE FACULTIES

Senate received these reports for information.

Regular Agenda

4. REPORTS FROM COMMITTEES / COUNCILS (A)

Award for Distinguished Teaching by a Registered Student Committee [report available at the meeting]. The Dean of Graduate Studies announced this year's recipients: Michael Cinelli (Kinesiology) and Patricia Fitzpatrick (Geography), and encouraged Senators to be forthcoming with future nominations.

Distinguished Teacher Award Committee [report available at the meeting]. The Associate Vice-President, Academic provided background to the award and the selection process and introduced this

year's recipients: Dan Andreae (Social Work, Renison College – non-regular award), Carey Bissonnette (Chemistry), Andrew Hunt (History) and Lyndon Jones (Optometry).

Congratulations were offered to the recipients on behalf of Senate.

5. **BUSINESS ARISING FROM THE MINUTES**

Admissions [<http://www.adm.uwaterloo.ca/infosec/admissions.mar05.pdf>]. The Registrar provided an update on: non-OSS activity: up .7 percent overall, with Engineering showing strong performance; Ontario: first choice down 2.4 percent system-wide but up .7 percent at UW. He noted that, to date, ~5000 admission offers had been made (up ~1000 from last year) and commented on the scholarships already offered.

Updates to follow at April and May meetings of Senate.

6. **REPORT OF THE CHAIR**

Environmental Scan [<http://www.adm.uwaterloo.ca/infosec/scan.mar05.pdf>]. The President commented on:

- **Graduate Student Conference:** this year, "Sharing Discovery" to be held April 4-7.
- **Tri-council Scholarship Winners:** he is personally writing to recipients to encourage them to do graduate work at UW.
- **Rae Review:** refreshing Senate on the key points / recommendations of the report, he commented on COU's advocacy plan (Vice-President, University Relations coordinating UW's response) and the op-ed pieces by the Presidents of UW, WLU and Guelph, to be published presently. The President also exhorted Senators to participate in showing support for the Rae recommendations by writing to the Premier, Minister of Finance and local MPPs (soft copy of the sample letter along with coordinates to be distributed to Senators).
- **COU's Eight Principles of Graduate Enrolment Growth:** in particular, recommending doubling of numbers within the next decade to, at least in part, address the professorial retirements that will occur in that period.
- **AUCC Data on Government Funding:** showing comparisons of public colleges / universities including: US funding per student is 25 percent higher in real terms over 1980, while in Canada there has been a 20 percent decline; annual tuition fees which were at the same level in 1980 are now averaging \$7,000 in the US and \$4,000 in Canada; combined revenue from government funding and tuition fees is \$8,000 higher in the US than in Canada; since 1987, faculty and student growth in the US have proceeded at the same rate, while in Canada student growth has increased by 50 percent and faculty by seven.

7. **REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST**

The Vice-President did not report.

8. **REPORT OF THE VICE-PRESIDENT, UNIVERSITY RELATIONS**

The Vice-President did not report.

9. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH

With respect to the NSERC Discovery Grants, the Vice-President advised that: UW's awards are up by 10 percent [national figures have not yet been released]; of the 577 submission made, 506 were approved (Mathematics having achieved a success rate of 100 percent); the importance of these grants cannot be overemphasized, given their multiplier effect (e.g., drive CRCs, generate overhead, determine NSERC undergraduate scholarships).

10. REPORTS FROM COMMITTEES / COUNCILS (B)

Finance Committee [<http://www.adm.uwaterloo.ca/infosec/budget.mar05.pdf>]. The Provost reviewed the proposed budget, noting the revenue and expenditure figures were all projections: in particular, that net revenue growth is up by \$19.8 million and expenditure increases by \$21.9 million – the overage to be addressed by an expenditure reduction of one percent (\$1.9 million) and acceptance of a structural deficit of \$1.3 million (covered in 2005-06 by one-time money). Causes for the budget shortfall include government grants absent inflation adjustments, ongoing unfunded BIUs and tuition fee freeze (foregone tuition revenue because of government freeze totals \$17 million). Strategic investments (\$6.2 million vs \$13 million last year) contained in the budget include funding for undergraduate enrolment expansion, undergraduate scholarships, international tuition sharing, international doctoral student awards, academic support areas and Faculty Development / Alumni Officers. The proposed budget will not be implemented before the provincial budget is announced (now expected the end of April / beginning of May) and will be revisited if circumstances warrant.

In discussion, Senators heard: increases to the Co-op Fee reflect increases in the cost of running the operation; prior to presentation of the budget in Senate, it has been custom for the Associate Provost to meet to discuss with students – assumed unnecessary this year because of tuition freeze but that notwithstanding, to occur tomorrow and annually going forward; increases in the Student Services Fee reflect real costs allocated on a slip-year basis; the increase in undergraduate tuition income results from volume flow-through (double cohort) and addition of new programs (e.g., mechatronics).

Senate heard a motion to recommend that the Board of Governors approve the 2005-06 Operating Budget.

Chakma and Schneider. Carried.

Undergraduate Council. Senate heard a motion to approve the new Honours Bachelor of Science in Pharmacy program.

Dixon and Lavigne.

The Dean spoke to the genesis of the plan (based on the UT curriculum to ensure accreditation) and adoption of UT admissions (to ensure like standards / guarantee quality) and noted that joint admissions with UT would probably continue for several years. The founding Director remarked that the new School will help meet both applicant demand and growing societal demand for pharmacists. Further, in response to questions: course options occur only in the fourth year when one course can be taken “outside Pharmacy”; if it appears certain the Pharmacy building will be available by Fall 2007 (needed for second-year class), a small class may be admitted in September 2006; a UW co-op program may be moulded from the experiential program at Toronto.

The motion carried.

Senate heard a motion to approve the 2006 Undergraduate Admission Requirements as detailed in

Attachment B.

Lavigne and Sedra. Carried.

With respect to the English language requirements for applicants whose first language is other than English, Senate heard a motion to approve for purpose of exemption, that the number of years of full-time academic education in an English language school system be reduced from five years to four.

Lavigne and Chakma. Carried.

Senate heard a motion to approve the new Bachelor of Arts, Peace & Conflict Studies plans as detailed in the report.

Paetkau and Epp. Carried.

The remaining items in the reports were received for information.

11. OTHER BUSINESS

Proposed Amendments to Policy 76, "Faculty Appointments." The Provost drew Senators' attention specifically to item V.D., "Exceptional Candidates," p. A48, which he read into the record, and noted that while such appointments bypass the requirement to have a competition, DACA, the Dean and the Provost must first agree; further, such provision allows UW to be both proactive and opportunistic with hiring; the Provost's annual report to Senate on such appointments ensures accountability.

As to item VI, "Procedures for Special Appointments," Senate heard that following from the "Welcoming Female Faculty" report, administration, with FAUW concurrence, had experimented with guidelines which were found to work and are therefore now recommended as policy.

Senate heard a motion to recommend that the Board of Governors approve the proposed amendments to Policy 76, "Faculty Appointments."

Chakma and Sedra.

In discussion, Senate heard with respect to Special Appointments: UARC would be bypassed (current policy provides for a Dean to bypass but requires a letter to the UARC Chair); such appointments must fit into the complement numbers but there is some flexibility; where more than one department is involved, the appointment process could be slowed down and there may be need to expedite administrative procedures.

The motion carried.

[**Note:** subsequent to the meeting, the following correction was made: from "special attention to gender balance" to "special attention to equity" (last sentence, item V.D.), with the corrected version submitted to the Board.]

Before going into confidential session, the Associate Vice-President, Strategic Initiatives was invited to remain for part of item 12., Report of the Honorary Degrees Committee.

Senate convened in confidential session.