

University of Waterloo

SENATE

Minutes of the Monday, September 19, 2005 Meeting

Present: David Johnston (Chair), Lois Claxton (Secretary), Tanveer Ali, John Andersen, Jean Andrey, Matthew Austin, Rebecca Baxter, Claire Bazley, Stephen Birkett, Kieran Bonner, Steve Brown, Brian Capstick, Amit Chakma, Tom Coleman, George Dixon, Sherry Dupuis, Adam Felix, Jonathan Fishbein, Peter Forsyth, James Gollnick, Paul Guild, Simon Guthrie, Mary Hardy, Mark Haslett, Jeff Henry, Michael Higgins, Keith Hipel, Dennis Huber, Janice Husted, Ed Jernigan, Bob Kerton, Scott Kline, George Labahn, Ken Lavigne, Robert Le Roy, Ellsworth LeDrew, Paul Lehmann, Wing-Ki Liu, Harriet Lyons, Michael Makahnouk, Robert Mann, Roger Mannell, Christine McWebb, Bruce Mitchell, Henry Paetkau, Bill Power, Steve Prentice, Catherine Rosenberg, Manoj Sachdev, Paul Schellenberg, Gerry Schneider, Adel Sedra, James Skidmore, Craig Sloss, Ralph Smith, Myroslaw Tataryn, Scott Taylor, Geoff Wall, Ross Willard, Johnny Wong, Frank Zorzitto

Gail Cuthbert Brandt, Peggy Jarvie, Catharine Scott, Bob Truman, Bud Walker

Absent: Ranjana Bird*, Graham Brown*, John Crossley*, Antero Da Silva, Caustan De Riggs, Marlene Epp*, Pierre Fillion, Roydon Fraser, Mariela Gutiérrez*, Tim Kenyon, Paul Koenderman*, Mike Lazaridis*, Atefeh Mashatan, Tracy Peressini, Douglas Stebila*, Michael Stone, Donna Strickland

*regrets

The President welcomed and introduced the following individuals to their first meeting of Senate in their new roles: Roger Mannell (Dean of Applied Health Sciences), Tom Coleman (Dean of Mathematics) and Peggy Jarvie (Executive Director of Co-operative Education & Career Services). Also Brian Capstick attending his first meeting of Senate as an alumni representative.

OPEN SESSION

Consent Agenda

Senate heard an omnibus motion to approve or receive for information by consent items 1-4 [below].

Zorzitto and Lavigne.

1. APPROVAL OF MINUTES

The June 20, 2005 minutes were approved as distributed.

2. REPORT OF THE CHAIR

Recognition and Commendation. Senate received this report for information.

3. REPORTS FROM THE FACULTIES, CONRAD GREBEL UNIVERSITY COLLEGE AND RENISON COLLEGE

Senate received these reports for information.

4. OTHER BUSINESS

Committee Appointments [revised report at Senators' places]. Senate approved the following appointments: Long Range Planning Committee – Brian Capstick (BMath '90) as the alumni representative (term to April 30, 2006); University Committee on Student Appeals – Rida Rehmani

(Arts & Business) to replace Joshua Crosby as an undergraduate student representative (term to August 31, 2006), and Henry Wolkowicz (Combinatorics & Optimization) to replace Robert Andre as the Mathematics faculty representative and Graham Strong (Optometry) to replace Wing-Ki Liu as the Science faculty representative (terms to August 31, 2007).

Executive Committee Report. Senate received this report for information.

Living-Learning Project Report. Understanding that it would be presented at the October 17 meeting, Senate received this report for information.

New Degree Hoods [sample hoods on view in the meeting room]. Senate approved the new degree hoods for the Bachelor of Software Engineering (BES) and Bachelor of Architectural Studies (BAS).

The motion carried.

Regular Agenda

5. PRESENTATIONS

CECS Review Report [PowerPoint slides: <http://www.adm.uwaterloo.ca/infosec/coop.sept19.pdf>]. The Associate Provost, Academic & Student Affairs spoke to the report [available from the Secretariat website: <http://www.adm.uwaterloo.ca/infosec/>] noting, in particular, the review's purpose, process, positive findings and future expectations. He focused his remarks on six areas needing action and the recommendations identified as high priority noting that recommendations pertain variously to UW, the Faculties, CECS and "others." Generous kudos to the Associate Provost and the Committee followed.

In discussion, Senators heard: the role of the Coordinators will be reviewed as will how Co-op can work effectively with Development, Research and other departments in pursuing its objectives; the value of other activities (besides/in place of the work term report) in integrating learning/working and the movement of UW toward these alternatives (e.g., PDEng) and the need to determine the most effective deployment of resources in supporting these alternatives; the breadth of experiential learning which occurs at the graduate level but that does not fit within the parameters of co-op education; that concurrent with the establishment of the Co-operative Education Council (CAC) will be a recasting of WAC to fulfil a new, different and complementary role.

In closing, Mitchell noted that action has already started on a number of recommendations and offered to attend meetings of Faculty Councils to comment on the report.

Performance Indicators Report [slides: <http://www.adm.uwaterloo.ca/infosec/indicators.sept19.pdf>]. The Dean of Engineering, who serves as Chair of the Task Force on Performance Indicators, offered that the indicators serve to demonstrate accountability and as a strategic management tool. Noting that some indicators UW has chosen are also used by other institutions and will therefore provide a basis of comparison and his intent to report annually to the Board and Senate, he then reviewed selected indicators from the priority areas identified.

In response to a question concerning "OSAP participation" [1.7], Senators heard: that it was not UW's intent to relax attention to financial aid for students by "link[ing] income and savings from co-op employment more directly to the financial aid picture" but rather this statement reflects UW's unique position because of students' co-op earnings and that UW remains committed to meeting

students' unmet needs as approved by the Board of Governors; that performance indicators should also reflect unfunded graduate students.

6. BUSINESS ARISING FROM THE MINUTES

Reading Week. In February 2007, Mathematics will institute a five-day reading week; Engineering is still considering and encouraged by the Registrar's recent proposal which contemplates a five-day (including weekends) study break before both fall and winter exams as well as a five-day winter break.

Tuition Framework [see item 7]

7. REPORT OF THE CHAIR

Honorands at Fall Convocation. The President announced the following recipients: James Downey (LLD and President Emeritus), Sheila Fraser (LLD), Peter Harder (LLD), Robert Harding (LLD), Josef Kates (DMath), Dianne O'Leary (DMath), Ronald Ming Cho So (DEng), Rudy Wiebe (DLitt).

Environmental Scan [PowerPoint slides: <http://www.adm.uwaterloo.ca/infosec/registrar.sept19.pdf> and <http://www.adm.uwaterloo.ca/infosec/fallupdate.sept19.pdf>; *National Learning and Innovation Act* material at Senators' places; copies of "A survey of higher education, September 10th 2005" (*The Economist*) made available at the meeting]. The Registrar spoke to undergraduate first-year admissions (91% of target met, excluding Mathematics ELAS students), the number of President's scholars (1194) and the composition of their awards, and the entrance bursaries awarded (785) and the expense (\$2,689,000). He provided an update on the financial aid guarantee (administration of guarantee operationalized, with automatic assessment of bursary to meet UW unmet need to occur during the fall term) and gave the total cost of scholarships/grants (\$10,196,200, leaving a surplus of \$40,800 from the set-aside budget).

The President gave a federal overview focusing on the *National Learning and Innovation Act*, the *Lobbyist Registration Act* (UW now registered) and AUCC priorities including its pre-election strategy and copyright issues. With respect to the provincial overview, he noted ongoing tuition framework discussions (post Rae) and the creation of a Ministry of Research and Innovation with the Premier as its Minister. He commented on his planned trip in November and the opportunity it will provide for conversations with McGuinty while strengthening ties with institutions in China and Hong Kong.

In closing, the President advised he had been asked to serve on a review panel of Valorisation-Recherche Quebec, an organization which encourages inter-institutional co-operation in research and acceleration of its benefits for Quebec society. He noted his intent to pass on best lessons learned from the exercise to Premier McGuinty.

8. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

Sixth-Decade Planning Update [slides: <http://www.adm.uwaterloo.ca/infosec/sixthdecade.sept19.pdf>]. The Provost commented on the process by which departmental planning processes informed Faculty planning documents and Faculty documents serve to inform the DC/EC planning document. The DC/EC document, and possibly Faculty documents, will be forwarded to the Long Range Planning Committee for discussion, which discussion may occur concurrently with discussions at Senate. He commented briefly on the Board of Governors-approved planning framework and the themes, goals and bench marking issues of the exercise.

Health Sciences Campus. The Provost reported that both academic and capital planning for the School of Pharmacy were well underway, with ground expected to be broken in early 2006. Space in Victoria School in Kitchener has been leased from the City with the intent to create an inter-professional practice clinic: a family physicians group has already opened its practice, a School of Optometry clinic will also locate there, as will the International Graduate Program (Pharmacists) run by the University of Toronto. These initiatives provide a good start for what UW hopes to expand into a larger clinical operation. To that end, discussions are ongoing with the Ministry of Health and Long-Term Care with respect to the Institute for Aging and, in conjunction with neighbouring universities with medical schools, possibilities for expanding clinical placements for medical students and doctors. In sum, consultations, some of them confidential where UW is not currently at liberty to disclose, are going on with a number of institutions/organizations with respect to health sciences.

9. **REPORT OF THE UNDERGRADUATE COUNCIL**

Degree Requirements. Senate heard a motion to approve that the English Language Proficiency Requirement for the Faculty of Mathematics be modified as indicated in the report.

Coleman and Birkett. Carried.

New Plans. Senate heard a motion to approve the following new plans: Honours Legal Studies, Arts & Business, Regular and Co-op; Joint Honours Legal Studies/Sociology, Criminology Specialization; Joint Honours Sociology/Legal Studies, Criminology Specialization.

Guild and Bonner. Carried.

Plan Change. Senate heard a motion to approve that the Mathematics/Chartered Accountancy plan be modified as outlined in Attachment #1.

Coleman and Birkett.

Following considerable discussion where the possibility of deferring the decision was considered, Senate heard: assurances that students were eligible for funding and there was no expectation that the anticipated support would have undue draw on available funds; the major reason for this recommendation clarified: insufficient capacity to teach these Mathematics students in the current BAFM program and the impossibility of justifying to BAFM students why they are paying higher fees for the very courses taken by the Mathematics students.

The motion carried.

The remaining item was received for information.

10. **OTHER BUSINESS**

Award of Excellence in Graduate Supervision. The recipients of the Award of Excellence in Graduate Supervision were announced: Richard Hughson (Kinesiology), Arokia Nathan (Electrical & Computer Engineering), Frank Tompa (Computer Science) and Mark Zanna (Psychology).

Senate convened in confidential session.