

University of Waterloo
SENATE
Minutes of the Monday, January 18, 2010 Meeting

Present: David Johnston (chair), Lois Claxton (secretary), Muhammad Ali Akbar, Aswin Alexander, Samuel Andrey, Jonathan Aycan, Allan Babor, Jane Buyers, Kevin Cai, Glenn Cartwright, Jeff Casello, Sujeet Chaudhuri, Ken Coates, Tara Collington, Tristanne Connolly, Carol Cressman, Diana Denton, George Dixon, Brent Doberstein, Tom Duever, John Flanagan, Shannon Freeman, Peter Frick, Feridun Hamdullahpur, Mark Haslett, Geoffrey Hayes, Keith Hipel, Sue Horton, Dennis Huber, Kevin Lamb, Brendon Larson, Ken Lavigne, John Lawrence, John Lewis, Michael Makahnouk, Roger Mannell, Paul McDonald, Terry McMahon, Brian McNamara, Bruce Mitchell, Stephen Murphy, John North, Wayne Oldford, Henry Paetkau, David Perrin, Metin Renksizbulut, Deep Saini, Adel Sedra, Jay Shah, Dave Smith, Peter van Beek, Robert-Jan van Pelt, Richard Wells, Andrew Williams

Meg Beckel, Peggy Jarvie, Mary Jane Jennings, Ellsworth LeDrew, Geoff McBoyle, Janet Passmore, Bob Truman, Bud Walker

Absent: Mohamed Abd-El-Razik*, Carol Acton*, Sheila Ager*, David Barton, Dan Brown, Graham Brown, Tom Coleman, Shannon Dea*, Peter Douglas*, Fraser Easton*, George Freeman*, Bob Harding*, John Honek*, Ajnu Jacob, Beth Jewkes*, Bob Kapur*, Reemah Khalid*, Whitney Lackenbauer, Kate Larson, Heather Mair*, Elizabeth Meiering, Jim Pankratz*, Rashid Rehan, Manoj Sachdev, Alan Shonfield*, Dermot Sweeny, Prem Watsa*, Beth Weckman, Susan Wismer*, Michael Worswick, Frank Zorzitto

*regrets

OPEN SESSION

Consent Agenda

Senate heard an omnibus motion to approve or receive for information by consent items 1-5 below.

1. APPROVAL OF MINUTES

The minutes of the November 16, 2009 meeting were approved as distributed.

2. REPORT OF THE CHAIR

Recognition and Commendation. Senate received this report for information.

3. REPORTS FROM THE FACULTIES

Senate received these reports for information.

4. REPORT FROM THE EXECUTIVE COMMITTEE

Senate received this report for information.

5. OTHER BUSINESS

Appointments / Reappointments [revised report at senators' places]. Senate approved the recommended appointments / reappointments, as follows:

- **Amit and Meena Chakma Awards for Exceptional Teaching by a Student Committee:** Jonathan Menon and Matthew Waller as undergraduate student representatives, terms to December 31, 2010.
- **Distinguished Teacher Award Committee:** Jonathan Menon, Matthew Waller and Ajnu Jacob as undergraduate student representatives, terms to December 31, 2010.
- **Undergraduate Council:** Nikki Best, replacing Kaila Orr, as arts undergraduate student representative and Sasha Avreline, replacing David Liu, as engineering undergraduate student representative, terms to April 30, 2010; Alexander Hogeveen Rutter, replacing Sasha Avreline, as engineering undergraduate student representative, term May 1, 2010 to August 31, 2010.

- **Board of Governors:** Mike Makahnouk, replacing Matthew Schumacher, as graduate student senator representative, term to April 30, 2010.

Conferral of Degrees. Senate received this report for information.

Smith and Babor. Carried.

Regular Agenda

6. REPORTS

University Appointments Review Committee. The chair of UARC referred senators to the committee's report and noted: 58 files were reviewed compared to 90 last year, the result of the hiring pause; in response to increasing "special circumstance" requests, a meeting with the provost and the Faculty Relations Committee confirmed the role of UARC to "protect the process" and to insist on files meeting the stated requirements; membership of UARC is to include two members from each of the larger faculties; presently, UARC expects to conduct all business electronically; hiring trends back to 1995 are now available.

University Librarian [one-pager at senators' places; www.secretariat.uwaterloo.ca/20100118ul.pdf]. The university librarian spoke to his PowerPoint presentation, focusing on the Library's sixth decade plan, the transformation from print to e-journals, the emerging eBooks environment, use of the Library, and the importance of partnerships and collaboration. In response to questions, senators heard: the initiatives taken by international, national and local institutions to preserve "hard copy" last copies and to preserve and provide access to electronic materials; de-selection of hard copy materials in both Dana Porter and Davis Centre has enabled repurposing of space with more of same possible; the desirability of the Library's acquiring, in both hard copy and digital, a copy of faculty and staff publications.

7. BUSINESS ARISING FROM THE MINUTES

Guidelines for Determining Academic Calendar Dates / 2010-11 Academic Calendar Dates.

Having heard from the provost that, following consultation with student senators and given that orientation is currently under review, the recommendation is to retain the status quo for 2010. During meeting with student senators there was agreement "to review the entire orientation structure through the orientation review committee and link the duration into the review." Senate heard a motion to approve the set of dates for 2010-11 as presented using Option 2 for Fall 2010.

Hamdullahpur and Lavigne. Carried.

8. PRESENTATIONS

Graduate Studies [www.secretariat.uwaterloo.ca/20100118gs.pdf]. The associate provost, graduate studies noted that her presentation was organized around 6th decade priorities and then spoke specifically to the following: graduate studies programs implemented in 2009 (three) and proposed (Senate approved and submitted to OCGS) for 2010 (eight); full-time doctoral admissions (07-09) where growth trend, at the faculty level, is unclear; full-time master's admissions (07-09) where growth is largely in international students; part-time master's admissions (07-09) where growth is largely domestic and in Public Health and Management of Technology; enrolment head counts (05-09), up by 50 percent over five years and with main growth in international full time and domestic part time; average income per supported FTE where the IDSA fee waiver was the reason for the jump in 08-09; guaranteed minimum funding at the master's level; change in OCGS review process; other initiatives, including development of a website of services for graduate students and possible orientation / listserv for postdoctoral fellows. She concluded with an exhortation to faculty to encourage their graduate students to submit abstracts for the 10th Graduate Student Research Conference, "Breaking Borders," to be held April 26 to 29, 2010.

Student Services Complex [report at places; www.secretariat.uwaterloo.ca/20100118ssc.pdf]. The president of the Federation of Students spoke to his PowerPoint presentation, noting: the reasons for the proposed complex; the specifics of the complex; services to be provided from the complex; how costs would be attributed; consultation process; the referendum results. Lessons learned include: the current proposal lacks sufficient detail; fee is too high; building location is contentious (the tension between green space vs. parking was acknowledged as was retaining the centre of campus for academic purposes); consultation was insufficient; UW's financial contribution was perceived to be insufficient. Senators heard that students in the Schools of Pharmacy and Architecture were not included in the vote because they would be exempt from the fee.

9. REPORT OF THE CHAIR

Environmental Scan [www.secretariat.uwaterloo.ca/20100118es.pdf]

- **International.** "How Canada Performs," a report recently released by the Conference Board, shows Canada's moving from a B to an A in Education and Skills category, second to Finland. Canada is being held back by its PhD production rates, where Canada ranks 17th out of 17. Additionally, Canada has been unable to improve its ranking in "innovation" where it ranks 13 out of 17 and is still considered a "below average performer."
- **National.** The Canadian Council on Learning, established in 2004, and publisher of the annual Composite Learning Index, is losing its federal funding as of March 31.
- **Provincial.** \$21 million has been awarded to UW / WLU researchers from the Ontario Research Fund, with \$20,774 million coming directly to UW in infrastructure funding for 18 projects in five faculties.
- **Local.** Open Text is erecting a 120K square foot building in the R+T Park; the building will double Open Text's footprint and house up to 1500 employees. The City of Stratford will take possession of the "Cooper Site" in early February, securing UW's location for its Stratford campus. The Conference Board of Canada's City Magnets II Study ranks Waterloo A (along with Ottawa, Calgary, Vancouver, St. John's and Richmond Hill), Kitchener C and Cambridge D.

Professor North drew senators' attention to two matters: the *National Post's* article on "Long-Term Debt for Ontario Universities" and UW's favourable position (kudos to all); the challenges of communicating in English experienced by some colleagues whose mother tongue is not English. The president noted the latter and will take under advisement.

10. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

Policy 8, Information Security, and Policy 12, Records Management. These policies were recently approved by the president following consultation with faculty, staff, graduate and undergraduate relations committees. Policy 8 was developed to ensure that the university adequately protects confidential information and the identity and privacy of the individuals about whom it collects information. Policy 12 provides the framework through which effective records management can be achieved and maintained. Both policies are accessible at: www.adm.uwaterloo.ca/infosec/Policies/Policies_index.htm

Ongoing Initiatives:

- **UAE:** all students but one successfully completed their first term. A UAE campus coordinating committee (deans of engineering, mathematics and environment and chaired by the provost) has been established to address various matters, including establishment of new programs.
- **Stratford:** the undergraduate program is now before the province, awaiting approval; the course-based master's program will be launched in 2011.
- **Capital construction:** projects are on schedule and on budget.
- **2010-11 operating budget:** is being constructed, unknowns (especially provincial funding) notwithstanding, and on the assumption that the current tuition framework continues.

Undergraduate Admissions [www.secretariat.uwaterloo.ca/20100118ua.pdf]. At the provost's invitation, the registrar reported on: the 2010 target of 5911 first-year admissions (same as 2009); the applications to date, noting in particular that OSS first choice applications are down 4.4 percent from 2009 (Ontario average up by 2.7 percent) and down overall by 3.5 percent from 2009 (Ontario average up by 2.1 percent); the admissions to date (992 in 2010 vs. 755 in 2009); the number of entrance scholarship candidates (857 in 2010 vs. 635 in 2009). The provost commented that, while the drop must be taken in context of the two previous years, the reason for the drop must be determined and that, in the circumstances, UW will work diligently to convert offers into admissions consistent with UW's standards, and focus on retention (the associate provost, academic & student affairs is chairing a committee addressing retention).

11. REPORT OF THE VICE-PRESIDENT, EXTERNAL RELATIONS

The VPER updated Senate on activities, including: continuing work re: the GreenARC proposal; today's provincial cabinet shuffle with Milloy remaining as minister of MTCU; lobbying by COU, AUCC and the G13 for the federal budget to include funding for indirect costs of research and marketing post secondary institutions internationally; work with the City of Kitchener re: expansion of the Health Sciences Campus and digital media; work with the City of Waterloo and WLU re: residential development that is beneficial for both students and local residents; work with Perimeter Institute re: the Waterloo Global Science Biennial Conference.

12. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH

A report, prepared in consultation with the International Office and Office of Research, addressing how to improve support for colleagues re: international collaboration and securing research funding, is ready for discussion at Deans' Council and implementation by the International Office and Office of Research. Of concern is a new NSERC commercialization program, Engage (\$25,000 annually with an industrial partner requirement), which stipulates that the institution has to gain control of the IP and grant the IP to the industrial partner – contrary to UW Policy 73, Intellectual Property Rights; the expectation is that various institutions will lobby aggressively against this "precedent."

13. REPORT FROM UNDERGRADUATE COUNCIL

Senate received this report for information.

14. OTHER BUSINESS

Haiti. Two staff members who were in Haiti on personal business are safely back in Canada.

Senate convened in confidential session.