

**University of Waterloo**  
**SENATE**  
**Minutes of the Monday, January 17, 2011 Meeting**

**Present:** Feridun Hamdullahpur (chair), Lois Claxton (secretary), Mohamed Abd-El-Razik, Carol Acton, Dan Brown, Luke Burke, Glenn Cartwright, Joseph Cheriyan, Ken Coates, Tara Collington, Carol Cressman, Rick Culham, Shannon Dea, Brian Dixon, George Dixon, Tom Duever, Susan Elliott, Marlene Epp, John Flanagan, Peter Forsyth, Mariam Gill, Ian Goulden, Paul Guild, Geoffrey Hayes, Keith Hipel, Sue Horton, Dennis Huber, Reemah Khalid, Kevin Lamb, Brendon Larson, Ken Lavigne, John Lawrence, Susan Leat, Michael Makahnouk, Geoff McBoyle, Stephen McColl, Terry McMahan, Brian McNamara, Bruce Mitchell, Bradley Moggach, Stephen Murphy, Hassan Nasir, Henry Paetkau, Tracy Penny Light, David Perrin, David Porreca, Feisal Rahman, Metin Renksizbulut, Manoj Sachdev, Mark Seasons, Adel Sedra, Jay Shah, Dave Smith, Peter van Beek, Robert Jan van Pelt, Beth Weckman, Andrew Williams

Betty Bax, Meg Beckel, Sean Hunt, Peggy Jarvie, Mary Jane Jennings, Cathy Newell Kelly, Chris Read, Ellen Réthoré, Erin Sargeant Greenwood, Bud Walker

**Absent:** Sheila Ager, David Barton, Graham Brown, Kevin Cai, Jonathan Cluett\*, Diana Denton\*, Brent Doberstein, Paul Eagles, Fraser Easton, George Freeman, Peter Frick, Bob Harding\*, Mark Haslett\*, Bruce Hellinga\*, Whitney Lackenbauer, James Law\*, Kate Lawson, John Lewis, Heather Mawhinney\*, Wayne Oldford, Diana Parry\*, Prem Watsa\*, Olaf Weber\*, Richard Wells

\*regrets

At the request of the chair, Senate agreed to convene in confidential session beginning at 4:30 p.m. to receive the report of the Dean of Environment Nominating Committee (item 14).

**OPEN SESSION**

**Consent Agenda**

Senate heard an omnibus motion to approve or receive for information by consent items 1-4 below.

**1. APPROVAL OF MINUTES**

The minutes of the November 15, 2010 meeting were approved as distributed.

**2. REPORT OF THE CHAIR**

**Recognition and Commendation.** Senate received this report for information.

**3. REPORTS FROM THE FACULTIES**

Senate received these reports for information.

**4. OTHER BUSINESS**

**COU Report.** Senate received this report for information.

**Board of Governors/Senate Committee/Council Appointments/Reappointments** [addendum at senators' places]. Senate approved the following appointments/reappointments:

- **Amit and Meena Chakma Awards for Exceptional Teaching by a Student Committee:**  
Rohan Jayasundera as faculty representative; Jennifer Lee, Haura Nadir, and Heather Mawhinney

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as undergraduate student representatives; Jen Doyle and Mareike Müller as graduate student representatives; terms January 1, 2011 to December 31, 2011.

- **Board of Governors:** Dave Smith as undergraduate student senator representative, term to April 30, 2011.
- **Distinguished Teacher Award Committee:** Monica Leoni and Wei-Chau Xie as faculty representatives, terms January 1, 2011 to December 31, 2012; Jeff Ouimet, Luke Burke, and Umar Aftab as undergraduate student representatives, terms January 1, 2011 to December 31, 2011; Jen Doyle and Gina Passante as graduate student representatives, terms January 1, 2011 to December 31, 2011; Renata Rusiniak as alumni representative, term January 1, 2011 to December 31, 2011.
- **Finance Committee:** Stephen Murphy as environment faculty representative, term to April 30, 2011.
- **Graduate & Research Council:** Feisal Rahman as engineering graduate student representative, term to April 30, 2011.
- **Undergraduate Council:** Paul Baribeau as environment undergraduate student representative and Jue Hou as mathematics undergraduate student representative, terms to April 30, 2011.

Dea and Makahnouk. Carried.

### Regular Agenda

#### 5. BUSINESS ARISING FROM THE MINUTES

There was no business arising.

#### 6. PRESENTATIONS

- **Undergraduate Admissions** [[www.secretariat.uwaterloo.ca/20110117ua.pdf](http://www.secretariat.uwaterloo.ca/20110117ua.pdf)]. Noting that this year's figures suggest that last year's "dip" was an anomaly, the registrar reported: 2011 year one enrolment target of 6068 (5939 in 2010); OSS applications first choice up by 5.9 percent and all by 5.1 percent; non-OSS applications first choice up by 12.9 percent and overall by 13.2 percent; OSS visa applications first choice up by 13.5 percent and overall by 22.6 percent; non-OSS visa applications first choice up by 27.3 percent and overall by 28.2 percent; admissions summary to date (very high quality applicants/scholarship recipients) stands at 1160 compared to 992 in 2010; entrance scholarship candidates number 1038 in 2011 compared to 857 in 2010. The provost advised that there were 95 applications for spots in the Dubai programs (14 in 2010) and that of the 80 students enrolled in fall 2010, 74 are proceeding to the winter term.

In response to questions, senators heard that the positive changes may be attributable in part to refocusing marketing and recruiting materials so they are presented from an applicant's perspective; Waterloo's major presence at the university fair in September; and the strong reputation of Waterloo's faculties. Engineering makes admission offers based on both marks and applicant's admission information forms – a process which takes longer and explains engineering's numbers re: admissions and entrance scholarship candidates.

- **Graduate Studies** [[www.secretariat.uwaterloo.ca/20110117gs.pdf](http://www.secretariat.uwaterloo.ca/20110117gs.pdf)]. In her presentation on graduate studies priorities for 2011 (based on the 6<sup>th</sup> Decade Plan), the associate provost, graduate studies spoke to the new programs introduced in 2010 (including four professional and two

online) and those proposed for 2011 (approved by Senate and submitted to OCGS); the enrolment head counts, totalling 4422 as at fall 2010; doctoral enrolment, which is proceeding well to meeting the targets; the actions being taken to address the master's shortfall and the financial consequences of not meeting the targets; internationalization initiatives (in China and in Iraq as well as cotutelles); graduate funding, now at ~\$80 million with more targeted to scholarships and bursaries, which have better tax advantages; the average income per supported FTE (little change in recent years); services for post-doctoral fellows; services for graduate students (noted especially were satisfaction scores/results from the graduate and professional student survey to be followed by analysis by faculty); and a taskforce on skills of graduates. As to the six Ontario Trillium Scholarships Waterloo was allotted, the call for nominations is expected presently.

- **Graduate Student Association** [[www.secretariat.uwaterloo.ca/20110117gsa.pdf](http://www.secretariat.uwaterloo.ca/20110117gsa.pdf)]. In his presentation, Hassan Nasir, president of the GSA, spoke to the objects of the GSA (representing and voice for Waterloo's graduate students), the organizational structure of the GSA (council, board of directors, and executives); the services provided (including advocacy, health and dental plans, Graduate House, bus pass, legal and tax aid clinics, and social); the 2010 referenda (for Health Services extension, a \$7.5 million partnership among Waterloo, the GSA and the Feds; and for the universal bus pass); issues and challenges (funding, teaching assistantships, office space, residential space, and the Grad House – no longer adequate space given the demands); and, looking forward, that funding and the Grad House matter will be high on the agenda.

He noted, in response to a question, that housing and English writing and speaking skills are specific needs for international graduate students.

## 7. REPORT OF THE CHAIR

**Administrative Matters.** Noting that Claxton would be leaving Waterloo in February, the president advised that Huber would serve as interim secretary of the university and that Claxton's responsibilities were being allocated among colleagues. He introduced Erin Windibank, associate university secretary, who will serve as secretary of Senate beginning in February.

Having thanked Claxton for her service to Waterloo, Senate heard a motion to express appreciation to Claxton for her contributions to the work of Senate.

Dea and Smith. Carried.

### **Environmental Scan** [[www.secretariat.uwaterloo.ca/20110117es.pdf](http://www.secretariat.uwaterloo.ca/20110117es.pdf)]

- **International Overview.** The president reported on his November trip to the UAE where he participated in first anniversary celebrations for the Waterloo campus and received very positive feedback from parents, students, and government ministers who are very pleased with the quality of Waterloo's programs, evidenced, in part, by their being taught by Waterloo faculty. In India he visited Mumbai, Jodhpur, and Delhi to establish/strengthen relationships with respect to graduate health linkages, R&D, and student recruitment. He noted that Canada and Waterloo are held in regard.
- **National Overview.** Granting council funding is coming under scrutiny (e.g., discovery grants are being reviewed to determine funding allocation for pure and targeted research), with university presidents making the case for continued support for curiosity driven research. The December 2010 Labour Force Survey (Statistics Canada) shows a decrease in the unemployment rate for the second consecutive month; youth employment increased by 26,000. The Canada Research Chair program celebrated its 10<sup>th</sup> anniversary.

- **Provincial Overview.** In preparation for a fall election, austerity measures are being introduced (viz. cancellation of discovery and catalyst awards and banning of “perks”).
- **Local Overview.** Waterloo Stratford Campus – Waterloo has signed a collaboration agreement with Chiba University re: digital media; selection of the architect should be finalized when the Board of Governors meets on February 1; the tuition fee structure for digital media has been approved by MTCU. Senator Dea noted that, in December, FAUW voted to provide financial support to the amalgamated day care operation.

#### 8. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

The provost advised that the administration is negotiating an agreement with the day cares on campus; as an incentive to meet MTCU master’s targets, \$5000 will be made available to the faculty dean for each additional domestic master’s student admitted to the faculty; and the Faculty Relations Committee is discussing the hiring process and other employment matters re: continuing lecturers.

#### 9. REPORT OF THE VICE-PRESIDENT, EXTERNAL RELATIONS

[[www.secretariat.uwaterloo.ca/20110117vper.pdf](http://www.secretariat.uwaterloo.ca/20110117vper.pdf)]

Ellen Réthoré, associate vice-president, communications & public affairs, provided key findings arising from the two-part survey conducted to discern the role of the Daily Bulletin. She offered next steps, including implementing enhancements with a new DB design as part of the web design process and reviewing the role of the DB within the context of a communications strategy to be developed in 2011. And from Senate, kudos to Chris Redmond who serves as a thoughtful and trusted resource.

#### 10. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH

The vice-president advised that he is serving as vice-chair of the Ontario Council on University Research. In anticipation of forthcoming budgets, he and the chair of OCUR are lobbying provincial and federal ministries for support of university scholarship. Notwithstanding that MRI has cancelled the discovery and catalyst awards (two percent of the MRI budget), MRI has a positive attitude toward research and has successfully protected its budget; core programs which support university research activities have remained intact. Federal ministries have to be encouraged to understand the breadth of research and the need to balance basic and applied research funding. He advised Senate of a currently embargoed five-year research grant announcement, which speaks to the direction of research: broadly based and potentially a nascent type of research network. An NSERC strategic project grant (areas of emphasis have changed) information seminar will be held on Tuesday, February 8 from 9:30 a.m. to noon in NH3001.

#### 11. REPORTS FROM COMMITTEES AND COUNCILS

**Executive Committee.** The president reported that, given the importance of the three academic programs approved by the Executive Committee on delegated authority of Senate, the committee agreed that Senate should receive the portfolio considered by the committee along with the meeting minutes.

The committee agreed to advise Senate of its discussion of the November 15 Senate meeting, with the expectation that Senate would refer the matter back to the Executive Committee for consideration/advice. Senate was agreeable.

Senator Dea advised that FAUW’s Status of Women & Equity Committee had discussed a number of suggestions, including a review of best practices elsewhere, which will be referred to the Executive Committee.

### **Graduate & Research Council**

- **Centre for Advanced Studies in Finance.** Senate heard a motion to approve the closure of this centre for reasons detailed in the report.

Dixon and Brown. Carried.

The remaining items in the report were received for information.

### **Undergraduate Council**

- **Calendar Dates.** Senate heard a motion to approve the revised 2011-12 calendar dates as provided in the report.

McBoyle and Moggach. Carried.

- **Aegrotat Degrees.** Senate heard a motion to approve the proposed requirements and procedures with respect to aegrotat degrees.

McBoyle and Smith. Carried.

- **Guidelines for Proctors for all UW Courses – Tests and Midterm Examinations.** Senate heard a motion to approve the proposed guidelines.

McBoyle and Dea. Carried.

- **Tourism and Parks Management Degree** (Faculty of Applied Health Sciences, Department of Recreation & Leisure Studies). Senate heard a motion to approve the establishment of this new degree plan as detailed in the report.

McBoyle and Burke. Carried.

- **Honours Mathematical Physics** (Faculty of Mathematics, Department of Applied Mathematics). Senate heard a motion to approve the proposed changes to the plan requirements as detailed in the report.

McBoyle and Khalid. Carried.

- **Honours Applied Mathematics** (Faculty of Mathematics). Senate heard a motion to approve the proposed changes to the plan requirements as detailed in the report.

McBoyle and Burke. Carried.

- **Joint Honours Applied Mathematics** (Faculty of Mathematics). Senate heard a motion to approve the proposed changes to the plan requirements as detailed in the report.

McBoyle and Burke. Carried.

- **Mathematics/Chartered Accountancy Options** (Faculty of Mathematics). Senate heard a motion to approve the deletion of the following options for reasons detailed in the report: actuarial science, finance, and information systems management.

McBoyle and Renksizbulut. Carried.

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- **Eligibility for Co-op** (Faculty of Applied Health Sciences, Examinations and Standings). Senate heard a motion to approve the proposed change to the faculty's eligibility for co-op as detailed in the report.

McBoyle and Smith. Carried.

The remaining items in the report were received for information.

## 12. OTHER BUSINESS

**Change to Policy 49, Extra-university Activity.** Senate heard a motion to approve the proposed rewrite to the "note" in Policy 49.

McBoyle and Renksizbulut. Carried.

**Diploma Redesign** [[www.secretariat.uwaterloo.ca/20110117dr.pdf](http://www.secretariat.uwaterloo.ca/20110117dr.pdf)]. The registrar reviewed the process, which will include broad consultation, and invited senators to send him their reactions/suggestions

**New Policy 10, Naming Opportunities** [final version at senators' places]. With the clarification that this is being presented to Senate for information, the vice-president, external relations advised that, post Campaign Waterloo, it made sense to refresh and build on the previous naming procedure. The broad ranges allow for flexibility given the variance in faculty pools and, although approval for naming opportunities up to \$5 million are within the authority of the president to grant, such decision would be made only after consultation with/support of the affected unit(s). With respect to awards < \$40,000, which had been made in past years and which require significant resources to administer, some have been consolidated/pooled and, in other cases, donors have increased the amount.

It was agreed that "research direction" would be added under "Naming Policy (e)."

Senate convened in confidential session.

LC:tad  
January 18, 2011

Lois Claxton  
Secretary of the University