



University of Waterloo
Committee on Student Appeals (UCSA)
Summary of Discipline Cases -- 2007-08

Cheating

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Penalty sought/decision</u>
Student A submitted assignment which was almost identical to student B's assignment.	Undergraduate Undergraduate	4 2	Student A: grade of zero on assignment; disciplinary probation for duration of UW undergraduate career. Student B: grade of zero on assignment; -5% from the final course grade; disciplinary probation for duration of UW undergraduate career.

Student submitted an assignment for credit that was not his/her work.	Undergraduate	3	Grade will be altered to reflect this; disciplinary probation for duration of UW undergraduate career.
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Student copied from the assignment of another.	Undergraduate	3	Student withdrew from class and therefore received a WF (grade of 32); disciplinary probation for duration of UW undergraduate career.
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Student was found with unauthorized materials while writing an exam.	Undergraduate	4	Grade of 45% for the course; disciplinary probation for duration of UW undergraduate career.
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Student brought unauthorized material into his/her exam.	Undergraduate	4	Zero on the exam; failure in the course; two-term suspension; disciplinary probation for duration of UW undergraduate career.
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Student was found to have a cheat sheet while writing the final exam.	Undergraduate	2	Failing grade in course; two-term suspension; disciplinary probation for duration of UW undergraduate career.
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Student brought unauthorized material into his/her exam.	Undergraduate	2	Grade of zero on exam; 5% deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
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Student committed an academic offence.	Non-degree		Received a grade of NCR (no credit granted, failure recorded); disciplinary probation for duration of UW undergraduate career.
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Student copied an assignment from another without their knowledge.	Undergraduate	2	Zero on assignment; 5% deducted from the final course grade; disciplinary probation for duration of UW undergraduate career.
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Student submitted assignment which was similar to another student's assignment.	Undergraduate	1	Zero for the assignment; disciplinary probation for duration of UW undergraduate career.
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Student copied from the assignment of another student.	Undergraduate	1	Grade of 32 for the course; disciplinary probation for duration of UW undergraduate career.
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Student was found with an unauthorized aid while writing the final exam.	Undergraduate	2	Zero for the final exam; 5% deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
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Assignment submitted was excessively similar to another student's.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student handed in an assignment copying from an assignment submitted by a friend in a previous term.	Undergraduate	2	Zero on the course assignment; -5% off the final course grade; disciplinary probation for duration of UW undergraduate career.
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Student used unauthorized aids for assignment.	Undergraduate	4	Zero on assignment; failure in the course; disciplinary probation for duration of UW undergraduate career.
Student handed in assignment that was virtually identical to one handed in by another student.	Undergraduate	3	Zero on the assignment; 5% off the final grade in the class; disciplinary probation for duration of UW undergraduate career.
Student handed in assignment that was virtually identical to one handed in by another student.	Undergraduate	1	Zero on the assignment; 5% off the final grade in the class; disciplinary probation for duration of UW undergraduate career.
Student submitted tests that were attributed to another student. Student ID was non-existent and the handwriting was easily attributable to the accused.	Undergraduate	2	Zero on each of the tests involved; a further reduction of 10% to the final grade; permission from Counselling Services to notify the associate dean that contact has been made; disciplinary probation for duration of UW undergraduate career.
Student submitted assignments that were substantially similar to the work of two other students in the course.	Undergraduate	3	Zero on the four assignments in question; disciplinary probation for duration of UW undergraduate career.

The student handed in an assignment copied from another student's assignment, without that student's knowledge.	Undergraduate	1	Zero on the course assignment; -5% off the final course grade; disciplinary probation for duration of UW undergraduate career.
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Student handed in another student's material as his/her own.	Undergraduate	1	Zero on the course assignment; -5% off final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	

Student brought unauthorized material into his/her exam.	Undergraduate	4	Zero on the exam; failure in the course; one-term suspension; disciplinary probation for duration of UW undergraduate career.
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Excessive unauthorized collaboration with another student.	Undergraduate	3	Zero for the assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	3	

Student submitted a response in an exam with verbatim material submitted by two other students in the course.	Undergraduate	4	Zero on the assignment; failure in the course; disciplinary probation for duration of UW undergraduate career.
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Student handed in an assignment using another student's assignment as a template.	Undergraduate	2	Zero on the course assignment; -5% off final grade; disciplinary probation for duration of UW undergraduate career.
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Student handed in an assignment using work by another student obtained without that student's knowledge.	Undergraduate	1	Zero on the course assignment; -5% off final grade; disciplinary probation for duration of UW undergraduate career.
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Student submitted assignment identical to another student's as his/her own.	Undergraduate	1	Zero on the course assignment.
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Student submitted another student's assignment as their own.	Undergraduate	2	Zero on the assignment; -5% off the final grade; disciplinary probation for duration of UW undergraduate career.
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Students submitted an assignment as their own with another student's name listed.	Undergraduate	1	Zero on the assignment; -5% off the final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
	Undergraduate	2	

Students A, B, D, and E submitted materials as their own with student C's name on it. Student C had shared the assignment with student B as a reference.	Undergraduate	2	Zero on the assignment; -5% off the final grade in the course; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
	Undergraduate	2	
	Undergraduate	2	
	Undergraduate	2	
Student brought unauthorized material into final examination.	Undergraduate	4	Zero on the assignment; failure of the course; one-term suspension; disciplinary probation for duration of UW undergraduate career.
In a term, student was registered in the course, but did not write the final exam. In a subsequent term, although not registered in the course the student filled out a candidate card but did not turn in the final exam, which is expressly forbidden in the printed instructions.	Undergraduate	2	Failure in the course; two-term suspension; disciplinary probation for duration of UW undergraduate career.
Student brought unauthorized material into his/her exam.	Undergraduate	4	Zero on the exam; failure in the course; one-term suspension; disciplinary probation for duration of UW undergraduate career.
Student lent another student his/her assignment and that student submitted the same assignment as his/her own.	Undergraduate	1	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student allowed a friend to copy an assignment and submit as their own work.	Undergraduate	1	The negative value of the mark received on the assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student A cheated on assignment for student B.	Undergraduate	1	The negative value of the mark earned on assignment; a further reduction of 5% from final course grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted the same assignment to more than one course without permission of all instructors	Undergraduate	1	Zero for the assignment; 5% deducted from the course grade; disciplinary probation for duration of UW undergraduate career.
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Assignment submitted was excessively similar to one submitted by another student.	Undergraduate	4	Zero on the question involved; disciplinary probation for duration of UW undergraduate career.
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Excessive unauthorized collaboration on an assignment.	Non-degree Undergraduate		Zero on the assignment; a further five marks on final grade; disciplinary probation for duration of UW undergraduate career.
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Two students collaborated excessively on an assignment.	Undergraduate	1	Zero on assignment; a further five marks off the final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Excessive unauthorized collaboration on assignment.	Undergraduate	2	Zero on the assignment; a further five marks off final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Student cheated on an assignment using the internet.	Undergraduate	4	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
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In a second offering of a course a student resubmitted their answers from a previous term.	Undergraduate	3	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
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Student brought unauthorized material into final examination.	Undergraduate	4	Zero on the assignment; failure of the course; one-term suspension; disciplinary probation for duration of UW undergraduate career.
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Student's submission was nearly word for word as an assignment submitted in a previous offering of the same course.	Undergraduate	2	Letter of reprimand placed in their academic file.
Student's work contained similar text as the work of another student from a previous term offering of the same course.	Undergraduate	3	Zero for the course element; student shall complete a case study on their situation and it is to be compatible for use with the course material. The student is required to submit an acceptable letter of apology to other student but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.
Student's work contained similar text as the work of another student from a previous term offering of the same course.	Undergraduate	3	Zero for the course element; student shall complete a case study on their situation and it is to be compatible for use with the course material. The student is required to submit an acceptable letter of apology to other student but sent to the associate dean for approval; letter of reprimand in their academic file.
Student's submission did not have a response to a new question added to that term's assignment. The submission bore an unusual degree of similarity to their own work submitted in a previous term.	Undergraduate	2	Letter of reprimand placed in their academic file.
The student submitted a course element very similar to a submission from another student.	Non-degree		The student shall receive a final course grade based on a zero for the course element. Then once the instructor has applied their normal marking scheme to calculate a grade, an additional five marks are to be subtracted to determine the student's final grade; disciplinary probation for duration of UW undergraduate career.

Two students collaborated on a project without acknowledging it.	Undergraduate	1	Student A shall receive the following penalty: If the assignment is worth 5% or more of the course grade, then the student shall receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade. That is, the course grade is to be calculated as if you had received full marks for the assignment and then five marks are to be subtracted from the course grade. Student A shall also receive a letter of reprimand in their academic file for the remainder of their undergraduate career at UW. Student B shall receive zero on the assignment however five marks are not deducted as they were deducted by a previous overlapping offence. Student B shall be placed on disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

The students shared answers to an assignment but did not acknowledge it.	Undergraduate	1	All students shall receive the following penalty: if the assignment is worth 5% or more of the course grade, then they are to receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade. That is, the course grade is to be calculated as if they had received full marks for the assignment and then five marks are to be subtracted from the course grade; they shall also receive a letter of reprimand in their file for the remainder of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	

The students collaborated on an assignment.	Undergraduate	1	If the assignment is worth 5% or more of the course grade, then they are to receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade. That is, the course grade is to be calculated as if they had received full marks for the assignment and then five marks are to be subtracted from the course grade; they shall also receive a letter of reprimand in their file for the remainder of UW undergraduate career.
	Undergraduate	1	

Student's work in a course assignment was very similar to their submission of the same assignment in a previous term. Undergraduate 3 Letter of reprimand in the student's file for the duration of the undergraduate career at Waterloo.

Student A copied assignment from student B who gave it willingly. Undergraduate 1 Student A shall receive a 5% reduction in the final grade and in addition shall be assigned a grade of zero on the assignment. That is, the final grade is to be calculated as if they had received zero for the assignment and then five marks are to be subtracted student A shall also be placed on disciplinary probation for the duration of their UW undergraduate career; student B shall receive a 5% reduction in the final grade. Considering that the assignment is worth less than 5% of the final grade, the final grade shall be calculated as if they had received full marks for the assignment and then five marks are to be subtracted; student B shall receive a letter of reprimand.

Student submitted work from a previous course offering. Undergraduate 3 The student shall complete a case study on their situation, and it is to be compatible for use with the course material, as well a letter of reprimand placed in their academic file.

The student copied an assignment from another student. Undergraduate 2 The student shall received a grade of zero for the assignment and once the instructor has applied their normal marking scheme to calculate a grade, an additional five marks is to be subtracted to determine the final grade. The student is required to submit an acceptable letter of apology addressed to another student but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.

The student submitted an online test from an unauthorized location. Investigation included a review of a summary provided by the instructor, of the content of the day of the test, as well as an explanation that the student did not sign the attendance sheet; a copy of the posting made to the course discussion board by the student; a response letter from the student explaining their actions on the day of the test.

Undergraduate

1

The student shall receive a final course grade calculated using a zero for the test, then once the instructor has applied their normal marking scheme to calculate a grade, an additional two marks is to be subtracted to determine the final grade; disciplinary probation for duration of UW undergraduate career.

Students collaborated on an assignment.

Undergraduate

1

Undergraduate

1

Both students shall receive the following penalty: if the assignment is worth 5% or more of the course grade, then they are to receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade. That is, the course grade is to be calculated as if they had received full marks for the assignment and then five marks are to be subtracted from the course grade; they shall also receive a letter of reprimand in their file for the remainder of UW undergraduate career.

An incident occurred with an assignment involving a large number of students; these were two of them.

Non-degree

1

Undergraduate

Both students shall receive zero on assignment with minus 5% from the term grade.

A student submitted an assignment in a second course offering that had already been submitted in a previous course offering without permission of the instructors involved.

Undergraduate

3

Disciplinary probation for duration of UW undergraduate career.

A routine review of the students' submitted work revealed a similarity in their assignments.	Undergraduate	2	Student A is guilty of cheating/facilitating copying, and shall receive a final course grade based on the material submitted. Student B is guilty of cheating/copying and shall receive a final course grade of zero for the copied submission. Both students shall complete a case study on their situation and it is to be compatible with the course material; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

A routine review of the student's submitted work bore considerable similarity to their submitted work from a previous taking of the course.	Undergraduate	1	The student shall receive a final course grade based on the submitted material and complete case study on their situation three to five pages in length, and it is to be compatible with the course material; disciplinary probation for duration of UW undergraduate career.
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Student's work revealed a similarity between theirs and another student's submission from a previous offering of the same course.	Undergraduate	2	Zero for the course element; additional five marks off final grade; complete case study on their situation; submit an acceptable letter of apology addressed to other student but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.
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A routine review of the students' work revealed that their submitted assignments had similarity to each other's as well as other students that submitted assignments in the course from a previous offering.	Undergraduate	2	Student A shall receive a final course grade based on a failing grade for the assignment; student B shall receive a final course grade of NCR; student C shall receive a final course grade of NCR. Students A and B shall complete a case study on their situation three to five pages in length and it is to be compatible with the course material. Student C shall complete a case study on their situation. Students A and B shall complete one ethics course, and student C shall complete two ethics courses chosen from a list provided by the associate dean. All students are required to submit an apology letter addressed to another student but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
	Undergraduate	2	

A routine review of the student's work revealed that it had a significant amount similar to that of another student's work.	Undergraduate	2	The student shall receive a zero on the assignment. The student is required to complete a case study three to five pages on their situation and it is to be compatible for use with the course material. The student will also complete one ethics course from a list provided by the associate dean; disciplinary probation for duration of UW undergraduate career.
The students submitted a course element that was very similar. Student B admitted taking information from student A.	Undergraduate	1	Student A shall have a letter of reprimand placed in their file. Student B shall complete a case study on the situation and submit to the associate dean and will have a letter of reprimand placed in their file.
	Undergraduate	1	
A routine review of the student's submitted work revealed a similarity to their own work submitted in a previous course.	Undergraduate	4	The student shall receive a final course grade of NCR; the student is required to complete a 20 page essay on the topic of resubmission of assignments, which will include a survey of research topics with appropriate citations; disciplinary probation for duration of UW undergraduate career.
Student A submitted a course element that was very similar to student B's submission.	Undergraduate	1	Both students will retain the current course grade; both shall complete a case study on their situation for the associate dean; a letter of reprimand placed in their academic file.
	Undergraduate	1	
Both students submitted work that was excessively similar.	Undergraduate	2	Zero for the assignment; additional five marks deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

A routine review of the student's work revealed their submission bore a significant similarity to their previous submission of the same assignment from a different term.

Undergraduate

3

The student shall receive a final grade based on the submitted material, and a letter of reprimand placed in their academic file.

Student copied portions of an assignment from another student.

Undergraduate

1

Zero for the assignment; additional five marks deducted from final grade; submit a letter of apology to other student; disciplinary probation for duration of UW undergraduate career.

A routine review of the student's work revealed their submission bore a significant similarity to their previous submission of the same assignment from a different term.

Undergraduate

1

The student shall receive a final course grade based on the submitted material; they are required to complete a case study on their situation; the student is to arrange to meet with a faculty counsellor.

Student A submitted a course element that was very similar to student B's submission.

Undergraduate

1

Both students will retain the current course grade; both shall complete a case study on their situation for the associate dean; a letter of reprimand placed in their academic file.

Undergraduate

1

Two students submitted identical parts to a project.

Undergraduate

2

Both students' grades on their assignments will be zero and an additional two point five marks out of one hundred will be subtracted from their final grade; disciplinary probation for duration of UW undergraduate career.

Undergraduate

2

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved.	Undergraduate	1	Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.
The submitted assignment was similar to one submitted in a previous term.	Undergraduate	2	Zero on the assignment; letter of reprimand place in their file for the remainder of their undergraduate career at UW; the student is also required to complete a case study on the situation.
The submitted assignment was similar to one submitted in a previous term.	Undergraduate	2	Student shall receive a letter of reprimand in their file for the duration of their undergraduate career at UW.
The students submitted a course element that was very similar to each other's submission.	Undergraduate Undergraduate Undergraduate Undergraduate	1 1 1 1	Student C and D shall complete a case study on their situation; a letter of reprimand placed in their academic file. Students A and B's penalties are being merged with previous offences in the same course.
Student submitted a course element that was very similar to another student's submission.	Undergraduate	1	Student will retain current course grade; shall complete a case study on their situation for the associate dean; submit an acceptable letter of apology addressed to uninvolved student, but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.

Assignments submitted were excessively similar to those from a previous course offering without permission of the instructor. Undergraduate 2 Zero on the assignment; case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 1 Zero on the assignment; student required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 1 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 1 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 1 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Assignment submitted was excessively similar to an assignment submitted in a previous course offering without permission of the instructor involved.	Undergraduate	2	Course will be graded based on the submitted material; completion of a case study on the situation; disciplinary probation for duration of UW undergraduate career.
Excessive collaboration on part of a course element.	Undergraduate	1	Students shall receive a final course grade calculated, based on their submitted work; letter of reprimand placed in their file for the remainder of their time at UW.
	Undergraduate	1	
	Undergraduate	1	
The submitted assignments were excessively similar.	Undergraduate	1	Students will have a final course grade based on a failing grade for their assignment; students required to complete a case study on their situation and it is to be compatible for use with the course material; both students shall receive a letter of reprimand placed in their academic file.
	Undergraduate	1	
Student's submission bore an unusual degree of similarity to their own work submitted in a previous term.	Undergraduate	2	Student shall receive a final course grade based on the submitted material; disciplinary probation for duration of UW undergraduate career.
Student's work in course assignments bore varying levels of similarity to the same assignments submitted in a previous term.	Undergraduate	2	Letter of reprimand in the student's file for the duration of their undergraduate career at UW

Student's work in an assignment was similar or nearly identical to their work from a previous term.	Undergraduate	3	Letter of reprimand in the student's file for the duration of their undergraduate career at UW.
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Student's work in an assignment had an unusual degree of similarity to their own work from a previous term.	Undergraduate	2	Letter of reprimand in the student's file for the duration of their undergraduate career at UW.
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Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved.	Undergraduate	3	Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.
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The students submitted a course element where answers were copied between groups. Each group uses a different work area, therefore the data should be unique for each group.	Undergraduate	1	Students A, B, C, D, G and H shall receive a final course grade based on zero for the element; student E shall receive a final grade based on the work submitted. Student F shall receive a final grade of zero on the element and additional 5% from final grade. Students A, B, C, D, E, G and H shall have a letter of reprimand placed in their academic files for the duration of their time at UW. Student F is to be placed on disciplinary probation for the remainder of their time in an undergraduate program at UW. Student F shall also submit a letter of apology addressed to uninvolvement student, but sent to the associate dean for approval.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 2 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to another student's assignment. Undergraduate 2 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 1 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved. Undergraduate 1 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

The submitted assignment was similar to one submitted in a previous term. Undergraduate 3 The student shall receive a final course grade calculated, based on the submitted material and a letter of reprimand placed in their academic file.

Student's assignment significantly similar to their work from a previous term. Undergraduate 3 Student shall receive a letter of reprimand in their academic file for the remainder of their undergraduate career at UW.

A routine review of a student's assignment revealed a similarity to their work submitted in a previous term; the student admitted that they viewed the second attempt at the course as an extension of the first and felt it was acceptable to use the same material. Undergraduate 2 Disciplinary probation for duration of UW undergraduate career.

Work in a course assignment was very similar to their submission of the same assignment in a previous term. Undergraduate 3 Letter of reprimand in the student's file for the duration of the undergraduate career at UW.

Student's work in a course assignment was very similar to their submission of the same assignment in a previous term. Undergraduate 3 Letter of reprimand in the student's file for the duration of their undergraduate career at UW.

Routine review of a student's assignment revealed a similarity to work previously submitted by another student; student admitted they had obtained assignment material from two other students and had originally agreed to acknowledge their assistance but failed to do so and admitted to copying from one of the other students. Undergraduate 1 Student shall receive a grade of zero on the assignment; shall write a case study on the situation; shall write a letter of apology to the other student who they copied from; disciplinary probation for duration of UW undergraduate career.

A routine review of student's assignment revealed documents that were very similar to those submitted by the student in a previous course; the student admitted to using old assignments but explained that the assignment was on the same topic and that the original work had been significantly re-worked for this one.

Undergraduate

2

Student shall receive a letter of reprimand in their file for the remainder of their undergraduate career at UW.

A routine review of a student's assignment revealed documents that were very similar to those submitted by the student the previous term; the student admitted to using old assignments but explained that they had misinterpreted the meaning of a different course.

Undergraduate

2

Student shall receive a letter of reprimand in their file for the remainder of their undergraduate career at UW.

A teaching assistant noticed a student looking at another student's answer sheet during a quiz; student admitted to looking at the other sheet and copying the answer for one of the questions.

Undergraduate

1

If the quiz is worth 5% or more of the course grade, then the student shall receive a grade of zero on the quiz. If the quiz is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade; that is, the course grade is to be calculated as if the student had received full marks for the quiz and then five marks are to be subtracted from the course grade; the student is placed on disciplinary probation for the duration of their UW undergraduate career.

Student's work in a course assignment was very similar to their submission of the same assignment in a previous term.

Undergraduate

2

Letter of reprimand in the student's file for the duration of their undergraduate career at UW.

Student copied a course element submitted in a previous term from another student.	Undergraduate	2	The student shall receive a final course grade based on a zero for the course element. Then once the instructor has applied their normal marking scheme to calculate a grade, an additional five marks is to be subtracted determining the student's final grade; disciplinary probation for duration of UW undergraduate career.
Submitted similar work on an assignment from a previous offering of the course.	Undergraduate	2	Final course grade will be based on the submitted material.
Student A submitted a course element that was very similar to student B's submission.	Undergraduate Undergraduate	1 1	Both students will remain with the current course grade; both shall complete a case study on their situation for the associate dean; letter of reprimand placed in the academic files.
Both students submitted individual project with excessive similarities.	Undergraduate Undergraduate	2 2	Student A & B - zero for the project; additional five marks deducted from final course grade; disciplinary probation for duration of UW undergraduate career. Student B - Additional ethics course
Submitted assignment was excessively similar to another student's assignment.	Undergraduate	2	Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar.	Undergraduate	1	Student A and B shall receive the following penalty; if the assignment is worth 5% or more of the course grade, then the student shall receive a grade of zero on the assignment; if the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade; that is, the course grade is to be calculated as if the student had received full marks for the assignment and then five marks are to be subtracted from the course grade; the student shall receive a letter of reprimand.
	Undergraduate	1	

Student A copied the work of student B with student B's help.	Undergraduate	1	Student A and B shall receive the following penalty; if the assignment is worth 5% or more of the course grade, then the student shall receive a grade of zero on the assignment; if the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade; that is, the course grade is to be calculated as if the student had received full marks for the assignment and then five marks are to be subtracted from the course grade; the student shall receive a letter of reprimand.
	Undergraduate	1	

Student cheated on assignment.	Undergraduate	1	If the assignment is worth 5% or more of the course grade, then the student shall receive a grade of zero on the assignment; if the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade; that is, the course grade is to be calculated as if the student had received full marks for the assignment and then five marks are to be subtracted from the course grade; the student shall receive a letter of reprimand.
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Student cheated on assignment. Undergraduate 1 If the assignment is worth 5% or more of the course grade, then the student shall receive a grade of zero on the assignment; if the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade; that is, the course grade is to be calculated as if the student had received full marks for the assignment and then five marks are to be subtracted from the course grade; the student shall receive a letter of reprimand.

The submitted assignment was similar to one submitted in a previous term. Undergraduate 3 The student shall receive a letter of reprimand in their academic file for the duration of their UW undergraduate career.

Student copied segments of assignment from another. Undergraduate 1 If the assignment is worth 5% or more of the course grade, then the student shall receive a grade of zero on the assignment; if the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade; that is, the course grade is to be calculated as if the student had received full marks for the assignment and then five marks are to be subtracted from the course grade; the student shall also be placed on disciplinary probation for the duration of their UW undergraduate career.

The submitted assignment was similar to one submitted in a previous term. Undergraduate 2 Student shall receive a letter of reprimand to be kept on file for the duration of their undergraduate career at UW.

The submitted assignment was similar to one in a previous term. Undergraduate 2 The student shall receive a letter of reprimand to be kept on file for the duration of their undergraduate career at UW.

The submitted assignment was similar to one submitted in a previous term. Undergraduate 2 Student shall receive a letter of reprimand to be kept on file for the duration of their undergraduate career at UW.

A routine review of the student's assignments revealed a potential violation; investigation included a review of a summary of the evidence provided by the department; a copy of the student's assignments, as well as these assignments from a previous term; a response letter from the student indicating that they did not realize resubmitting the same material to another offering of the same course was an offence. Undergraduate 2 The student shall have a final course grade calculated based on the submitted material, and a letter or reprimand placed in their academic file.

Submission contained a high percentage of similarity to their own work submitted in a previous term. Undergraduate 2 Student shall have a final course grade calculated based on the submitted material, and a letter of reprimand placed in their academic file.

Students submitted an online quiz at relatively the same time, which revealed that both had identical wrong answers to the same questions as well as correct answers to the same questions. Undergraduate 3 Undergraduate 3 Both students shall receive zero for the course element; additional five marks to be subtracted to determine final grade; disciplinary probation for duration of UW undergraduate career.

Student's work submitted was excessively similar to another student's. Undergraduate 2 Disciplinary probation for duration of UW undergraduate career.

While writing a make up exam student used unauthorized aids. Undergraduate 2 Required to repeat; previous exam score will stand; student to complete four ethics courses; course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Instructor caught student looking at another student's paper during a midterm exam. The student admitted to looking at the other paper. Undergraduate 2 Zero for the portion of the midterm viewed; additional ten marks subtracted to determine final grade; disciplinary probation for duration of UW undergraduate career.

A student submitted an assignment in a second course offering that had already been submitted in a previous course offering without permission of the instructors involved. Undergraduate 2 The student will be placed on disciplinary probation for duration of UW undergraduate career.

Student submitted work which was similar to another student's work. Undergraduate 1 Zero for the course element; additional five marks to be subtracted to determine the student's final grade; disciplinary probation for duration of UW undergraduate career.

Student submitted assignments that were excessively similar.	Undergraduate	1	Student shall receive a final course grade calculated as follows: a grade of zero is to be used for the assignment; then once the instructor has applied their normal marking scheme to calculate a grade, an additional three marks is to be subtracted to determine the final grade.
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Student's work had previously been submitted from a previous term offering of the course.	Undergraduate	1	Zero on the course element; minus five marks to determine final grade; disciplinary probation for duration of UW undergraduate career.
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Students submitted a course element that was very similar.	Undergraduate	1	Students A and B shall complete a case study on their situation; a letter of reprimand placed in their academic files. Students C and D's penalties are being merged with previous offences in the same course.
	Undergraduate	1	
	Non-degree		
	Undergraduate	1	

Both students submitted a course element that was very similar.	Undergraduate	1	Student A - zero for the course element; deduct five marks from final course grade; completion of three ethics courses; disciplinary probation for duration of UW undergraduate career. Student B zero for the course element, final course grade of 50%; complete case study on their situation; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Both students submitted a course element that was virtually identical.	Undergraduate	1	Zero for the course element; five marks deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student submitted material very similar to their own work previously submitted in a previous offering of the course. Undergraduate 2 Final course grade based on the submitted material; student to complete case study on their situation; disciplinary probation for duration of UW undergraduate career.

Students submitted a course element with identical material and unique features in all their submissions. Undergraduate 1 Zero for the assignments; additional five marks deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1
Undergraduate 1
Undergraduate 1

Exam proctor noticed the student entering the room at the end of the exam with their exam in their hands. Undergraduate 3 Final course grade calculated based on ten marks subtracted from the final examination.

An instructor detected that a assignment submission appeared to be copied. Students admitted to working together. Student A did not respond to the informal resolution but student B accepted the informal resolution and penalty. Undergraduate 1 Student A shall receive a grade of zero for the assignment, then when the instructor has applied the normal marking scheme to calculate a grade, an additional five marks are to be subtracted to determine the final grade. Student B has since withdrawn from UW and therefore has been assigned a case study on the situation to be completed by December 1, 2008. Both student are on disciplinary probation for the duration of their UW undergraduate career.
Undergraduate 1

Student had additional papers hidden under their exam. Undergraduate 2 Complete a case study; disciplinary probation for duration of UW undergraduate career.

Student accidentally submitted course material that was not their own, but a friend's. After alerting the instructor that this had happened, the instructor reviewed the student's other submissions more carefully.	Undergraduate	2	Zero for submissions that were not identified as accidentally submitted; complete a case study on their situation to be compatible for use with the course material; submit an acceptable letter of apology addressed to the other student but sent to associate dean for approval; letter of reprimand to be placed in student's academic file.
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Students submitted assignments that were nearly identical.	Undergraduate	4	Both students shall receive five mark reduction in the course grade; zero on the assignment; student B two-term suspension for second offence.
	Undergraduate	4	

Student submitted a course element that was very similar to another student's submission.	Undergraduate	1	Student shall complete a case study on their situation and will remain on disciplinary probation for the remainder of their time in an undergraduate program at UW. Student is also required to submit an acceptable letter of apology addressed to Whom It May Concern for approval.
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Student submitted an assignment copied from another student from a previous offering of the course.	Undergraduate	2	Three-term suspension; zero for the assignment; five marks to be subtracted from final grade; disciplinary probation for duration of UW undergraduate career.
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Students copied materials into their own assignments despite being aware that collaboration was not allowed on this assignment.	Undergraduate	1	Zero on the assignment; five marks to be subtracted to determine final grade; letter of reprimand; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student A submitted a course element that was very similar to student B's submission	Undergraduate	1	Both students will remain with the current course grade; complete a case study on their situation; letter of reprimand placed in their academic file.
	Undergraduate	1	

Student submitted a course element that was very similar to another student's submission.	Non-degree		Student shall complete a case study on their situation; letter of reprimand placed in their academic file.
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Student submitted assignment excessively similar to another student's.	Undergraduate	2	Zero for the two course elements; additional five marks deducted from final course grade; completion of ethics course; disciplinary probation for duration of UW undergraduate career.
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Student submitted a course element that was very similar to another student's submission.	Undergraduate	1	Student shall complete a case study on their situation for the associate dean; letter of reprimand placed in their academic file.
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Student submitted assignment excessively similar to another student's.	Undergraduate	2	Zero on the assignment; complete a case study on the situation; write a letter of apology to the student whose work was copied; disciplinary probation for duration of UW undergraduate career.
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Both students submitted online assignment with identical responses and from identical IP addresses.	Undergraduate	4	Zero on the course element; additional five marks to be deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	4	

The students' submitted assignments were nearly identical.	Undergraduate	3	Zero for the assignment, plus an additional three marks to be subtracted to determine final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	3	

Submitted work was excessively similar to another student's.	Undergraduate	2	Both students shall receive a grade of zero for the assignment; additional five marks to be deducted from final grade; disciplinary probation for duration of UW undergraduate career. Student A: ethics course.
	Undergraduate	2	

Student A submitted a course element that was very similar to student B's submission.	Undergraduate	1	Both students will remain with the current course grade; both shall complete a case study on their situation; letter of reprimand in their academic files.
	Undergraduate	1	

A review of a student's work indicated that assignments had an unusual degree of identical or nearly identical content. The student admitted that help was sought from friends and work was copied due to difficulty with completing the assignment.	Undergraduate	1	Zero on the assignment in question; letter of reprimand in their file for the remainder of their undergraduate career at UW; a case study on the situation.
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Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved.	Undergraduate	1	Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.
Significant similarities to their own work submitted from a previous term.	Undergraduate	3	The student shall receive a final course grade based on the submitted material; letter of reprimand placed in their academic file.
Submission contained a high percentage of similarity to their own work submitted in a previous term.	Undergraduate	1	Student shall have a final course grade calculated based on the submitted material and a letter of reprimand placed in their academic file.
Excessive collaboration on part of a course element.	Undergraduate Undergraduate Undergraduate Undergraduate	1 1 1 1	Students shall receive a final course grade calculated, based on their submitted work, as well as receive a letter of reprimand placed in their file for the remainder of their time at UW.
Student cheated on an assignment.	Undergraduate	1	The student shall receive a grade of zero on the assignment. When the instructor has applied the normal marking scheme to calculate the grade, an additional five marks are to be subtracted to determine the final grade. The student shall also be given a letter of reprimand to be placed in their academic file for the duration of their UW undergraduate career.

Work submitted was significantly similar to work submitted by student in a previous term.	Undergraduate	1	Zero for the assignment; five marks to be subtracted to determine the final grade; case study to be completed; completion of two ethics courses; disciplinary probation for duration of UW undergraduate career.
A student submitted an assignment in a second course offering that had already been submitted in a previous course offering without permission of the instructors involved.	Undergraduate	3	The student will receive a mark of zero on the assignment; the student is required to complete a case study on the situation; the student will be placed on disciplinary probation for duration of UW undergraduate career.
Submission bore similarity to their own work submitted from a previous term.	Undergraduate	2	Student shall receive a final course grade based on the submitted material. The student shall complete a case study on their situation and it is to be compatible for use with the course material; a letter of reprimand placed in their academic file.
Student wrote a final exam and showed incomplete answers. These answers were the same as the two students seated on either side of the student.	Undergraduate	1	Zero for the course element; additional five marks subtracted to determine the final grade; disciplinary probation for duration of UW undergraduate career.
Students submitted assignments that were near identical. Both students confirmed collaboration.	Undergraduate Undergraduate	4 4	Students shall receive a final grade calculated as follows: if the assignment is worth 5% or more of the course grade, then the student is to receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased so that it results in a five mark reduction in the course grade; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to an assignment already submitted in a previous course without permission of the instructor involved.	Undergraduate	2	Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.
Student A's assignment identical in many ways to student B's.	Undergraduate	1	Both students receive a grade of zero for the assignment; additional five marks deducted to determine final grade; letter of reprimand in academic file for the remainder of their undergraduate career at UW.
	Undergraduate	1	
Student brought unauthorized material.	Undergraduate	1	Student shall receive a final course grade based on a grade of zero for the assignment. The student shall complete four ethics courses chosen from a list provided by the associate dean prior to graduation, and these courses are in addition to all degree requirements; disciplinary probation for duration of UW undergraduate career.
Three students worked together to complete an assignment.	Undergraduate	1	Student A and B shall receive the following penalty: If the assignment is worth 5% or more of the course grade, then they are to receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade. That is, the course grade is to be calculated as if they had received full marks for the assignment and then five marks are to be subtracted from the course grade. They shall also receive a letter of reprimand in their file for the remainder of their undergraduate career. Student C did not respond to the informal resolution and therefore shall be placed on disciplinary probation for the duration of their UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	

Both students submitted work that was excessively similar.	Undergraduate	2	Student A is guilty of cheating/copying and shall have final course grade based on a zero for the course element. Student B is guilty of cheating/facilitating copying and shall have a final course grade to be calculated based on one half of the marks that would normally have been earned for the submission of the quality that the student has submitted; student A and B shall receive disciplinary probation for duration of UW undergraduate career.
A routine review of the student's submissions bore a similarity to their own work from a previous offering of the course.	Undergraduate	2	The student shall receive a final course grade calculated using zero for one of the course elements, and the two other elements assessed based on the submitted material. The student is required to complete a case study on their situation three to five pages in length and it is to be compatible for use with the course material; disciplinary probation for duration of UW undergraduate career.
A routine review of the student's submission bore a similarity to the work of another student's submission from a previous offering of the course.	Undergraduate	2	The student shall receive a final course grade calculated based on a zero for the course element. The student is to complete a case study on this situation three to five pages in length and it is to be compatible for use with the course material. The student shall also complete one ethics course chosen from a list provided by the associate dean and earn a grade of at least 60%. This course is to be taken in addition to all degree requirements. The student will submit an apology letter addressed to 'To Whom It May Concern,' but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.
Student collaborated with other students in class and did not acknowledge the collaboration.	Undergraduate	1	If the assignment is worth 5% or more of the course grade, then they are to receive a grade of zero on the assignment. If the assignment is worth less than 5% of the course grade, then this penalty is to be increased (by the instructor) so that it results in a five mark reduction in the course grade. That is, the course grade is to be calculated as if they had received full marks for the assignment and then five marks are to be subtracted from the course grade; they shall also receive a letter of reprimand in their file for the remainder of UW undergraduate career.

A student submitted an assignment in a second course offering that had already been submitted in a previous course offering without permission of the instructors involved.

Undergraduate

3

The student will be placed on disciplinary probation for duration of UW undergraduate career.

A routine review of the student's submission revealed a similarity to the work of another student's submission from a previous offering of the course.

Undergraduate

2

The student shall receive a final course grade of NCR; disciplinary probation for duration of UW undergraduate career.

Routine examination of student's assignment revealed a significant similarity to their work from a previous term.

Undergraduate

2

Letter of reprimand in their academic file for the remainder of their undergraduate career at UW.

A routine review of the student's work revealed that it bore a significant similarity to another student's work submitted in a previous term.

Undergraduate

2

The student shall receive a final course grade calculated based on the submitted material; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to another student's assignment.

Undergraduate

1

Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was excessively similar to another student's assignment. Undergraduate 2 Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Student submitted an assignment similar to an assignment that had already been submitted in a previous course offering. Undergraduate 3 The student will receive a mark of zero on the assignment; the student is required to complete a case study on the situation; and the student will be placed on disciplinary probation for duration of UW undergraduate career

Students handed in assignments with many similarities. Undergraduate 2 Both students shall receive a final course grade calculated based on a zero for the assignment. Then once the instructor has applied their normal marking scheme to calculate a grade, an additional five marks is to be subtracted. Both students shall complete four ethics courses from a list provided by the associate dean, to be completed prior to graduation. The first three courses are to be in addition to all degree requirements, but the fourth course can count towards their degree; disciplinary probation for duration of UW undergraduate career.
Undergraduate 2

Review of student's submitted work indicated that the assignment had been reworked from a previous term. Undergraduate 2 Student shall receive a letter of reprimand in their academic file for the duration of their undergraduate career at UW.

Students submitted a course element that was very similar to each other's submission.	Undergraduate	1	Student A shall complete a case study on the situation; letter of reprimand placed in their academic file. Student B's penalty is being merged with a previous offence in the same course.
	Undergraduate	1	

Similar collaboration between two students	Undergraduate	1	Zero on the assignment; if less than 5% of the course grade, then penalty is to be increased resulting in five mark reduction in the course grade; letter of reprimand in their academic file for the remainder of their undergraduate career at UW.
	Undergraduate	1	

Submitted assignment was excessively similar to another student's assignment.	Undergraduate	1	Course will be graded based on the submitted material; student is required to complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.
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Submission bore and unusual degree of similarity to their own work submitted from a previous term.	Undergraduate	2	Student shall receive a final course grade based on the submitted material, and a letter of reprimand placed in their academic file.
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Cheating on assignment; two students submitted nearly identical assignments.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Assignments submitted by students A, B, C and D were very similar.	Undergraduate	1	Zero on assignment. Students came forward and admitted to cheating during the partial amnesty period offered by the course coordinator and the associate dean. Therefore the minus 5% from their final grade is not being implemented in these cases; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

Students submitted nearly identical assignments.	Undergraduate	1	Zero on assignment plus deduction of 5% from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignments were excessively similar; student stole material from an assignment of another student.	Undergraduate	1	Two-term suspension; zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	3	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Student knowingly submitted wrong assignment	Undergraduate	3	Letter of reprimand.
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Submitted assignments were excessively similar	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	2	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term. Undergraduate 4 Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was similar to assignment made available in a previous term. Undergraduate 3 Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was similar to assignment made available in a previous term. Undergraduate 3 Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Student copied material from another student without his/her knowledge. Undergraduate 1 Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Students completed most of the assignment individually but then compared answers in a group in significant detail, altering some answers based on the consensus of the group. Undergraduate 1 Reprimand only; no mark penalty
Undergraduate 1
Undergraduate 1
Undergraduate 1
Undergraduate 1
Undergraduate 1

Student admitted copying parts of the assignment from an old solution set.	Undergraduate	4	Minus 36% on assignment which results in a deduction of approximately 5% from final course grade; the student will be denied the distinction of graduation on the 'Dean's Honours List' and requires he/she to complete 30 hours of community service; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to one submitted in a previous term.	Undergraduate	4	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar	Undergraduate	1	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignments were excessively similar	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignment was similar to assignment made available in a previous term. Undergraduate 4 Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Extensive notes on materials present during exam. Undergraduate 3 Two-term suspension; zero on final exam; failing grade in course; disciplinary probation for duration of UW undergraduate career.

Extensive notes on materials present during exam. Undergraduate 3 Two-term suspension; grade of zero on final exam; disciplinary probation for duration of UW undergraduate career.

Student brought unauthorized material. Undergraduate 4 Two-term suspension, grade of zero on final exam; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar. Undergraduate 4 Minus 100% on assignment; disciplinary probation for duration of UW undergraduate career.
Undergraduate 4

First student copied material from second student without his/her knowledge.	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

The submitted assignment was similar to one submitted in a previous term.	Undergraduate	2	One-term suspension, grade of zero on assignment; disciplinary probation for duration of UW undergraduate career.
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Student copied answers for assignment.	Undergraduate	1	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Submitted assignments were excessively similar.	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignment was similar to assignment made available in a previous term. Undergraduate 3 Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Student copied assignment from another student without their knowledge. Undergraduate 1 Deduct five marks from final grade; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was similar to assignment made available in previous term. Undergraduate 3 Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar. Undergraduate 1 Student A shall receive minus 100% on assignment, came forward after amnesty period ended; student B shall receive minus 100% on assignment, did not come forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

The submitted assignments were excessively similar. Undergraduate 1 Minus 100% on assignment; student A came forward after amnesty period ended; student B did not come forward; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

He/she copied the assignment from another student without his/her knowledge. Undergraduate 1 Minus 100% on assignment; student did not come forward during amnesty period; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar. Undergraduate 1 Students A and B receive zero on assignment; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

Student copied several parts of a course element from roommate without their permission. Undergraduate 3 Zero on the assignment and 5% deducted from final mark; disciplinary probation for duration of UW undergraduate career.

Student copied several parts of a course element from a friend. Undergraduate 3 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar. Undergraduate 1 Zero on assignment; students A and B came forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

He/she admitted he/she let his/her friends have access to his/her assignment. Undergraduate 1 Deduct five marks from final grade; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar. Undergraduate 1 Zero on assignment; students A and B came forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

Submitted assignments were excessively similar. Undergraduate 1 Minus 100% on assignment worth 3% of final grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1
Undergraduate 1

Submitted assignments were excessively similar. Undergraduate 1 Minus 100% on assignment worth 3% of final grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

Submitted assignments were excessively similar. Undergraduate 1 Students A and B receive minus 100% on assignment worth 3% of mark; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

Student admitted to writing an assignment for another.	Undergraduate	1	Since the student was not enrolled in the class, it is not possible to assess a penalty involving the course grade; student is required to enrol in PHIL 215, obtain a grade of at least 60%, in addition to the courses normally required for his/her degree; this course will not contribute to any credit count nor be included in averages; disciplinary probation for duration of UW undergraduate career.
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The submitted assignments were excessively similar.	Undergraduate	1	Grade of minus 100% on assignment worth 3% of final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	Deduct 5% from final mark; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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The submitted assignments were excessively similar.	Undergraduate	1	Students A, B, and C receive zero on assignment, came forward during amnesty period; students D and E receive minus 100% on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	Students A and B receive minus 100% on assignment, did not come forward during amnesty period; students C and D receive minus 100% on assignment, came forward after amnesty period; student E receive zero on assignment, came forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The student submitted assignments which were excessively similar to another student's.	Undergraduate	1	Grade of -100% on assignment; disciplinary probation for remainder of undergraduate studies at UW.
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The submitted assignments were excessively similar.	Undergraduate	1	All students receive minus 100% on assignment, did not come forward during amnesty period; all students on disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	All students receive minus 100% on assignment, did not come forward during amnesty period; all students on disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	All students, minus 100% on assignment, did not come forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	Students A and B receive zero on the assignment, came forward during amnesty period; students C and D receive minus 100% on assignment, did not come forward during amnesty period; all students on disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
<hr/>			
The submitted assignments were excessively similar.	Undergraduate	1	Students receive minus 100% on assignment; students A and B came forward after amnesty period ended; student c did not respond to emails; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
<hr/>			
The submitted assignments were excessively similar.	Undergraduate	1	Minus 100% on assignment, students A, B, and C came forward after the amnesty period ended; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
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The submitted assignments were excessively similar.	Undergraduate	1	Zero on assignment; students A and B came forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
<hr/>			
The submitted assignments were excessively similar.	Undergraduate	1	Zero on assignment; students A, B, C, and D came forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

Submitted assignment was similar to assignment set made available in previous term.	Undergraduate	3	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
	Undergraduate	2	

Submitted assignments were excessively similar.	Undergraduate	4	One-term suspension; zero on assignment; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Submitted assignments were excessively similar.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
	Undergraduate	2	

The submitted assignments were excessively similar.	Undergraduate	1	Minus 100% on assignment; student A came forward after amnesty period ended; students B, C, D, E, F, and G did not; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	Students A, B and C, zero on assignment. Came forward during amnesty period. Students D and E, minus 100%, came forward after amnesty period. Sixth student, minus 100% on assignment, did not come forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	3	Minus 100% on assignment; students A and B did not come forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	2	Zero on assignment; students A, B, and C came forward during amnesty period; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	

The submitted assignments were excessively similar.	Undergraduate	1	Grade of minus 100% on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignment was similar to assignment set made available in previous term. Undergraduate 3 Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

The submitted assignments were excessively similar. Undergraduate 1 Grade of minus 100% on assignment worth 3% of final grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

Submitted assignments were excessively similar. Undergraduate 1 Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1
Undergraduate 1

Submitted assignments were excessively similar Undergraduate 1 Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1

Submitted assignments were excessively similar. Undergraduate 1 Student A: one-term suspension; grade of zero on assignment; remain on disciplinary probation for duration of UW undergraduate career. Students B and C: zero on assignment; disciplinary probation for duration of UW undergraduate career.
Undergraduate 1
Undergraduate 1

Submitted assignments were excessively similar.	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
	Undergraduate	1	

The submitted assignment was similar to one submitted in a previous term.	Undergraduate	3	One-term suspension, grade of zero on assignment; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to one submitted in a previous term.	Undergraduate	2	NCR assigned to course; disciplinary probation for duration of undergraduate career.
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The submitted assignments were excessively similar.	Undergraduate	1	Minus 100% on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	

Student brought unauthorized material into his/her exam.	Undergraduate	1	Two-term suspension; grade of zero on the exam; student has been required to withdraw from the faculty; if student is ever readmitted to study at UW, he/she will need to serve a two-term suspension before resuming studies; disciplinary probation for duration of UW undergraduate career.
Student brought unauthorized material into his/her exam.	Undergraduate	2	No marks for the exam questions involving the unauthorized material; disciplinary probation for duration of UW undergraduate career.
The submitted assignment was similar to one submitted in a previous term.	Undergraduate	4	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar to ones submitted in a previous term.	Undergraduate	2	Minus 100% on assignment A, zero on assignment B and C; disciplinary probation for duration of UW undergraduate career.
Student copied answers for assignment.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was similar to one submitted in a previous term.	Undergraduate	2	One-term suspension, grade of minus 100% on assignments; disciplinary probation for duration of UW undergraduate career.
Submitted assignments were excessively similar	Undergraduate	1	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
Students exchanged papers within final minutes of exam.	Undergraduate	1	Zero on exam; 5% deducted from final grade.
	Undergraduate	1	
Submitted assignments were excessively similar.	Undergraduate	2	Both students: two-term suspension; zero on assignment; 5% deducted from final grade; failure in course; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
Submitted assignments were excessively similar.	Undergraduate	4	Two-term suspension; grade of 50% in course; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment set made available in previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar	Undergraduate	1	Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignments were excessively similar.	Undergraduate	1	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignments were excessively similar.	Undergraduate Undergraduate Undergraduate	2 2 2	Reprimand only; no mark penalty.
Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	3	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	3	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	1	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
Student copied from a second student without his/her knowledge.	Undergraduate	1	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was similar to assignment made available in a previous term.	Undergraduate	4	Zero on assignment; 3% deducted from final grade; disciplinary probation for duration of UW undergraduate career.
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Unauthorized collaboration of three students	Undergraduate	2	Reprimand only; no mark penalty.
	Undergraduate	2	
	Undergraduate	2	

Submitted assignment was similar to one submitted by another student in a previous term.	Undergraduate	2	First student - zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career. Second student - letter of warning.
	Undergraduate	2	

Cheating	Undergraduate	3	Zero for the assignment in question; disciplinary probation for the duration of undergraduate career at UW.
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Submitted materials were excessively similar to those of other students in the class.	Undergraduate	4	Zero for the exam; failing grade assigned for course mark; disciplinary probation for duration of UW undergraduate career.
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Student submitted another student's work as his/her own.	Undergraduate	1	Zero on assignment; additional five marks from final course grade; disciplinary probation for duration of UW undergraduate career.
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Student caught talking during quiz and using false name and student identification number.	Undergraduate	1	One-term suspension; disciplinary probation for duration of UW undergraduate career.
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Students collaborated on an assignment.	Undergraduate	3	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	4	

Students' submitted assignments were excessively similar.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	3	

Using submitted material from the same course taken in an earlier term. Undergraduate 3 Disciplinary probation for remainder of undergraduate career.

The header of student's assignment includes the name of a student from a previous term. Undergraduate 1 Zero on the assignment; additional five marks from the final course grade; disciplinary probation for duration of UW undergraduate career.

Copied answers from another student. Undergraduate 2 Zero on assignment and an additional 5% off course grade; mandatory thousand word essay on how university students can best avoid plagiarism and collusion; disciplinary probation for duration of UW undergraduate career.

Student cheated on an assignment. Undergraduate 2 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Cheating on mid-term exam. Undergraduate 3 Zero on the exam, five marks deducted from the final course grade; disciplinary probation for duration of UW undergraduate career.

Cheating on assignment. Student A allowed student B to use his/her assignment and submit it as his/her own.	Undergraduate	4	Student A: 50% of assignment grade earned; disciplinary probation for remainder of undergraduate studies at UW. Student B: zero of the assignment grade earned, written letter of apology to student A, disciplinary probation for remainder of undergraduate studies at UW.
	Undergraduate	4	
Students collaborated on multiple assignments.	Undergraduate	2	Placed on disciplinary probation for duration of UW undergraduate career.
	Undergraduate	3	
Assignment contained numerous passages of varying lengths identical to those of another student in the course.	Undergraduate	1	Zero for assignment; five marks from the final course grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
Two students assisted each other on an assignment.	Undergraduate	2	Zero on assignment; minus five marks in term grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
Student used a friend's assignment without permission.	Undergraduate	1	Zero on assignment; and an additional five marks from the final course grade; disciplinary probation for duration of UW undergraduate career.

Student copied assignment from another student in the class without the creator's knowledge.	Undergraduate	1	Zero in the course; two-term suspension; letter of apology to student; disciplinary probation for duration of UW undergraduate career.
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Student used parts of someone else's assignment without acknowledgement, and copied assignments from previous course offerings.	Undergraduate	1	Zero on assignments; deduction of an additional five marks from the final course grade; disciplinary probation for duration of UW undergraduate career
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Student A and B copied sections of assignment from each other.	Undergraduate	3	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	3	

Student copied answers from another student during an assignment.	Undergraduate	2	Zero on assignment; plus an additional five marks from the final course grade; disciplinary probation for duration of UW undergraduate career.
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Student cheated on assignment.	Undergraduate	2	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
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Cheated on assignment.	Undergraduate	2	Zero on assignment, minus an additional five marks from the final course grade; disciplinary probation for duration of UW undergraduate career.
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Submitted assignment was excessively similar to another classmate.	Undergraduate	1	Zero on assignment; additional five marks from the final grade in the course; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student presented very similar or identical material as another student in the class as his/her own.	Undergraduate	3	Course was dropped before the drop deadline; disciplinary probation for duration of UW undergraduate career.
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Collusion with another student	Undergraduate	4	Zero on assignment; additional five marks deducted from final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	4	

Student collaborated with other students on a assignment. Instructor judged the collaboration to be excessive.	Undergraduate	1	Zero in the assignment; additional five marks from the final course grade; disciplinary probation for duration of UW undergraduate career.
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The submitted assignments were excessively similar.

Undergraduate
Undergraduate

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Both students: one-term suspension; grade of zero on assignments; disciplinary probation for duration of UW undergraduate career.

Harassment, Discrimination

Description

Students A and B harassed/assaulted an individual; student C stood by and watched.

Degree

Undergraduate
Undergraduate
Undergraduate

Year

1
1
1

Penalty sought/decision

Students A and B shall complete an off campus course as designated by the associate dean; student C shall receive a letter of reprimand placed in their academic file; students A and B on disciplinary probation for duration of UW undergraduate career;.

Student's behaviour in some on campus incidents involved infringing on others and causing undue stress to others.

Undergraduate

1

Student banned from participating in any UW orientation activities; is assigned a failing grade in the assignment in question; must complete a case study on the situation; disciplinary probation for duration of UW undergraduate career.

Student posted inappropriate material on-line.

Undergraduate

4

Final grade for the course to be calculated based on the submitted material and then ten marks subtracted from that grade; \$400.00 fine; letter of apology; disciplinary probation for duration of UW undergraduate degree.

Student found to have acted inappropriately involving harassment and intimidation.	Undergraduate	4	One-term suspension, disciplinary probation, deferred graduation until after suspension, letter of apology and disciplinary probation for remainder of undergraduate studies at UW. FCSA and UCSA both reduced penalty, no suspension.
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Misrepresentation

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Penalty sought/decision</u>
Student submitted fraudulent documents in an attempt to defer three examinations, and during the same term also submitted forged override forms.	Undergraduate	3	Reprimand and warning; the student is not allowed to write deferred exams; successful completion of a course in ethics in order to graduate; disciplinary probation for the remainder of the student's undergraduate career at UW.

The student was loaned another student's completed assignment, and submitted a copy of it as his/her own.	Undergraduate	1	Zero on the assignment; 5% penalty on the final grade; disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Student fabricated a personal story to have three exams deferred.	Undergraduate	1	Student shall complete a case study on their situation; disciplinary probation for duration of UW undergraduate career
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Student misrepresented himself to coordinator about his/her assignment.	Undergraduate	2	The student shall have a final course grade of NCR. The student shall complete a case study on their situation, and complete one ethics course chosen from a list provided by the associate dean. This course is in addition to all degree requirements. The student is required to prepare an acceptable letter of apology addressed to the coordinator, but sent to the associate dean for approval; disciplinary probation for duration of UW undergraduate career.
Altered records and altered grade report	Undergraduate	3	Failing grade for term; enrolment in ethics course; disciplinary probation for duration of UW undergraduate career.
Student submitted forged medical documents.	Undergraduate	1	Student required to withdraw from program; penalty held in abeyance pending re-admission; disciplinary probation for duration of UW undergraduate career.
Student used false information on cover letter during job search.	Undergraduate	3	Failing grade causing graduation to be delayed by one term.
Student submitted letter to the Registrar's Office granting permission to take two courses while on work term with forged signature of supervisor.	Undergraduate	1	Failed work term; disciplinary probation for duration of UW undergraduate career.

Student submitted midterm for re-grading; additional material had been added in order to secure additional marks	Undergraduate	3	Zero on midterm; 5% deducted from final grade; failure in course; disciplinary probation for duration of UW undergraduate career.
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Student submitted assignment resulting from a false interview containing significant material copied from academic sources without citation.	Undergraduate	N/A	Zero on assignment; 5% deducted from final grade; failure in course; disciplinary probation for duration of UW undergraduate career.
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Plagiarism

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Penalty sought/decision</u>
Significant sections of the student's assignment were not properly referenced and passages are quoted verbatim without quotation marks or citations.	Undergraduate	2	Grade of zero for the assignment; disciplinary probation for duration of UW undergraduate career.

Significant sections of the student's assignment were not properly referenced and passages were quoted verbatim without quotation marks.	Undergraduate	3	Grade of 32 in the course; disciplinary probation for duration of UW undergraduate career.
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Significant sections of the student's work were taken without citation from two journal articles.	Undergraduate	4	Zero on the assignment; five marks off the final course grade; failure in the course; three-term suspension; disciplinary probation for duration of UW undergraduate career.
Significant sections of the student's assignment were taken without citation from a journal article.	Undergraduate	3	Grade of zero for the assignment; 5% deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
Student's assignment was identical to another student's.	Undergraduate	2	Grade of zero on assignment; 5% deduction from final course grade; disciplinary probation for duration of UW undergraduate career.
Significant sections of the student's assignment were not properly referenced and passages verbatim without quotation marks or citation.	Undergraduate	3	Zero on assignment; 5% deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
Sections of student's assignment included direct quotations without proper attribution.	Undergraduate	4	Resubmission of assignment; submission of a plagiarism and citation exercise; disciplinary probation for duration of UW undergraduate career.

Student's assignment was not properly referenced and passages were quoted verbatim without quotation marks or citation.	Undergraduate	4	Grade of zero for the assignment; 5% deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
Portions of assignment were very similar to another student's submitted work.	Undergraduate	2	Zero for the assignment; five marks off the final course grade; disciplinary probation for duration of UW undergraduate career.
Significant sections of the student's assignment were copied from a website.	Undergraduate	3	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
In an assignment student plagiarized materials without proper citation.	Undergraduate	3	Zero on assignment; Minus 5% on final grade for the course; disciplinary probation for duration of UW undergraduate career.
Student submitted an assignment with a verbatim passage from an unaccredited web source.	Undergraduate	2	Zero on the assignment; further five marks off the final grade; disciplinary probation for duration of UW undergraduate career.

In an assignment the student copied website and reference materials without reference to source.	Undergraduate	1	Zero on the assignment; further five marks off the final grade; disciplinary probation for duration of UW undergraduate career.
Student quoted text without proper citation.	Undergraduate	4	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
In an assignment the student copied website information without reference to source.	Undergraduate	1	Zero on the assignment; further 5% off the final grade in the course; disciplinary probation for duration of UW undergraduate career.
Student cut and pasted a segment of submitted assignment from a website.	Undergraduate	2	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
Student used a direct quotation from source text without proper citation.	Undergraduate	4	Zero on the assignment.

Student submitted assignment copied from a website. Undergraduate 3 Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

Student used information from a website for an assignment without proper citation. Undergraduate 2 Minus 2% for the assignment; disciplinary probation for duration of UW undergraduate career.

Student submitted an assignment that was virtually identical to one available on the internet. Undergraduate 2 Zero on the course assignment; 5% off the final grade; completion of ethics course; disciplinary probation for remainder of UW undergraduate career.

Student included verbatim passes from a website in assignment. Undergraduate 2 Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

Student submitted an assignment with direct copy from a website without proper citation. Undergraduate 3 Zero on the assignment; 5% off final grade; disciplinary probation for duration of UW undergraduate career.

Student submitted assignment with numerous verbatim passages from a website without citation.	Undergraduate	3	Zero on the course assignment; -5% off the final grade; disciplinary probation for duration of UW undergraduate career.
Student submitted assignment that was plagiarised substantially and verbatim from two internet sources.	Undergraduate	1	Zero on the assignment; a further 5% off the final grade in the class; disciplinary probation for duration of UW undergraduate career.
Student referenced material without proper citation.	Undergraduate	4	Zero on assignment; disciplinary probation for duration of UW undergraduate career.
Student included verbatim information taken from a website.	Undergraduate	2	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
Student submitted assignment with passage taken verbatim from website.	Undergraduate	1	Assessment by and enrolment in course to help student meet English skills required by UW.

Student submitted an assignment which contained passages that were verbatim copied from internet sites. Undergraduate 4 Zero on the course assignment; -5% off final grade; disciplinary probation for duration of UW undergraduate career.

Student submitted assignment excessively plagiarized from three different sources. Undergraduate 4 Zero on the assignment; -5% off the final grade in the course; disciplinary probation for duration of UW undergraduate career.

Student used text from a website without proper citation. Undergraduate 4 Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

In an assignment the student copied information from a source without reference. Undergraduate 1 Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

Student submitted work that was plagiarized verbatim from different articles provided to the class. Undergraduate 4 Zero on assignment; further 5% off the final grade; disciplinary probation for duration of UW undergraduate career.

Student submitted as his/her own work a assignment virtually identical to another project posted on a website. Undergraduate 2 Zero on the assignment; failure in the course; one-term suspension; disciplinary probation for duration of UW undergraduate career.

The images used as part of an assignment were not cited properly. Undergraduate 2 Zero on the assignment; five marks off the final grade; disciplinary probation for duration of UW undergraduate career.

Plagiarism on a take-home assignment. Undergraduate 1 Zero for the assignment; 5% deducted from course grade; disciplinary probation for duration of UW undergraduate career.

Plagiarism on an assignment. Undergraduate 3 5% deducted from final course grade; disciplinary probation for duration of UW undergraduate career.
Undergraduate 3

Plagiarism on an assignment. Undergraduate 4 Zero for the term paper; 5% deducted from final course grade.

As assignment submitted by the student contained passages taken verbatim from websites without attribution.	Undergraduate	2	Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
Student copied a friend's assignment and submitted it as their own without friend's knowledge.	Undergraduate	1	The negative value of the mark received on the assignment; disciplinary probation for duration of UW undergraduate career.
The student copied a discussion post from another student without his/her knowledge or consent, and submitted it as his/her own work.	Undergraduate	1	Negative value of the mark earned for the assignment; disciplinary probation for duration of UW undergraduate career.
Assignment used un-cited material from the internet.	Undergraduate	2	Zero on the assignment; a further 5% off the final grade; disciplinary probation for duration of UW undergraduate career.
Student copied a friend's assignment and submitted it as their own without friend's knowledge.	Undergraduate	1	The negative value of the mark received on the assignment; disciplinary probation for duration of UW undergraduate career.

Verbatim website materials from a number of sources were used without citation in an assignment.

Undergraduate

4

Zero on assignment; 5% off final grade; disciplinary probation for duration of UW undergraduate career.

Assignment contained un-cited material from internet.

Undergraduate

3

Zero on the assignment; disciplinary probation for duration of UW undergraduate career.

Student copied a friend's assignment and handed it in without the friend's knowledge.

Undergraduate

1

The negative value of the mark received on the assignment; disciplinary probation for duration of UW undergraduate career.

An assignment contained more than thirty verbatim plagiarized passages from two websites.

Non-degree

Zero on the assignment; a further 5% off the final grade; disciplinary probation for duration of UW undergraduate career.

Student submitted work with portions copied from the internet.

Undergraduate

2

Failing grade for course; complete two ethics courses; disciplinary probation for duration of UW undergraduate career.

Student's course work was inconsistent with further investigation showing that the source was taken from a company web page. Undergraduate 1 Student's final course grade is to remain unchanged. The student shall complete a case study on their situation and it is to be compatible for use with the course material; letter of reprimand placed in their academic file.

The student's submitted assignment revealed that there was information copied from another source. Undergraduate 4 The student shall receive a final course grade calculated based on a grade of zero for the assignment. Then once the instructor has applied their normal marking scheme to calculate a grade, an additional five marks is to be subtracted to determine the student's final grade; disciplinary probation for duration of UW undergraduate career.

Student's submission included a line of text identical to that of another student's without citing the information source. Undergraduate 1 Student shall receive a final course grade based on failing the course element; complete a case study on their situation compatible with course material; submit a letter of apology addressed to another student but sent to the associate dean for approval; letter of reprimand is to be placed in the student academic file.

Majority of the paper was copied without the use of quotations and some cases without proper referencing. Undergraduate 4 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Non-cited source from which most of the paper originates. Undergraduate 1 Zero on assignment worth 30% of final grade; disciplinary probation for duration of UW undergraduate career.

Large sections of assignment were taken verbatim from unreferenced sources.

Graduate - PhD

Failed grade on assignment; disciplinary probation for duration of UW graduate career.

Did not cite references during presentation. Outline of presentation did not contain references either.

Undergraduate

4

Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Assignment was taken directly from an article previously published and was not referenced.

Graduate - Master's

Zero for the course; completion of an additional course in order to complete degree requirements; completion of assignment without any incidence of plagiarism; disciplinary probation for the duration of graduate career.

Assignment was largely verbatim from an unreferenced article. A random check uncovered other instances of inadequate referencing.

Graduate - Master's

Student was not guilty of plagiarism but there were instances of inappropriate referencing. The student is required to submit a report detailing any instances of inappropriate referencing in the assignment as well as plan for how these will be rectified. The student was also given a warning in writing.

Student copied assignment from friend without their knowledge.

Undergraduate

1

Zero on assignment; deduction of 5% from the final grade; disciplinary probation for duration of UW undergraduate career.

Text of two sentences taken from source verbatim without proper referencing or quotations. Undergraduate 1 15% deducted from assignment mark; disciplinary probation for duration of UW undergraduate career.

Students A and B created an assignment that was not properly cited. Undergraduate 4 Zero on the assignment; disciplinary probation for duration of UW undergraduate career.
Undergraduate 3

Approximately one third of assignment taken from source verbatim without the use of quotations. Undergraduate 1 Minus 50% from assignment grade; disciplinary probation for duration of UW undergraduate career.

Twelve lines of text copied from two sources without the use of quotations. Undergraduate 4 Minus 20% from assignment mark; disciplinary probation for duration of UW undergraduate career.

Student plagiarized directly from internet. Undergraduate 3 Zero on assignment worth 10% of final grade; disciplinary probation for duration of UW undergraduate career.

Student's portion of assignment was taken word-for-word from websites without acknowledgement. Undergraduate 1 Zero on both assignments; disciplinary probation for duration of UW undergraduate career.

Student copied significant parts of the assignment from the internet. Undergraduate 2 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Submitted assignment contained several passages that were not cited adequately. Undergraduate 3 One-term suspension; grade of zero on assignment; final grade reduce to 50%; disciplinary probation for duration of UW undergraduate career.

Student copied significant amounts of assignment from the internet. Undergraduate 4 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Submitted material written by an instructor at another university and available on the web. Undergraduate 2 Zero on assignment; 5% deducted from final grade; disciplinary probation for duration of UW undergraduate career.

Posted content to a class-based on-line discussion forum assignment directly taken from a journal article abstract as his/her own opinion. Undergraduate 1 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Student plagiarized sections of assignment from internet. Undergraduate 1 Zero on assignment; disciplinary probation for duration of assignment.

Student copied parts of the assignment from Wikipedia. Undergraduate 2 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Student plagiarised an assignment. Undergraduate 1 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Plagiarism Undergraduate 1 Disciplinary probation for the remainder of undergraduate studies at UW.

Plagiarism from websites with proper referencing. Undergraduate 1 50% assigned grade for assignment.

Student plagiarised on submitted assignment. Undergraduate 2 Zero on assignment; submit a fifteen hundred word essay on what is meant by plagiarism and paraphrasing; disciplinary probation for duration of UW undergraduate career.

Student plagiarised an assignment. Undergraduate 4 Zero on assignment; disciplinary probation for duration of UW undergraduate career.

Unethical, Disruptive or Aberrant Behaviour

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Penalty sought/decision</u>
Student forced his/her way into a classroom without the instructor's permission.	Undergraduate	4	Student is required to pay a fine to scholarship fund; submit a letter of apology addressed to the instructor; disciplinary probation for duration of UW undergraduate career.

Student caused a false fire alarm.

Undergraduate

4

Pay a \$500.00 fine; disciplinary probation for duration of UW undergraduate career.
