



**University of Waterloo**  
**Committee on Student Appeals (UCSA)**  
**Summary of Discipline Cases -- 2005-06**

**Cheating**

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Decision / Penalty</u>
Values for three answers in the student's assignment were incorrect but identical to the values in the assignment of a second student. The first student admitted having trouble with the material and checking answers with those in the assignment of the second student without his/her knowledge or consent.	Undergraduate	3	Grade reduction of 25% on the assignment worth 12% of the course grade. Disciplinary probation for duration of UW undergraduate career.
Two students submitted identical reports for one part of a course assignment. One student was attempting to help the other student with the assignment and showed his/her work to the other student. Without the knowledge or permission of the student providing help, the other student copied his/her work. The student who copied took full responsibility for this offence.	Undergraduate Undergraduate	2 2	The first student received a loss of marks for the assignment worth 10% of course grade and disciplinary probation. The second student received a reprimand.
During a final exam, the instructor examined a calculator lid and discovered it contained an unauthorized aid. In a meeting with the Associate Dean the student was confronted with the calculator lid and a small card with information. The student emphatically denied that the card belonged to him/her. The Associate Dean contacted another Faculty to inquire whether there could have been any error. There apparently was a mix-up and the card had been confiscated from another student and accidentally included with the calculator lid.	Undergraduate	4	Reprimand and warning. Disciplinary probation.
During a midterm test, one of the proctors became suspicious that copying was going on between two students. Upon examination of the two tests in question, the instructor concluded that the second student had copied from the first student's paper. In a meeting with the Associate Dean, the first student acknowledged that this had occurred, though he/she expressed a lack of understanding as to why he/she was being accused of academic misconduct when it was the other student who had copied from his/her paper. It was explained to the first student that in cases such as this, the student who allows copying to happen is held equally culpable. The first student confirmed the fact that the two students sat together to write the midterm although the other student had actually been assigned to a different room. He/She stated that this was not the result of a premeditated action, but rather was owing to the fact that both students had just written a stressful midterm in another course and had been forced to rush in order to get to the midterm and simply took the first seats they saw.	Undergraduate Undergraduate	2 2	Zero on the midterm. Disciplinary probation for duration of UW undergraduate career.

<p>A quiz submitted by the student appeared to have been written by another. The conclusion drawn from evidence was that the student picked up the other student's graded quiz, erased his/her name and substituted his/her own name, and then surreptitiously replaced the quiz on the instructor's desk. The second student noticed the quiz on the instructor's desk when visiting the instructor and exclaimed that this was his/her quiz, despite the fact that another student's name was on it. The Associate Dean asked the first student to provide a sample of his/her handwriting. It was further discovered that the student had submitted other quizzes under his/her name but with different handwriting. The student became uncomfortable when told that this handwriting sample was to be sent to the UW Police to request their opinion on the comparison of the two students' handwriting. The Police concurred that another midterm was not written by the same student who wrote the final exams.</p>	Undergraduate	2	<p>In the first case: a grade of zero on the quiz; minimum grade (0%) in the course; one-term suspension. In the second case: a grade of zero on the midterm test (already applied); failing grade (to be determined by the instructor) in the course. Disciplinary probation. Second Offence.</p>
<p>Another institution alerted UW that an unnamed student had attempted to solicit an assignment from one or more graduate students at their institution. An assignment question contained in the original e-mail determined that the assignment was one required in one of UW's courses. The student was eventually traced by the instructor via e-mail from the student. The student was charged with the offence of attempting to solicit an assignment from another party to be handed in under his/her own name. The student denied having sent the message and stated that someone must have "hacked" his/her address.</p>	Undergraduate	3	<p>Grade of zero on the assignment. The grade of zero is a grade penalty which the Associate Dean considered to be suitable to the offence as charged and documented. It was not intended to be a declaration to the effect that the actual assignment which was submitted was definitely written by someone other than the student. The evidence of the e-mail did not provide proof as to the authorship of the assignment ultimately submitted one way or another. Appealed to FCSSA; decision upheld.</p>
<p>An assignment submitted by the student had significant similarities to an assignment submitted by another. By the time the Associate Dean was informed, the students had dropped the course.</p>	Undergraduate Undergraduate	2 2	<p>No grade penalty (the students had withdrawn from the course). Disciplinary probation.</p>
<p>During a multiple choice final exam, the proctor noted suspicious behaviour on the part of two students. The first student appeared to be looking at the second student's exam paper which had large upper-case letters down the margins of the exam paper, corresponding to the answers chosen for the questions, enabling a person seated across the aisle to determine the answers. The pattern of answers on the two exams and the behaviour observed, and the admission of guilt by the first student point to the conclusion that the two students had agreed on a scheme that would allow cheating to take place.</p>	Undergraduate Undergraduate	3 4	<p>Both students: Grade of zero on the final exam; failing grade (to be determined by the instructor) in course; one-term suspension. Disciplinary probation.</p>
<p>During the final exam, the instructor observed suspicious behaviour on the part of two students. A proctor also spent considerable time watching the two students, observing one student blatantly leaning across the aisle in an obvious attempt to look at the other student's paper. In addition to circling the answers to the multiple choice/true-false questions, the second student had also transposed those answers to large capital letters down the left margin of each page, enabling someone seated across the aisle to determine the answers chosen. The second student claimed that he/she had written large letters because he/she had forgotten his/her glasses. In an e-mail to the Associate Dean, the first student asserted that he/she had written the exam on his/her own and offered no further explanation.</p>	Undergraduate Non-degree	2 2	<p>Grade of zero on the final exam; failing grade (to be determined by the instructor) in the course; one-term suspension. Disciplinary probation.</p>

Assignments handed in by two students contained several identical or nearly-identical sentences. Both students acknowledged to the instructor and the Associate Dean that they had worked together on the assignment. Collaboration on the assignment was not permitted by the instructor.	Undergraduate Undergraduate	N/A 4	Grade of zero on the assignment. Disciplinary probation.
During a final exam, the student was discovered in possession of a black plastic calculator lid, the interior of which was inscribed with various information in pencil. In a meeting with the Associate Dean, the student denied that he/she had planned to cheat, and asserted that he/she writes information on the calculator cover as a method of studying, and also informed the Associate Dean that he/she does not believe in cheating. It is undeniable that the student was in possession of an unauthorized aid during the final exam.	Undergraduate	1	Grade of zero on the final exam and a failing grade in the course; a one-term suspension, and disciplinary probation.
Student was discovered to be in possession of a black plastic calculator inscribed with various information in pencil. In a meeting with the Associate Dean the student denied that he/she planned to cheat. It is undeniable that the student was in possession of an unauthorized aid during the final exam.	Undergraduate	N/A	Zero on the final exam and a failing grade in the course; a one-term suspension and disciplinary probation. Note: it seems likely that the student will be withdrawing from the University or will be required to withdraw on the basis of academic performance. The one-term suspension is to take effect immediately if the student applies to return to UW.
During a final exam the student was discovered to be in possession of a calculator cover which had several pieces of information written on it. In a written statement to the instructor and Associate Dean, the student claimed that he/she had not intended to cheat, but had written the notes prior to a third midterm where he/she had intended to cheat. In a meeting with the professor, the student said nothing about the written notes on his/her calculator cover with a view to using them on a third midterm exam, but claimed that the notes had been put there six years previously. The student's statements are contradictory. The instructor verified that the notes were relevant to both the third midterm and the final exam.	Undergraduate	N/A	Zero on the final examination and a failing grade in the course; one-term suspension and disciplinary probation for the remainder of the student's undergraduate career should the student seek to return to UW.
Six students submitted an assignment containing extensive passages that were nearly or completely identical. At a meeting with the Associate Dean, all six students expressed discontent with both the course and the instructor and felt that the instructor had unfairly targeted their particular group when other groups had been "allowed to get away with it" (teamwork).	Undergraduate Undergraduate Undergraduate Undergraduate Undergraduate Undergraduate	4 4 4 4 4 4	Warning. Given the widespread and strongly held perception that they were being unfairly targeted and that several of them were applying to graduate school, it was deemed best to drop the charges and issue a warning to these students. This decision was at the suggestion of the instructor.
Assignment bore unmistakable similarities to an assignment submitted by another student. Both students were initially charged with unauthorized collaboration. Subsequent information made it clear that the offence was solely on the part of the first student. The second student had given his/her assignment to student one to submit. Student one copied portions of student two's assignment without his/her knowledge. Student one acknowledged his/her offence and took full responsibility for it, exonerating student two.	Undergraduate	3	First student, grade of zero on the assignment; reprimand and warning. Disciplinary probation.
An assignment submitted by three students contained sufficient similarities that it was clear the students had worked together on some portions of the assignment. Collaboration was not permitted in this course. After discussion with the course instructor (who had spoken with the students), and after meeting with one of the students, the Associate Dean ascertained that the students had not intentionally committed an offence.	Undergraduate Undergraduate Undergraduate	3 3 3	The assignment was discounted, and the weight placed on it was to be transferred to the final examination. Warning. Disciplinary probation.

Instructor reported a cheating incident involving two students. The course had nine small, weekly assignments worth (collectively) 15% of the final grade. The last four assignments submitted by the students were substantially identical. When asked to contact the instructor, the students failed to do so. They were invited on several occasions to meet with the Associate Dean, but failed to do so.	Undergraduate Undergraduate	1 1	Grade of zero on each of the four assignments. Disciplinary probation.
Assignments submitted by two students were nearly identical. When confronted on a charge of collaboration or copying, both students acknowledged that the work was written by neither of them, and that it was an anonymous assignment that was circulating among the student body at a number of universities. In a meeting with the Associate Dean, the first student acknowledged that he/she had committed an academic offence, and was very remorseful, citing stresses in his/her personal life as a contributing factor. The second student claimed that he/she asked a friend to complete a title page, print and submit the assignment and that the friend had evidently printed and submitted the wrong assignment. The story was not credible. A second assignment submitted by that student was "insufficient and only marginally on topic" and bore marks of having been hastily prepared before it was given to the instructor at a pre-arranged meeting.	Undergraduate Undergraduate	1 1	Both students: Zero on the assignment. Disciplinary probation.
The student used unauthorized aids on a test.	Undergraduate	2	Grade penalty of zero on the test. Disciplinary probation.
Two discussion topic assignments submitted by the student contained passages that were identical to passages in assignments posted by other students. In a meeting with the Associate Dean, the student was apologetic and remorseful, and asserted that they had not realized they could not work together. Nevertheless, there was nothing in the course syllabus or the instructor's guidelines that suggested that the assignment could be treated as group work.	Undergraduate	1	Final grade of 32% in course; one-term suspension; continuation of disciplinary probation. The student is FRW at the end of the winter term. The one-term suspension is to take effect if and when the student applies for re-admission to the University. This was a second offence.
An assignment submitted by two students contained sufficient similarities that it was clear the students had worked together on some portions of the assignment. Collaboration was not permitted in this course. After discussion with the course instructor (who had spoken with the students), the Associate Dean ascertained that the students had not intentionally committed an offence.	Undergraduate Undergraduate	3 3	The assignment was discounted, and the weight placed on it was to be transferred to the final examination. Warning. Disciplinary probation.
A set of assignments submitted by the student bore unmistakable similarity to the assignments submitted by another student. When challenged on this, both students admitted that they had worked together on the assignments. This action was contrary to the course guidelines which state clearly that students are expected to work on the assignments on their own.	Undergraduate Undergraduate	2 3	A grade of zero on each of the assignments. Disciplinary probation.
During a midterm, the student was observed to be looking at the papers being written by other students around him/her. When confronted by the instructor at the end of the test, he/she denied that he/she had been cheating. In a subsequent meeting with the instructor, however, he/she admitted that he/she had in fact been looking at the test papers of other students and that of one student in particular (his/her own test proved to be very similar to the one written by this student).	Undergraduate	2	Grade of zero on the midterm. Disciplinary probation.

During a final examination, the student was discovered to be in possession of a calculator cover which had handwritten information inscribed on the inside. In a meeting with the Associate Dean, the student asserted that he/she had no intention of cheating, and that he/she did not need to cheat, as he/she was getting 90% in the course (the instructor subsequently advised that he/she was getting 83% in the course). He/She stated that he/she had been studying hard for the exam, had studied by writing notes and information on cue-cards, and had just happened to write notes on the inside of his/her calculator cover. This account was not credible, as there would be no reason to make study notes on the calculator cover unless the student intended to bring it to the exam. Furthermore, in an e-mail message sent to the instructor, the student apologized for his/her actions, and stated that he/she had acted because he/she was under pressure to maintain a 75% average in the program - clear admission of responsibility.	Undergraduate	1	Zero on the final examination and a failing grade in the course; if the student remains in the program, he/she is required to complete successfully an additional five courses above and beyond the 40 courses already required for the program. The scheduling of these additional courses is to be determined by consultation between the student and the Undergraduate Officer; the additional courses must be completed before the student completes his/her final term. The student is to initiate such consultation with the Undergraduate Officer prior to the course enrolment period in each term, until such time as the additional course units have been successfully completed. If the student leaves or is required to withdraw from the program prior to the completion of these additional five courses, he/she will be required to serve a one-term suspension, to take effect upon the student's departure from the program.
During a class test, the student was observed by another student to be employing a "cheat sheet". The student reported this observation to the TA who, in turn, reported it to the instructor. The instructor confronted the student at the end of the test, and the student eventually acknowledged that he/she had the cheat sheet in his/her possession, and allowed the instructor to take it. In a meeting with the Associate Dean, the student stated that he/she was under considerable academic pressure, had never cheated before, and had not had the chance to employ the cheat sheet, although had intended to so. He/She did nevertheless acknowledge that simply having the paper with him/her with the intention of copying from it constituted an academic offence. The student apologized for his/her actions.	Undergraduate	3	A grade of zero on the test and a failing grade in the course. Disciplinary probation.
An assignment handed in by the first student was virtually identical to that handed in by another student in the course. When challenged by the instructor, the student denied that he/she had copied another student's work, and sent in another assignment, stating that he/she had sent the wrong one the first time. This second submission contained significant similarities to another, handed in by a third student from another Faculty. In a meeting with the Associate Dean, the student admitted that in both instances he/she had used the other students' work and handed it in as his/her own without their knowledge or permission. He/She acknowledged that he/she had committed an academic offence and expressed remorse.	Undergraduate	1	Zero on the assignment; reprimand and warning. Cheating is a serious offence; it is particularly troublesome when a student's actions are potentially damaging to another student (the other students were initially charged with collaboration as a result of the student's actions). Nevertheless, the penalty takes into account the fact that this is the student's first offence. Disciplinary probation. (The two other students were cleared of the charges).
Two students submitted assignments that showed clear signs of collaboration. When challenged on it, they acknowledged that they had worked together, although they asserted that they had not realized that the degree of collaboration constituted an academic offence.	Undergraduate Undergraduate	3 4	Grade of zero on the assignment in question. Disciplinary probation.
The student used unauthorized aids during a midterm exam.	Undergraduate	1	Grade of 0 (zero) for the midterm. Disciplinary probation for duration of UW undergraduate career. This is a second offence.

Two students submitted almost identical course elements.	Undergraduate Undergraduate	1 1	Both students: a grade of 0 (zero) on the course element. The second student will have a final grade calculated using the instructor's marking scheme as well as 10% deducted from that grade. Disciplinary probation for duration of UW undergraduate career for both.
Student submitted copied material.	Undergraduate	1	A grade of 0 (zero) on the assignment, and if the assignment has a value of less than 5% of the final grade an additional penalty may be assigned such that the minimum penalty for this offence is 5%.
The first student submitted an assignment with more than 50% of the responses similar to that of the second student. The first student admitted discussing the assignment. The second student admitted to having contact with the first student regarding the assignment and making suggestions as to what the answers could be.	Undergraduate Undergraduate	1 2	Both students: a mark of 0 (zero) on the assignment and to prepare a case study of their offence. In addition, the second student was assigned a grade of NCR for the course as this is a second offence.
A teaching assistant noticed part of an assignment was very similar for two students. The first student was having difficulty with one part of it and therefore modified a copy of the other student's work. The second student was having difficulty developing a different part and therefore modified a copy of the first student's work, with permission.	Undergraduate Undergraduate	1 1	Both students: grade of 0 (zero) on the assignment; if the value of the assignment is less than 5% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade; letter of reprimand for remainder of time in their Faculty at UW.
A teaching assistant noticed that part of two assignments were identical. The first student sought help from the second student who sent a soft copy of the assignment with the understanding that it would be used as a reference only, but the first student copied some of it.	Undergraduate Undergraduate	1 1	First student: 0 (zero) for the assignment; if the value of the assignment is less than 5% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade; letter of reprimand for remainder of time in students file. Second student: 0 (zero) for the assignment since the integrity of the work was compromised by releasing the soft copy to another student.
A teaching assistant discovered untrue information in an assignment. The student admitted to it.	Undergraduate	1	Grade of 0 (zero) on the assignment; if the value of the assignment is less than 5% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade; letter of reprimand.
The submitted assignments by two students were similar with partial amnesty granted to students who came forward on their own, within a certain period of time to admit cheating - both came forward.	Undergraduate Undergraduate	N/A 1	First student: 0 (zero) on the assignment, the mark penalty is irrelevant however as the student has DNW in course. Disciplinary probation for duration of UW undergraduate career. Second student: 0 (zero) on the assignment.

During a deferred exam the student made two trips to the washroom which raised suspicion. Material was collected at the end of the exam from the student, and a copy of the examination was checked which revealed cheating had occurred.	Undergraduate	1	Grade of 0 (zero) on the exam. Disciplinary probation for duration of UW undergraduate career.
A teaching assistant discovered two assignments that were essentially identical. The first student admitted to receiving a soft copy of the assignment as a reference from the second student with the understanding that it was not to be copied. The first student worked through the night to attempt to complete the assignment and then made small changes to it and handed it in without the second student's knowledge.	Undergraduate Undergraduate	1 1	The first student shall receive a grade of 0 (zero) on the assignment and if the value of the assignment is less than 5% of the overall course grade, this student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade, plus a letter of reprimand. The second student shall receive a grade of 0 (zero) on the assignment since the integrity of this student's assignment was compromised when released to another student.
A submission by these students contained answers which were identical to those of another group. The students admitted that, although they were able to complete parts of the assignment, they copied some work from another group due to time constraints.	Undergraduate Undergraduate	1 1	Grade of zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so that the total penalty is 5% of the overall grade. Letter of reprimand.
A teaching assistant noticed an assignment that was similar to one from a previous year. The student admitted to receiving help from an upper year student which included an old assignment, then handing it in as his/her own.	Undergraduate	1	Grade of 0 (zero) on the assignment and letter of reprimand.
A number of assignments were submitted by the student with the name and ID whited out and replaced by this student. A response letter from the student admitted guilt.	Undergraduate	1	Six-term suspension. Any documentation from UW will be clearly marked to indicate that this student is suspended for disciplinary reasons. The student will be assigned a grade of 0 in the course for the term. The student will not be permitted to return, but may enrol in a non-degree term. Disciplinary probation for duration of UW undergraduate career.
The student was caught using unauthorized aids during a course element.	Undergraduate	1	Grade of 0 (zero) on the course element. If that course element has a value of less than 10% of the final grade, an additional penalty such that the minimum penalty for this offence is 10%. The student shall also choose four courses to be taken in an orderly fashion, from a list determined by the Associate Dean. These courses are in addition to all degree requirements. Disciplinary probation for duration of UW undergraduate career.
The submission for two students was investigated when it was discovered that the answers were identical to other groups. The first student admitted having had trouble with the work and seeking help from others, but then copying from another group. The second student left the session without informing the teaching team and entrusted his/her partner to complete the work for both of them.	Undergraduate Undergraduate	1 1	Both students: grade of zero (0) for the assignment. Second student: an additional 1% mark penalty so that the total penalty is 5% of the overall grade, plus a letter of reprimand.

This student's assignment was very similar to that of another student. The student admitted having received extensive help from another student but did not acknowledge cheating.	Undergraduate	1	Grade of zero (0) on the assignment. If the value of the assignment is less than 5% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade. Letter of reprimand.
An assignment was identical to that of another student. The student admitted to copying another's assignment without the other student's knowledge.	Undergraduate	1	Grade of zero (0) on the assignment. If the value of the assignment is less than 5% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade. Letter of reprimand.
A submission for two students was identical to that of another student group. The students admitted to having difficulty and seeking help from others, but when they had difficulty, they copied material from another group.	Undergraduate	1	Both students shall receive a grade of zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so the total penalty is 5% of the overall grade. Letter of reprimand.
A submission by two students contained answers which were identical to those of another group. The students admitted that they had collaborated with others to produce the work.	Undergraduate	1	Grade of zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so that the total penalty is 5% of the overall grade. Letter of reprimand.
A submission by two students contained answers which were identical to those of another group, and which are inconsistent with other information in the assignment. The students admitted that they were unsure of their work and therefore copied another group's work.	Undergraduate	1	Zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so the total penalty is 5% of the overall grade. Letter of reprimand.
A submission for these students contained answers which were identical to those of another student group. The students admitted that they had doubted their own answers and therefore copied the work of another group.	Undergraduate	1	Both students: grade of zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so the total penalty is 5% of the overall grade. Letter of reprimand.
A submission for these students contained answers which were identical to those of another student group. The students admitted that there were inconsistencies in the answers due to carelessness, but the identical work was inadvertently copied from the other group.	Undergraduate	1	Both students: grade of zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so the total penalty is 5% of the overall grade. Letter of reprimand.

A submission by two students contained answers which were inconsistent with the rest of the submission, but were identical to those of another group. The students admitted to copying from another group due to time constraints.	Undergraduate Undergraduate	1 1	Both students shall receive a grade of zero (0) on the assignment (worth 4%) plus an additional 1% mark penalty so the total penalty is 5% of the overall grade. Letter of reprimand.
A teaching assistant noticed an assignment that was nearly identical for two students. The students admitted to studying together and that when one finished the assignment first, it was e-mailed to the other student.	Undergraduate Undergraduate	1 1	Grade of 0 (zero) on the assignment and letter of reprimand.
The instructor found similarities in a course element with that of another student. The student sent a response letter admitting guilt.	Undergraduate	4	Grade of 0 (zero) on the course element. An additional penalty assigned should the final mark in the course element have a value of less than 10% of the final grade, such that the minimum penalty for the offence is 10%. Disciplinary probation for duration of UW undergraduate career.
This student's assignment was essentially identical to that of another student. The student admitted that, owing to difficulty with the work, he/she changed it to match that of another student's without acknowledging this.	Undergraduate	1	Grade of zero (0) on the assignment. If the value of the assignment is less than 5% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 5% of the overall grade. Letter of reprimand.
A project report contained references to information which was clearly out of date. The student admitted to submitting a final report containing work from another student many years ago.	Undergraduate	4	The student receives a grade of 0 (zero) for the final project. Disciplinary probation for duration of UW undergraduate career
The student used unauthorized materials during an examination.	Undergraduate	4	Grade of 0 (zero) on the final examination. Disciplinary probation for duration of UW undergraduate career.
A teaching assistant noticed that two assignments were identical. The students admitted to working together, copying the assignment, then handing it in as their own work without acknowledging the collaboration.	Undergraduate Undergraduate	1 1	A mark of 0 (zero) for the assignment and a letter of reprimand.

The reports submitted for a project by three students (two groups) were almost identical. Two students worked together and one worked independently on the project. The two-person group admitted to giving their report to the third student who then copied information without their knowledge.	Undergraduate Undergraduate Undergraduate	2 2 2	The students who worked together as a group a penalty of a reduction of 50% of the original grade plus disciplinary probation. The third student: 0 (zero) for the project plus disciplinary probation.
Two students handed in course elements that contained identical submissions. Investigation included a review of both students' submissions. The student admitted copying from the other student who also admitted to willingly helping his/her friend with the assignment.	Undergraduate Undergraduate	2 2	First student: zero (0) on various course elements in question. Both students to complete a case study 3-5 pages in length and the case study is to be compatible for use with the course material. Disciplinary probation for duration of UW undergraduate careers.
First student submitted a course element with a significant amount of information copied from the second student. Investigation included a review of submissions from both students.	Undergraduate	1	First student: grade of zero (0) on the course element and also complete a case study 3-5 pages in length compatible for use with the course material. Disciplinary probation for duration of UW undergraduate career. The second student is not guilty; no penalty.
The first student submitted a course element with a significant amount of material copied from a source of the second student. Investigation included a review of submissions from both students.	Undergraduate	2	First student: grade of zero (0) on the course element. The student will prepare a 15 page essay discussing "Expectations regarding source material in professional and academic submissions". The student will also take 4 courses outlined by the Associate Dean and shall provide an apology letter for the second student. The second student is not guilty; no penalty.
Two students handed in course elements that contained identical sentences in the submission. Investigation included a review of both students submissions. The first student admitted to being under pressure and asking other students for help with the assignment, and while under time constraints had handed it in without citing their names. The second student admitted that he/she had helped other students through conversation, and asked these students to reference him/her should they use the idea.	Undergraduate Undergraduate	1 2	Both students prepare a case study 3-5 pages in length on their situation. Disciplinary probation for duration of UW undergraduate career.
It was discovered that a student's assignment contained errors and the student admitted that, due to time constraints and frustrations, the assignment was forged.	Undergraduate	1	The student shall receive a grade of zero (0) on the assignment. If the value of the assignment is less than 10% of the overall course grade, the student shall receive an additional mark penalty so that the total penalty is 10% of the overall grade. Disciplinary probation for duration of UW undergraduate career
The first student submitted a course element which had identical or near identical material copied from three other students. Investigation included a review of the student's submission as well as other students' submissions.	Undergraduate	2	The first student shall receive a zero (0) on two course elements and shall also complete a case study 3-5 pages in length and the case study is to be compatible with the course material. Disciplinary probation for duration of UW undergraduate career. The other three students involved were found not guilty, no penalty.

<p>Three students submitted a number of assignments which were found to contain identical components. The first student sent copies of the assignments to the second student. The second student had sent copies to other students, including the third student for proof-reading and also admitted to unacknowledged discussion of assignment submissions. The third student received a copy of another assignment and submitted it, unacknowledged, in error.</p>	<p>Undergraduate Undergraduate Undergraduate</p>	<p>1 1 1</p>	<p>All three students shall receive a mark of 0 (zero) on their assignments in question; they are also required to write a case study based on this academic offence and shall receive a letter of reprimand.</p>
<p>Two students submitted assignments which were found to contain identical parts to those of other students. The first student admitted to having looked at submissions of friends without their knowledge. The second student did not respond to the inquiry and as a result of an investigation there was evidence to support the claim that the student provided a copy of the assignment to another, who then used it to commit an academic offence.</p>	<p>Undergraduate Undergraduate</p>	<p>1 1</p>	<p>The students shall receive a mark of 0 (zero) on their assignments; also required to write a case study based on this academic offence. Letter of reprimand. The first student must also formally apologize to the other involved.</p>
<p>A student's assignment contained elements of that of another student. The student admitted to discussing the assignment with another student, viewing their work and then incorporating it into his/her own assignment without acknowledgement.</p>	<p>Undergraduate</p>	<p>1</p>	<p>Grade of 0 (zero) on the assignment and required to do a case study based on this academic offence. The student will also receive a letter of reprimand in their file for the remainder of his/her undergraduate enrolment.</p>
<p>A student submitted an assignment which was identical to that of another student. The student admitted to having received a soft copy of the other student's assignment for reference and agreed that it would not be copied without acknowledgement, but then modified the other student's version of the assignment and handed it in as his/her own.</p>	<p>Undergraduate</p>	<p>1</p>	<p>A grade of 0 (zero) for the assignment and an additional mark penalty so that the total penalty is 5% of the overall course grade. The student shall also receive a letter of reprimand.</p>
<p>A teaching assistant noticed that an assignment contained copied material, which the student admitted. A teaching assistant then noticed the same problem with another assignment in the same course. The student again admitted it.</p>	<p>Undergraduate</p>	<p>1</p>	<p>A grade of 0 (zero) for both assignments, a penalty of 5 (out of 100) marks deducted from the final grade in the course plus a letter of reprimand.</p>
<p>A teaching assistant noticed that two assignments were identical. The students admitted that they worked through the night to complete the assignment but when they encountered computer problems which prevented a printout for one of the students, they agreed to modify the assignment for the other student to hand it in as his/her own.</p>	<p>Undergraduate Undergraduate</p>	<p>1 1</p>	<p>A grade of 0 (zero) on the assignment and if the value of the assignment is less than 5% of the overall course grade, they shall receive an additional mark penalty so that the total penalty is 5% of the overall grade. Both students shall have a letter of reprimand placed in their academic file.</p>
<p>The student submitted a course element with a significant amount of information copied from another student. Investigation included a review of the student's submission as well as another students (not involved).</p>	<p>Undergraduate</p>	<p>2</p>	<p>The student shall receive an incomplete for the course element, and the final grade for the course will be based on this. The student shall also complete a case study 3-5 pages in length and the case study is to be compatible for use with the course material. Disciplinary probation for duration of UW undergraduate career</p>

An assignment for a course was similar to that of another student. The student admitted to obtaining a copy of the other student's assignment without his/her knowledge and using it when preparing his/her own submission.	Undergraduate	2	Mark of 0 (zero) on the assignment. This will result in an incomplete for the course module in question. The student will be required to complete a case study based on this academic offence. The student is to prepare a formal apology to the other student for theft of the assignment. Disciplinary probation for duration of UW undergraduate career
A student submitted assignments which were similar to those of other students. The student admitted to using the other assignments without permission or acknowledgement.	Undergraduate	1	The student shall receive a mark of 0 (zero) on the assignment modules in question (this will result in an incomplete for the course modules in question); the student will be required to complete a case study based on this academic offence; the student will have a letter of reprimand placed in his/her academic file and the student must also prepare and send a formal written apology to the other students for violating policy by using their assignments.
Assignments were submitted with striking similarities to those of another student. The student admitted to receiving copies of another student's assignments for reference but that he/she used the ideas as his/her own without acknowledgement.	Undergraduate	2	Grade of 0 (zero) on the two modules submitted as well as a letter of reprimand. In addition, the student is required to complete a case study based on the academic offence.
During the course exam the instructor found several loose-leaf pages, with three of the pages having indentations which appeared to be pertinent to the course material. The student indicated that he/she unintentionally picked up the pages containing the indentations. The Professors have no record or knowledge of this practice by the student.	Undergraduate	2	The student shall have 25% deducted from their final grade in the course. The student will also take three ethics courses chosen by the Associate Dean, to be taken in an orderly fashion. Disciplinary probation for duration of UW undergraduate career.
Excessive collusion between two students.	Undergraduate Undergraduate	1 1	Both students shall receive a grade of 0 (zero) on the course element, with an additional 5% penalty assigned to the final grade, if the course element has a value of less than 5% of the final grade. The first student shall take an assertiveness workshop through UW counselling services by the end the term. The second student is suspended from the University for a period of three-terms and disciplinary probation for duration of UW undergraduate career. After appeals to FCSA and UCSA, second student's suspension reduced to two-terms.
Duration the examination, a small piece of paper was found in the test booklet during marking. One of the answers on the piece of paper was identical to the answer on the student's test paper. The student responded with a letter claiming the allegations were false and misleading, with the belief that the piece of paper came from another test.	Undergraduate	1	Two-term suspension. The student's grade in the course shall be 0 (zero) which will result in a failed term. Letter of reprimand. Disciplinary probation for duration of UW undergraduate career.

A teaching assistant noticed that the reports submitted by two students contained information from a previous term report. The first student copied facts, ideas, and many other elements. Although the second student involved obtained the same report, his/her report did contain his/her own ideas.	Undergraduate Undergraduate	1 1	Both students will receive a grade of 0 (zero) on this part of the report. For the first student only, if the value is less than 5% of the overall course grade, there will be an additional mark penalty so that the total penalty is 5% of the overall grade, plus a letter of reprimand for the remainder of enrolment in the Faculty.
A teaching assistant noticed that two assignments were identical. First student admitted to requesting a soft copy of the assignment from the second student to use as a reference but with the understanding that it was not to be copied. The first student altered the title blocks of the second student's assignment and submitted it as his/her own. The second student compromised the integrity of the assignments by releasing the soft copy to another student.	Undergraduate Undergraduate	1 1	The first student shall receive a mark of 0 (zero) for the assignment and if the value of the assignment is less than 5% of the overall course grade, shall receive an additional mark penalty so that the total penalty is 5% of the overall grade, plus a letter of reprimand. The second student shall receive a grade of 0 (zero) on the assignment.
A student submitted an assignment which had sections that were identical to that of another student from a previous offering of the course. The student admitted to having received help from a friend but thought the ideas and work were their own.	Undergraduate	2	The student shall receive a grade of 0 (zero) for the assignment and must complete a case study, plus a written apology to the other student involved. The student shall also receive a letter of reprimand.
Submitted assignment was similar to another student's. He/She shared a directory on a single machine with another student.	Undergraduate	4	Deduct 6% from the final mark. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	3 2	Zero on each assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	3 3	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The second student was having difficulties completing the assignment and the first student provided the second with a copy of his/her work. The second student submitted the first student's work as his/her own.	Undergraduate Undergraduate	2 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.

Two students' submitted assignments were similar	Undergraduate Undergraduate	2 1	Grade of -100% on assignment worth 4% of final grade. Disciplinary probation for duration of UW undergraduate career.
Parts of student's submitted assignment were similar to one submitted in a previous term.	Undergraduate	3	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
The second student had difficulties with one of the questions on the assignment and the first student allowed the second student to copy his/her work.	Undergraduate Undergraduate	2 2	Grade of zero on the assignment and a 2% deduction from the final grade. Disciplinary probation for duration of UW undergraduate career.
The first student was having difficulty completing the assignment. He/She discussed this portion of it with another student, and eventually the second student gave the first a copy of his/her work to 'help' out his/her friend. The first student then submitted the second student's work as his/her own.	Undergraduate Undergraduate	1 1	-100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
Submitted assignments had identical sections to an assignment submitted in a previous term. Student admitted receiving help from his/her friend.	Undergraduate	3	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
Two students submitted assignments that were excessively similar	Undergraduate Undergraduate	2 2	grade of -100% on assignment worth 3% of final grade. Disciplinary probation for duration of UW undergraduate career.
The submitted group assignment (three students) was similar to one submitted in a previous term.	Undergraduate Undergraduate Undergraduate	4 4 3	Grade of zero on assignment and a 5% deduction from final grade. Disciplinary probation for duration of UW undergraduate career.

Submitted an assignment that was extremely similar to one submitted in a previous term. Also submitted a group project at the same time that was extremely similar to one submitted in a previous term. He/She submitted project electronically - the other group members were not aware that the project was copied from a previous term.	Undergraduate	2	One-term suspension, mark of -100% on final project - mark penalty is irrelevant since student did not write the final exam. Disciplinary probation for duration of UW undergraduate career. The 2 offences will be treated as a second offence since the third offence occurred before the student was informed of the second office.
He/She was discovered looking into a pencil case during the final exam. It was then discovered that there were notes written inside the lid of the pencil case and that the notes were "testable course material".	Undergraduate	1	One-term suspension, failing grade on final exam.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students discussed the answers to many of the questions on an assignment. They both took notes during these discussions, hence, many parts of their write-ups are similar or exactly the same.	Undergraduate Undergraduate	1 1	-100% on assignment. Irrelevant since both WD'd the course. Disciplinary probation for duration of UW undergraduate career.
The second student was under the impression that the first student was finished his/her assignment and was heading to the drop-box to hand it in, so the second student asked the first student to hand his/her assignment in as well. The first student had not finished his/her assignment and proceeded to copy the second student's entire assignment and hand it in as his/her own work.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	2 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Parts of two students' submitted assignments were similar or exactly the same.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.

Two students' submitted assignments were similar.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career. Since the second offence occurred before the first student was placed on disciplinary probation as a result of the first incident, the two incidents will be treated as a single offence. Disciplinary probation for duration of UW undergraduate career.
First student copied the second student's assignment without his/her knowledge.	Undergraduate	N/A	Zero on assignment for the first student. Disciplinary probation for duration of UW undergraduate career. Second student: no penalty
Two students' submitted assignments were similar.	Undergraduate Undergraduate	2 2	-100% on assignment - irrelevant since student WD'd course. The second student received -100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Both admit to writing the assignment together and discussing their approach in enough detail that part of their assignments are similar or exactly the same. This offence was considered to be a minor offence - partially based on a misunderstanding (which should not have occurred) of the rules. A third offence will result in a penalty more severe than for a 'normal' second offence.	Undergraduate Undergraduate	2 2	-100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar and both admitted to working together on the assignment.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
When both were in discussing the cheating incident for the assignment, they indicated that they might have also worked too closely on the assignment. The resulting assignments were similar or exactly the same.	Undergraduate Undergraduate	1 1	-100% on assignment. The mark penalty is irrelevant since both withdrew from the course. Since they had not yet been placed on disciplinary probation as a result of the first offence, if a third offence is committed, both this and the previous offence will be taken into account when determining the penalty. Disciplinary probation for duration of UW undergraduate career.
Each student hired the same private tutor to help him/her with the assignment. Both transcribed the material written by the tutor and submitted this work as his/her own.	Undergraduate Undergraduate	3 3	The first student will receive zero on the assignment since this is a first offence. There will be no disciplinary probation since the incident is a result of the actions of the private tutor that he/she hired. The second student will receive zero on the assignment and disciplinary probation since this is a second offence. There will be no suspension since the offence is the result of the actions of the private tutor. However, if a third offence occurs, both this and the first offence will be taken into account when determining the penalty.

Student copied work from another student without his/her knowledge.	Undergraduate	1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Three students worked together on an assignment since they had started on it 'pretty late'. As a result, submitted assignments were similar.	Undergraduate	2	Deduct 5% from the final mark. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
	Undergraduate	1	
The submitted assignments were similar.	Undergraduate	3	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	4	
Student submitted a document for marks that could not have been created using his/her work.	Undergraduate	4	One-term suspension and grade of zero (0) on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students exchanged information and copied from each other on an assignment.	Undergraduate	3	-100% on both assignments, one-term suspension. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	3	
The submitted assignment was identical to one submitted in a previous term (student copied the answer to a question that was not asked).	Undergraduate	3	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The student claimed to have made some use of the posted work from a previous term, however, the submitted work closely resembled the posted work from yet another term.	Undergraduate	2	One-term suspension and -100% on assignment. Disciplinary probation for duration of UW undergraduate career.

Two students' submitted assignments were excessively similar.	Undergraduate Undergraduate	1 1	The grade of -100% on assignment worth 3% of final grade. Disciplinary probation for duration of UW undergraduate career.
The second student was having difficulties with some software on his/her computer. While helping the second student fix the software, the first student, in the process of backing up the computer, discovered the second student's assignment which he/she read, and hence his/her work is similar to the second student's.	Undergraduate	2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students individually spoke with a third party about the assignment. Their conversations with the other student were very detailed since part of each of their assignments are exactly the same.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
The student entered another student's room without his/her knowledge to examine his/her work. This student submitted work which is very similar to the other student's work.	Undergraduate	2	-100% on assignment. Irrelevant since student WD'd course. Disciplinary probation for duration of UW undergraduate career. No charges laid against second student.
The second student admits he/she was having problems solving the assignment and asked the first student for help. The submitted assignments were very similar.	Undergraduate Undergraduate	1 1	First student: No marks for the assignment and 5% deducted from the final grade, one-term suspension. Disciplinary probation for duration of UW undergraduate career. Second student: Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
The second student fraudulently obtained a WatCard with his/her photograph and the first student's name and ID number, then used it to write two examinations for the first student. The first student encouraged and/or assisted the second student in fraudulently obtaining the WatCard and both students admitted to UW Police and later to the Associate Dean that the WatCard fraud and impersonation at two exams had occurred. The penalty must reflect the extremely serious nature of his/her actions.	Undergraduate Undergraduate	N/A 3	First student: six-term suspension, grade of zero on the final exam, disciplinary probation, Suspension determined as follows: three for cheating on the exams and three additional for WatCard fraud (normal penalty for premeditated cheating on a single exam would be a 2-term suspension). The usual consequence of being placed on disciplinary probation is that a subsequent offence will receive a significantly stiffer penalty. Given the nature of the first offence (or set of related offences), the student was notified that expulsion is a significant possibility if he/she commits another offence. Disciplinary probation for duration of UW undergraduate career. Second student charge pending.
The student was discovered in the possession of a calculator in a final exam that had information relevant to the course written inside the lid.	Undergraduate	1	Two-term suspension, grade of zero on the final exam. Appealed to FCSA; decision upheld.

He/She obtained the work for the assignment from another student in the class. He/She did not intend to submit it, but did so accidentally. He/She should never have been in possession of that other student's assignment.	Undergraduate Undergraduate	3 3	First student: the original penalty of zero on the assignment was considered inadequate. A grade of zero on the assignment and a deduction of 5% from the course grade plus he/she is required to take two courses on a DRNA basis (in addition to normal degree requirements). He/She must choose two courses and complete both of them before he/she will be allowed to graduate; obtain a grade of 50% in each course and an average grade for the two courses of at least 60%; provide the Associate Dean with a plan for taking these two courses within a month of receiving the letter of reprimand and an update indicating progress and any changes in the plan. Disciplinary probation for duration of UW undergraduate career. Second student: grade of zero on assignment, disciplinary probation for duration of UW undergraduate career.
Three students submitted assignment was excessively similar to one submitted in a previous term.	Undergraduate Undergraduate Undergraduate	3 3 3	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
First student admitted to collaborating with second student to complete the assignment.	Undergraduate Undergraduate	1 1	First student: One-term suspension, grade of -100% on the assignment. Disciplinary probation for duration of UW undergraduate career. Second student: -100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
Student stole a copy of the final exam at the start of the exam period and then wrote a deferred exam later that month. Two proctors were involved: one initially noticed him/her leaving with the exam and one pursued the student across campus, eventually obtaining his/her sandals, but not succeeding in apprehending him/her. Both proctors identified the student as the individual involved in the incident when he/she wrote a deferred exam later that month.	Undergraduate	3	Three-term suspension, grade of zero on final exam, disciplinary probation. Since the student has been required to withdraw, this penalty is probably irrelevant, but if he/she should successfully apply for readmission, he/she will be required to serve the suspension before resuming his/her studies. Disciplinary probation for duration of UW undergraduate career.
Second student was asked by first and third students for help. This resulted in the submitted assignments being similar.	Undergraduate Undergraduate Undergraduate	2 2 2	The first student deduction of 5% from final mark. This is the second offence. The actions are inappropriate, but do not warrant suspension; however, if a third offence occurs a stiffer penalty will be sought. The second and third students: deduction of 5% from the final mark.
The student exhibited inappropriate behaviour during a co-op interview. The student sent letter of apology to interviewers.	Undergraduate	3	Letter of reprimand only.

Student was discovered to be in the possession of a cheat sheet in the midterm exam.	Undergraduate	3	One-term suspension, grade of zero on midterm exam and a failing grade. Disciplinary probation for duration of UW undergraduate career.
Student was discovered to be in possession of several 'cheat sheets' containing material relevant to the course during the midterm exam.	Undergraduate	3	One-term suspension, grade of zero on the midterm exam.
Two students' submitted assignments were excessively similar	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
He/She submitted an assignment that was evidently based heavily (and without acknowledgement) on sample material provided in a previous term.	Undergraduate	2	One-term suspension and grade of zero on assignment.
Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. This student came forward and admitted to stealing material from a classmate's computer.	Undergraduate	1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The submitted work in both assignments was identical.	Undergraduate Undergraduate	1 1	0% on assignment. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	First student - zero on assignment, second student zero on assignment - mark penalty irrelevant since student WD'd course. Disciplinary probation for duration of UW undergraduate career.

Partial amnesty was offered to students who came forward on their own, to admit to cheating. One student came forward after the amnesty period and admitted that he/she copied from the second student without his/her knowledge.	Undergraduate Undergraduate	1 1	Deduct 5% from final mark (WD'd course mark penalty irrelevant). Disciplinary probation for duration of UW undergraduate career.
The first student had the second student's assignment for reference - he/she accidentally submitted it instead of his/her own.	Undergraduate Undergraduate	1 1	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
This was a group project. Much of the material is very similar or exactly the same in both projects.	Undergraduate Undergraduate Undergraduate Undergraduate Undergraduate	1 1 1 1 1	One-term suspension, grade of -100% on the final project. Disciplinary probation for duration of UW undergraduate career.
Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. The first three students came forward, the last two did not. The submitted assignments were similar.	Undergraduate Undergraduate Undergraduate Undergraduate Undergraduate	2 2 1 1 1	Zero on assignment for the first three students, deduct 5% from final mark for the fourth and fifth students. Disciplinary probation for duration of UW undergraduate career.
The first student copied large parts of assignment from the second student (they exchanged work). The second student copied from the first student on the assignment. Both offences treated as a single offence - however, if another offence occurs, the penalty will likely be more severe than for an 'ordinary' second offence.	Undergraduate Undergraduate	3 3	-100% on both assignments. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.

The first and second students were having difficulty with the assignment. The third student helped them complete it. The degree of similarities between the assignments indicated an unacceptable amount of 'helping' took place.	Undergraduate Undergraduate Undergraduate	1 2 1	First student - deduct 5% from final mark. The mark penalty is irrelevant since the student has WD in course. The second student - deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career. Third student: - 100% on assignment, disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar.	Undergraduate Undergraduate	2 2	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. The first student was having trouble with one of the questions. They were sitting at computers side-by-side and the second student helped the first with the assignment. They claim it was an oral discussion, which is still an offence.	Undergraduate Undergraduate	1 1	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar. The students did the assignment together; the second student finished first. The second student left his/her assignment on the table. The second student saw the first student looking at his/her assignment on the table.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Student was found using an unauthorized study aid during the midterm exam.	Undergraduate	3	Assigned a grade of zero for the midterm exam. Disciplinary probation for duration of UW undergraduate career.
Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. The student came forward and admitted to copying from another student without his/her knowledge or permission.	Undergraduate	1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.

Two students admitted working together on the assignment. The submitted assignments show more similarity than can be expected for individual assignments.	Undergraduate Undergraduate	2 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Student admitted to having a whole network of people help him/her with an assignment.	Undergraduate	1	Zero on assignment - since student WD'd course mark penalty irrelevant. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar. Partial amnesty was granted to the students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The first student copied the answer to a specific question from the second student. The second student encouraged the first student to copy this answer so that they might keep pace in working together on the assignment.	Undergraduate Undergraduate	1 1	Failing grade in course. They must enrol in three additional courses and achieve an average of at least 60% on this set of courses, with an individual course grade on each course. The second incident occurred on one question for an assignment worth 1% of the course grade, therefore no suspension will be given for the second offence. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to the students who came forward on their own, within a certain period of time, to admit cheating. These students did not come forward.	Undergraduate Undergraduate	1 1	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
The first student copied questions from the assignment of the second student and the third student.	Undergraduate Undergraduate Undergraduate	3 3 4	First student: zero on the assignment. Second student: -100% on two questions. Third student: -100% on a specific question. Disciplinary probation for duration of UW undergraduate career for all.
The submitted assignments were identical.	Undergraduate Undergraduate	2 2	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.

Both admitted that they worked together on two assignments.	Undergraduate Undergraduate	4 4	Zero on both assignments. Disciplinary probation for duration of UW undergraduate career.
The first student was having trouble completing the assignment and asked the second student for help. The second student sent the first student his/her work. The first student said he/she did the work on his/her own, but in working late on the assignment sent in the wrong assignment. The first student can no longer find his/her original assignment from his/her computer.	Undergraduate Undergraduate	1 1	Deduct 5% from final grade. Disciplinary probation for duration of UW undergraduate career.
One student gave his/her assignment to another student to hand in, not expecting the other student to refer to the assignment. He/She eventually did admit that he/she had anticipated that the other student (or maybe two other students) might compare their answers to his/hers.	Undergraduate Undergraduate Undergraduate	3 3 3	Three students suspended for one-term, grade of zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. The second student left his/her computer unattended for brief periods, so unauthorized copying was possible. The second student claimed that he/she never showed his/her material to anyone. The first student copied the second student's material while his/her computer was unattended.	Undergraduate	1	The first student will receive zero on the assignment. Disciplinary probation for duration of UW undergraduate career. Charges were dropped for the second student since there is too much doubt about what really happened.
The student was discovered to be in possession of "cheat sheets" containing information related to the course while writing a deferred exam to clear an INC. The student had three exams to write that week and was having difficulty studying. He/She intended to give all the study notes to the professor but forgot some and then discovered a question on the exam which corresponded to the notes still in his/her possession.	Undergraduate	1	Grade of zero. Disciplinary probation for duration of UW undergraduate career.
The first student admitted to finding and copying the second student's assignment. The second student denied any intention to help the first student by allowing copying of his/her assignment.	Undergraduate	2	No mark penalty assigned since student WD'd the course. Disciplinary probation for duration of UW undergraduate career. Second student not charged.
The submitted assignments were similar. Partial amnesty was offered to students who came forward on their own, within a certain period of time, to admit to cheating. These students did not come forward.	Undergraduate Undergraduate	1 1	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.

The submitted assignments were similar.	Undergraduate Undergraduate	2 2	Deduct 5% from the final mark. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar and both students admitted to discussing and developing the work together in detail.	Undergraduate Undergraduate	2 2	Zero on the assignment. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar.	Undergraduate Undergraduate	2 2	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was offered to students who came forward on their own, within a certain period of time, to admit to cheating; both came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Submitted assignment was similar from one from a previous term.	Undergraduate	3	Grade of zero on assignment worth 8% of final grade. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. Both students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Both submitted similar assignments.	Undergraduate Undergraduate	2 2	Both students: Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career. The second offence occurred before the second student was placed on disciplinary probation as a result of the first offence. If he/she commits a third offence, this offence and the previous offence will be taken into consideration when determining the penalty for the third offence.

Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. He/She did not come forward but later admitted the following: The student went to his/her friend's residence room without his/her knowing and stole his/her assignment off the computer.	Undergraduate	1	Deduct 5% from final mark. The student has WF in course, mark penalty irrelevant. Disciplinary probation for duration of UW undergraduate career.
This student's assignment was similar to that of another student. Since the second incident occurred before the student was placed on disciplinary probation as a result of the first incident, the two incidents will be treated as a single offence.	Undergraduate	1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The student indicated that his/her material was faked.	Undergraduate	3	One-term suspension, grade deduction of 5% on final grade. Disciplinary probation for duration of UW undergraduate career. Appealed to FCSA; decision upheld.
Two students' submitted assignments were similar. Both indicated that they were behind in the course material and had a problem finishing the assignment on their own, which resulted in the decision to work together on the assignment.	Undergraduate Undergraduate	1 1	Deduct 5% from final mark. Mark penalty irrelevant since both students 'WD'd' the course.
Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. This student came forward and admitted to stealing material from a classmate's computer.	Undergraduate	2	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were extremely similar. The second student had difficulty with the assignment and the first student helped him/her complete the assignment.	Undergraduate Undergraduate	1 1	First student: -100% on assignment. Disciplinary probation for duration of UW undergraduate career. Second student: Deduct 5% from the final mark. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	2 2	Deduct 5% from mark. Disciplinary probation for duration of UW undergraduate career.

Two students' submitted assignments were similar. Both admitted to having difficulty with the assignment and asked some upper-year students for help.	Undergraduate Undergraduate	2 1	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.
Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. This student came forward and admitted to copying from two other students without their knowledge or permission.	Undergraduate	1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career. No charges laid against the other two students.
Two students' submitted assignments were similar. Partial amnesty was granted to students who came forward on the own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on the assignment. Disciplinary probation for duration of UW undergraduate career.
Student was discovered at the beginning of the exam with a calculator lid with information written on it. He/She claimed no knowledge that the information was in the lid; that he/she wrote in the calculator when doing work in the library much earlier in the term (he/she knew there was scrap paper in the library but did not want to walk to get some). When the instructor moved the card in the calculator lid, the information was discovered. Instructor believes that the student had forgotten that the information was in the calculator lid and was not planning to use it during the exam.	Undergraduate	4	No marks on the question for which the information was relevant. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar. The first student had finished the assignment, and the second student asked him/her for help. The second student took notes during the discussion and then used the notes to complete his/her assignment.	Undergraduate Undergraduate	2 2	The first student will receive a -100% on the assignment. It was concluded that something inappropriate was done but he/she should not be suspended as a result. However, if a third offence occurs a stiffer penalty will be sought. The second student will receive -100% on the assignment.
Both submitted similar assignments, both admitted to copying from each other.	Undergraduate Undergraduate	2 2	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
This student's assignment was similar to that of another student. The student was having difficulties with the assignment and he/she asked another student for help. At some point the other student left his/her house for 20 minutes. During that time, the student looked at the other student's assignment on his/her computer. The student did not let the other student know that he/she had examined his/her work.	Undergraduate	2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career. Second student not charged.

The student was in possession of a book containing handwritten notes. The notes were 'testable course material'.	Undergraduate	2	One-term suspension, failing grade on the final exam. Disciplinary probation for duration of UW undergraduate career.
The second student claimed that he/she did not have time to come up with material for an assignment, and approached the first student for a copy of his/her work. The first student complied and the second student submitted the first student's work as his/her own.	Undergraduate	1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	2	
Two students' submitted assignments were identical.	Undergraduate	4	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	4	
The submitted assignment was similar to one submitted in a previous term.	Undergraduate	1	One-term suspension, grade of -100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
Two students shared the first student's computer to complete the assignment. Both stored their work on this computer. The first student claimed he/she accidentally worked on the second student's assignment and submitted it as his/her own because he/she was very tired at the time and didn't realize he/she was doing so. The relationship between the two students' work indicates that more interaction must have occurred than the students have explicitly admitted.	Undergraduate	2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
The first student finished the assignment first and the second student asked the first student for help. The first student discussed with the second student details of his/her assignment. Hence, parts of the second student's assignment was similar to or the same as the first student's.	Undergraduate	1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	
The first student had difficulty completing part of the assignment and he/she asked the second student for help. The first student asked the second student to email him/her their work. The second student then emailed his/her work to the first student. As a result, parts of the first student's work were exactly the same as the second student's.	Undergraduate	1	The first student will receive -100% on the assignment. The mark penalty is irrelevant since the student WD'd the course. The second student will receive -100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

Two students' submitted assignments contained large sections that were identical.	Undergraduate Undergraduate	3 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students admitted to working together in the library to complete the assignment. They discussed many of the details while completing the assignment and much of their work was similar or exactly the same.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
The first student was having difficulties completing the last part of the assignment. The second student sent the first student his/her work. The first student claimed he/she accidentally submitted it as his/her own.	Undergraduate Undergraduate	2 2	First student: -100% on assignment. Disciplinary probation for duration of UW undergraduate career. Since the first offence was considered to be relatively minor offence - no suspension sought as a penalty for the second offence. Both offences collectively do not add up to suspension. Another offence, even of a minor nature (as first offence), will almost certainly result in suspension. Second student: -100% on assignment. Disciplinary probation for duration of UW undergraduate career.
A student gave his/her assignment to this student to hand in. This student copied the second student's assignment without his/her knowledge.	Undergraduate	1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career. Charges dropped for the second student.
This was a group assignment (three students). A substantial amount of the material was completed by another student who took the course in a previous term. The first student claimed to have been looking at the material, with no intention of submitting it (but did so accidentally).	Undergraduate	3	First student: -100% on assignment. The mark penalty is irrelevant as the student has WF in course. The second and third students indicated that they worked on the material themselves and didn't use anyone else's - as a result, no charges laid.
Two students' submitted assignments were similar. Both students admitted to working together to complete the assignment.	Undergraduate Undergraduate	1 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
The assignment was an individual one and the submitted assignments (three) were similar.	Undergraduate Undergraduate Undergraduate	1 1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.

Two students' submitted assignments were essentially identical	Undergraduate Undergraduate	1 1	Grade of -100% on assignment and a 1% deduction from the final grade.
Two students admitted to working together to complete the assignment. Since the first student was busy with course work, the second student wrote up two copies of the assignment, one for each of them, and handed them in.	Undergraduate Undergraduate	3 2	-100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
Submitted assignment was similar to one that was submitted in a previous term.	Undergraduate	1	Deduct 5% from the final mark. Disciplinary probation for duration of UW undergraduate career.
Three students' submitted assignments were similar. The second student provided the first student with his/her assignment. The first student copied the work and handed it in as his/her own. The third student helped the second student to complete the assignment but did not know the name of the student he/she was helping.	Undergraduate Undergraduate Undergraduate	2 1 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	1 1	-100% on the assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar. Both students admitted that they worked side by side and discussed the assignment.	Undergraduate Undergraduate	3 2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.

The submitted assignment was similar to that of the sample assignment. The student had no explanation as to why his/her answers to the first four questions were similar to the sample assignment. The tutors in the course believe that it is possible that part of the sample assignment was inadvertently given out to a student, and when they realized this mistake, they did not hand out the third page of the sample assignment. They believe that this same student was the one who received the first two pages in the hours before the assignment was due. Answers to the first four questions were on these first two pages of the sample assignment.	Undergraduate	2	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Submitted assignment was similar to one from a previous term - the student admitted to having difficulties finishing the assignment and asking some upper-year students for help.	Undergraduate	1	Deduct 5% from the final mark. Disciplinary probation for duration of UW undergraduate career.
The student was discovered to be in possession of a calculator lid with information relevant to the course written on it. The student claimed to be unaware that he/she had written information on it and had not intended to use it to cheat on the exam. The student also indicated that the lid was discovered before he/she could have used the information, even if he/she intended to. The student claimed that he/she and two friends were studying in the library and he/she had forgotten to bring course notes or any scrap paper. During the study session, he/she claimed to have written on any available surface, including the lid of his/her calculator. The student then forgot the information was on the lid and took the calculator, complete with lid, into the exam. Since the student was in 'possession of unauthorized aids' during the final exam he/she committed an academic offence.	Undergraduate	3	Grade of zero on the final exam, two-term suspension. Disciplinary probation for duration of UW undergraduate career. After appeal to FCSA, tribunal upheld the grade of zero and disciplinary probation, but concluded (vis-a-vis precedent re: cheating on final exams) that the case did not warrant suspension.
Two students' submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	2 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Student claimed that although he/she had received help from another student, he/she had not obtained any explicit information. The submitted assignments were similar or exactly the same in parts and there were multiple matching anomalies of spacing.	Undergraduate	1	One-term suspension, grade of -100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar.	Undergraduate Undergraduate	2 2	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career.

Three students submitted assignments were similar. Partial amnesty was granted to students who came forward on this own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate Undergraduate	1 1 1	Zero on the assignment. Disciplinary probation for duration of UW undergraduate career.
Two students wrote the final exam to clear an 'INC' from the year. Nothing had been noticed during the writing of the exam, but when the exam was being marked, suspicious similarities were noticed. When the seating chart was checked, it was determined that the two students had been sitting beside each other. The evidence suggested that the copying was either mutual or unidirectional from the second student to first student. It was unfortunate that the proctors did not notice any inappropriate activity during the exam, but the similarities between the two exam papers, combined with the adjacency of the students during the examination, provided very strong evidence that cheating occurred. There was nothing in the response to indicate that one student was an innocent victim, a possibility that has seemed unlikely from the beginning because of the answer to a specific question.	Undergraduate Undergraduate	2 2	Both students: Two-term suspension, grade of zero on the final exam. Disciplinary probation for duration of UW undergraduate career. Appealed to FCSSA; decision upheld.
Two students' submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
This was a group assignment. Part of the material was similar to a submission from a previous term.	Undergraduate	3	Zero on assignment. Disciplinary probation for duration of UW undergraduate career. For the other two students in the group, since they were not involved, no penalty will be given except the mark for the testing portion obtained from above student will be deducted from the group total.
Two students' submitted assignments were similar. Partial amnesty was granted to the students who came forward on their own, within a certain period of time, to admit cheating. These students came forward.	Undergraduate Undergraduate	1 1	Zero on assignment - mark penalty irrelevant as both WD'd the course. Disciplinary probation for duration of UW undergraduate career.
The submitted assignments were similar. Partial amnesty was granted to students who came forward on their own, within a certain period of time, to admit cheating. These students came forward. They copied from the third student without his/her knowledge or permission, therefore no penalty imposed to third student.	Undergraduate Undergraduate	1 1	First student: zero on assignment, mark penalty irrelevant as student WD in course. Second student: zero on assignment. Disciplinary probation for duration of UW undergraduate career for both. Third student - no penalty.
Two students' submitted assignments were similar and contained the "same interesting spacing and indentation".	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.

Two students' submitted assignments were identical. The second student admitted that he/she gave his/her assignment to the first student so he/she could check his/her work. The first student then copied his/her material.	Undergraduate Undergraduate	4 4	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The submitted assignment was similar to another student's. Both students were working side-by-side. The second student offered help to the first student, however, when he/she went to supper, he/she neglected to log off his/her workstation. The first student took the opportunity to copy his/her work.	Undergraduate	3	First student: Grade of zero on assignment and a 6% deduction from the final grade. Disciplinary probation for duration of UW undergraduate career. Second student not charged.
The instructor ran a check on two assignments; they had such a high match that he/she pulled the assignments to review them more closely. Based on the work, it was quite evident to the instructor that the material was copied or shared. The students admitted (to the instructor) that the first student gave a copy of his/her work to the second student and what was submitted was nearly identical.	Undergraduate Undergraduate	N/A 1	Both students received a grade of 9 on the assignment, worth 8% of their final grade.
Submitted assignment was similar to one submitted in a previous term. Each part of the submitted assignment contained his/her name. This casts doubt on his/her assertion that the parts were submitted accidentally, since there is no legitimate reason for him/her to have inserted his/her own name unless he/she was intending to submit them as his/her own. The claim that he/she accidentally edited the other student's work and then submitted it was not credible and, even if believed, would constitute an academic offence.	Undergraduate	2	One-term suspension, a grade of -100% on the assignment. Disciplinary probation for duration of UW undergraduate career. Appealed to FCSA; decision upheld.
The student transcribed what he/she thought were a friend's notes into his/her assignment, when in fact the notes were the comments, taken verbatim, of the assignment marker from a previous offering of the course. The student expressed remorse for his/her action.	Undergraduate	2	Zero on the assignment. No additional penalty is imposed. Disciplinary probation for duration of UW undergraduate career.
Some of his/her answers were identical to answers that the professor had made available to the students during a previous term.	Undergraduate	4	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
Two students' submitted assignments were similar. The first student was having problems with the assignment and the second student showed the first student his/her assignment. The first student spent enough time looking at the second student's assignment to replicate it almost exactly.	Undergraduate Undergraduate	1 1	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.

The second student said he/she received help from the first student. The first student e-mailed the second student his/her material and did the same with the third student.	Undergraduate Undergraduate Undergraduate	1 1 1	First and Second students: -100% on assignment, disciplinary probation for duration of UW undergraduate career. Third student: Deduct 5% from final mark, disciplinary probation for duration of UW undergraduate career. Since the third student WD'd the course - mark penalty irrelevant.
Three students submitted similar assignments. The second student claimed that he/she took the assignment from the third student without his/her knowledge and then used it to help his/her friends.	Undergraduate Undergraduate Undergraduate	2 2 2	Deduct 5% from final mark. Disciplinary probation for duration of UW undergraduate career. Third student - no charges laid.
The student submitted an assignment that was, with very minor changes, the same as the assignment he/she submitted a few days earlier in the same term. The assignment was worth 30% of the course grade. When queried, he/she admitted to the double submission.	Undergraduate	1	Zero grade for the assignment in question. Disciplinary probation for duration of UW undergraduate career.
Unauthorized aid, more pages of notes than permitted during a final exam.	Undergraduate	2	Letter of reprimand. Disciplinary probation for duration of UW undergraduate career.
A student submitted three reports in which the bulk of the material was plagiarized from the reports of an individual who took the course previously.	Undergraduate	4	Zero for the assignment and an additional 5% subtracted from the final grade in the course. Disciplinary probation for duration of UW undergraduate career.
Two students submitted reports in which there were numerous passages and phrases that were identical. The students were partners in this course, and claimed that the strong similarity in parts of these reports resulted from editing by the second student of the first student's report. The first student was agreeable to discussing this case via phone interview. Both students cooperated fully in the investigation.	Undergraduate Undergraduate	3 3	Zero for the assignment, minus an additional 5% from the final grade for the course. Disciplinary probation for duration of UW undergraduate career.
A Verification of Illness Form was confirmed to be that belonging to another student, taken without his/her knowledge or permission, as determined by the student whose document was misappropriated. This false VIF was identical to that used recently in another discipline case. The student was emailed twice requesting a meeting with him and there was no response.	Undergraduate	3	Zero in both assignments and subtract an additional 10% from the final course grade. Disciplinary probation for duration of UW undergraduate career.

Verification of Illness Form was confirmed to be that belonging to another student, taken without his/her permission, as determined during an interview with the student and the student whose document was misappropriated.	Undergraduate	3	Grade of 0 (zero) in the assignment and subtract an additional 5% from the final course grade. Disciplinary probation for duration of UW undergraduate career.
The student submitted last year's answers for this year's assignment. The question set is distinctly different.	Undergraduate	1	0% on assignment, subtract value of assignment from final grade in the course. Disciplinary probation for duration of UW undergraduate career.
One student obtained by surreptitious means a copy of an assignment authored by another classmate.	Undergraduate Undergraduate	3 3	Zero for assignment and an additional 5% subtracted from his/her final grade in the course. The student has cooperated fully in the investigation. Disciplinary probation for duration of UW undergraduate career.
The student submitted an assignment in which the content was largely derived from an assignment he/she purchased on-line. He/She admitted his/her guilt when confronted by the course instructor and the Associate Dean.	Undergraduate	4	Zero (0) for the assignment worth 15% of the total course grade, minus an additional 15% from the final course grade.
The student submitted his/her assignment in which substantial portions of the submission, at a minimum, were copied from assignments he/she completed when he/she took (and failed) the same course the previous year. The most telling evidence is that information provided was for a different project than the one given in the title of the submission and discussed in the report. Also, the date given in the title page is this year, whereas the body of the report indicates it was from the previous year.	Undergraduate	3	Zero for the assignment and value of assignment (5%) subtracted from the final grade in the course. Disciplinary probation for duration of UW undergraduate career.
The teaching assistant observed the student enter into discussion with the second student prior to the termination of the quiz. Email from the first student to the instructor admitted to his/her role in the infraction. Email from the second student to the instructor denied his/her cheating on this quiz.	Undergraduate Undergraduate	3 2	Both students: Zero (0) grade for the quiz as assigned by the course instructor. The student has accepted the penalty. Disciplinary probation for duration of UW undergraduate career.
The student claimed he/she attempted to submit the assignment from his/her home computer the day of the deadline, but ran into technical problems and therefore was not able to complete the task. He/She successfully submitted it the next day, after the deadline, using a library computer, but only after accessing the answers which were at that time posted electronically. There are time-stamped files that verify the sequence of events.	Undergraduate	1	Zero (0) on the assignment, minus an additional 5% from the final course grade. Disciplinary probation for duration of UW undergraduate career.

Two students presented near identical assignment reports, worth 10% of the final grade in the course.	Undergraduate	4	Zero (0) on the assignment. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	4	

Two students collaborated and submitted the same assignment. The assignment was completed in three parts, each building on the previous submission. The collaboration was not caught in the first two parts. The sharing became more blatant with each submission. The assignment was worth 30% of the final grade for the course.	Undergraduate	1	Zero for the assignment and an additional 5% subtracted from the final grade in the course. Disciplinary probation for duration of UW undergraduate career.
	Undergraduate	1	

## Misrepresentation

### Description

It was discovered by the UW Registrar's Office and the UW Police that several individuals, including these students, had obtained false admission credentials through fraudulent means.

### Degree

Undergraduate  
Undergraduate

### Year

1  
1

### Decision / Penalty

Expulsion

The student submitted altered grade reports to potential employers to gain employment for a co-op term.	Undergraduate	4	One-term suspension. The work term given a failing grade; convocation will be delayed; employer is to be notified by the student that grades submitted with the resume were incorrect and the student will be placed on disciplinary probation for the remainder of undergraduate studies at UW. A letter stating this penalty will be kept on file and will be considered when determining a penalty for any future offences.
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The student submitted falsified evaluation documents.	Undergraduate	3	Two-term suspension. The grade for the work term will be "Failed". The student will prepare a letter of apology to be approved by the Associate Dean, and then sent to the employer.
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Student submitted false edited reports to a potential employer during the process of seeking employment.	Undergraduate	3	The student was reprimanded, and will remain on disciplinary probation for the remainder of his/her undergraduate studies at UW.
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The student allegedly submitted altered unofficial transcripts to potential employers to gain employment for a co-op term.	Undergraduate	3	A letter will serve as a reprimand and a warning about the gravity of the offence. This letter will be kept on file and will be considered when determining a penalty for any future offences. Disciplinary probation for duration of UW undergraduate career.
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The student submitted altered grade reports to potential employers to gain employment for a co-op term.	Undergraduate	3	The work term will be given a failing grade; the student will be suspended from the University for two-terms; a letter stating this penalty will be kept on file and will be considered when determining a penalty for any future offences. Disciplinary probation for duration of UW undergraduate career.
The student submitted altered grade reports to potential employers to gain employment for a co-op term.	Undergraduate	4	One-term suspension; the work term will be given a failing grade; the student is not permitted to attend any courses during this time; the student must enrol in a regular co-op term; employer is to be notified by the student that grades submitted with the resume were incorrect and the student will be placed on disciplinary probation for the remainder of his/her undergraduate studies at UW. A letter stating this penalty will be kept on file and will be considered when determining a penalty for any future offences. Appealed to FCSA; decision upheld.
As indicated in the application procedures, all transcripts and reference letters are verified for authenticity. The receipt by the university of a valid transcript is a condition of admission. Discrepancies were found in the student's transcript from his/her previous institution. The discrepancies included ten altered grades on the transcript and incorrect English translation of the Certificate of Graduation. As part of the informal resolution, a deadline was set to arrange for an official academic transcript showing the awarding of a degree and graduation certificate to be sent direct from the previous institution. Those documents have not been received to date.	Graduate - Master's	N/A	Submission of false credentials for the purpose of gaining admission to a graduate program is a very serious offence. Expulsion.
The student submitted three letters of recommendation which appeared to have been written by a Lecturer in the department, a retired professor and a sessional lecturer. The Lecturer received a note of acknowledgement from the Director of Admissions, and this is when the deceit was realized.	Undergraduate	4	Three-term suspension. Student must take and pass a course in which ethics is a dominant theme. Disciplinary probation for duration of UW undergraduate career. The application has been removed from further consideration.

## Plagiarism

<u>Description</u>	<u>Degree</u>	<u>Year</u>	<u>Decision / Penalty</u>
This discipline case involved 86 students from various Faculties. Most of these students were first time offenders and their cases were handled informally. However, repeat offenders and their cases were handled formally by the Associate Dean. In addition, one student was charged with another discipline offence later in the same term. Half way through the term, the TAs of the course discovered cases of plagiarism while marking discussion topics posted on a discussion board. Two weeks later, the instructor of the course notified the class of the discovery and indicated that software would be used to check topics.	Undergraduate		Following consultation between the various faculties and Associate Deans, the instructor imposed a grade penalty of - 2.2 out of 2.2 for each occurrence of this offence. In addition, the students were placed on disciplinary probation for the remainder of their undergraduate studies at UW.
	76 students	1	
	3 students	2	
	5 students	3	
	2 students	4	
Passages of text were used without proper attribution.	Undergraduate	4	50% reduction of grade on final assignment (worth 25% of course grade). Disciplinary probation.

Significant sections of the student's work report were taken without citation from journal articles.	Undergraduate	4	Failed work report. Disciplinary probation.
Plagiarism in the thesis, including pages from published sources and drawing extensively on another student's work; there were also issues, on the part of both the student and the supervisor, about the timeliness in which the supervisor provided feedback to the student on drafts of the thesis and in which the student provided drafts of his/her material.	Graduate - Master's	N/A	Failure on the thesis and requirement to withdraw from the Master's program. Not appealed.
Sections of a co-op work report were taken from reference material without proper attribution. The sources of the quoted material were referenced, but the quoted passages were not indicated with quotation marks.	Undergraduate	4	Failure in work report. Disciplinary probation.
Passages of text were used without proper attribution.	Undergraduate	3	Grade of zero on final assignment (worth 25% of course grade). Disciplinary probation.
Student did not provide references for passages quoted in an assignment.	Non-degree	N/A	Mark of zero on assignment worth 30% of course grade. Disciplinary probation.
Passages of text were used without proper attribution.	Undergraduate	3	Grade of zero on final assignment (worth 25% of course grade). Disciplinary probation.
Passages of text were used without proper attribution.	Undergraduate	2	50% reduction of grade on final assignment (worth 25% of course grade). Disciplinary probation.

Passages of text were used without proper attribution.	Undergraduate	3	50% reduction of grade on final assignment (worth 25% of course grade). Disciplinary probation.
Passages of text were used without proper attribution.	Undergraduate	3	50% reduction of grade on final assignment (worth 25% of course grade). Disciplinary probation.
Text taken from the Internet was pasted into an assignment without attribution.	Undergraduate	1	Mark of zero on assignment, resulting a mark of 50 for the course; disciplinary probation.
<b>** Plagiarism involving Internet **</b>			
Passages of text were used without proper attribution.	Undergraduate	4	Grade of zero on final assignment (worth 25% of course grade). Disciplinary probation.
Instructor found evidence of plagiarism on a course assignment. Comparison with a webpage showed that the student paraphrased nearly the entire content of the webpage without making reference to it. Moreover, in six cases the student copied sentences and sub-clauses, word for word, without making reference to this source or indicating with quotation marks that they were direct quotations.	Undergraduate	3	Instructor imposed a penalty of zero on the assignment. In addition, the Associate Dean imposed disciplinary probation for the duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
The instructor found evidence of plagiarism in a course assignment.	Undergraduate	4	The case was handled informally with the instructor imposing a penalty of 15% against the final grade in the course and the Associate Dean placing the student on disciplinary probation for the remainder of the student's undergraduate studies at the University of Waterloo.
An assignment submitted by the student contained considerable portions of material drawn directly from a website, without quotation marks or citations. In a meeting with the Associate Dean, the student acknowledged that he/she had committed an academic offence, and apologized. He/She cited pressures of course-work and poor time management as factors contributing to his/her actions.	Undergraduate	3	Grade of zero on the assignment. Disciplinary probation.
<b>** Plagiarism involving Internet **</b>			

The course instructor found evidence of plagiarism in a course assignment.	Undergraduate	4	The instructor imposed a penalty of 15% against the final grade in the course and the Associate Dean placed the student on disciplinary probation for the remainder of the student's undergraduate studies at the University of Waterloo.
Instructor found evidence of verbatim sentences from two websites in major assignment submitted by student.	Undergraduate	2	Zero on assignment. Disciplinary probation.
<b>** Plagiarism involving Internet **</b>			
During a presentation part of it struck the instructor as atypical of the student's style. The instructor later discovered that a website was the source of the student's speech followed verbatim in the introduction and conclusion, as well as two out of three points of the body. Other parts were derived from a second website. The student later sent e-mail to the instructor admitting to plagiarism and apologized for it. The incident was reported by the course co-ordinator.	Undergraduate	2	Zero on the speech. Disciplinary probation.
<b>** Plagiarism involving Internet **</b>			
Instructor found evidence of plagiarism on a course assignment.	Undergraduate	3	Instructor imposed a penalty of re-submission and a grade deduction of 20% for the offence. In addition, the Associate Dean imposed disciplinary probation for the duration of undergraduate career.
An assignment submitted by the student contained several passages taken verbatim from various websites; there were no quotation marks or citations. In a meeting with the Associate Dean, the student initially asserted that he/she did not understand how to cite properly. It was pointed out that there were other passages in the assignment which were cited appropriately, demonstrating that the student did indeed understand the proper methods of citation. The student acknowledged that he/she had committed an academic offence and apologized for his/her behaviour.	Undergraduate	3	Zero grade on assignment. Disciplinary probation.
<b>** Plagiarism involving Internet **</b>			
An assignment submitted by student contained several passages taken verbatim from two different websites; there were no quotation marks or citations. In a meeting with the Associate Dean, the student asserted that he/she had handed in the wrong version of the assignment by accident, and was under a great deal of stress at the time. The student was informed that students are held responsible for the work that is submitted, and that having two different versions of an assignment, and accidentally submitted the wrong one, was not considered a viable excuse.	Undergraduate	4	Grade of zero on the assignment. Disciplinary probation.
<b>** Plagiarism involving Internet **</b>			
An assignment submitted by student contained passages taken verbatim from a website, with no quotation marks or citations. In a meeting with the Associate Dean, the student acknowledged that this constituted plagiarism, but that he/she had not put those passages in the assignment, rather the individual who had edited the assignment did so. The student was informed that having one's assignment edited also constituted an academic offence. Since the student did not seem aware that this was the case and freely offered this information, the Associate Dean agreed that an extra charge on these grounds would not be brought against the student.	Undergraduate	2	Zero on the assignment. Disciplinary probation for duration of undergraduate career.
<b>** Plagiarism involving Internet **</b>			

Instructor found evidence of plagiarism on the first part of a course assignment. In a meeting with the instructor, the student admitted that the second part of the assignment had also been plagiarized.	Undergraduate	4	Instructor imposed a grade of zero on the assignment (worth 30% of the course mark). The Associate Dean imposed disciplinary probation for duration of undergraduate career.
A course assignment submitted by the student contained substantial amounts of plagiarized text.	Undergraduate	2	Instructor imposed a grade penalty of zero on the assignment. The Associate Dean added disciplinary probation for the duration of undergraduate career.
Instructor found evidence of plagiarism on a course assignment. In a meeting with the instructor, the student was very remorseful, apologizing for his/her offence.	Undergraduate	2	Instructor imposed a grade penalty of zero on the assignment. The Associate Dean added disciplinary probation for duration of UW undergraduate career.
Instructor found evidence of plagiarism on course assignment. In correspondence with the instructor, the student indicated that he/she was not aware of the website where the instructor had found the passages. The student asked the Associate Dean to review imposition of zero on the assignment by the instructor. In examining the material, the Associate Dean found one entire page of the brief assignment to have been copied verbatim from two websites. The Associate Dean informed the student that failing to reference one website was no different than failing to cite the other one which provided evidence that the passages were not written by the student. The student claimed it to have been an "honest mistake". <b>** Plagiarism involving Internet **</b>	Undergraduate	3	The Associate Dean upheld the penalty of zero on the assignment imposed by the instructor and also imposed disciplinary probation for the duration of the student's UW undergraduate career.
A final take-home examination submitted to the instructor, both electronically and in hard copy format contained significant portions which were plagiarized. These passages were taken verbatim or almost verbatim from websites and from the course notes, without quotation marks or citations. A separate course assignment that was submitted contained a brief plagiarized passage (a set of very distinctive phrases also plagiarized in the final exam), as well as a pair of paragraphs which were used (verbatim) in the final exam. There is no evidence that anyone other than the student wrote the two paragraphs in question; nevertheless, the use of this material in two separate course requirements does constitute double submission, which was not authorized by the instructor. <b>** Plagiarism involving Internet **</b>	Undergraduate	3	A reduction of 10% in the grade on the assignment; a grade of 9 on the final examination; a failing grade in the course; one-term suspension. Appealed to FCSA; decision upheld.
A lengthy assignment submitted by student contained very extensive passages taken verbatim from a variety of websites. Bracketed citations were very infrequent or missing altogether, and nowhere was there any indication by the use of quotation marks that this material was not written by the student. In an e-mail to the Associate Dean, the student claimed that he/she had "quoted the sources to my best" and had mentioned all the sources at the end of the assignment. There was a list of websites appended to the assignment, but the presence of these in a bibliographic attachment in no way compensates for the lack of citations or the absence of quotation marks in the body of the assignment. <b>** Plagiarism involving Internet **</b>	Undergraduate	2	Grade of zero on the assignment. Disciplinary probation.

Instructor found evidence of plagiarism on assignment. Some of the content was plagiarized from Internet sites.	Undergraduate	2	Instructor imposed a grade penalty of zero on the assignment. In addition, the Associate Dean imposed disciplinary probation for the duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Two postings made by the student to the tutorial group forum contained substantial portions of material taken verbatim or paraphrased from a website. The website was not referenced. In an interview with the Associate Dean, the student acknowledged that what he/she had done constituted an academic offence.	Undergraduate	3	Zero on the posting segment of the course requirements (=10% reduction in the final course grade; the student is not required to do any further postings unless he/she chooses).
<b>** Plagiarism involving Internet **</b>			
An assignment submitted by the student contained substantial portions that were plagiarized.	Undergraduate	1	Grade of zero on assignment. Disciplinary probation.
<b>** Plagiarism involving Internet **</b>			
Instructor found evidence of plagiarism on a course assignment.	Undergraduate	2	Instructor imposed a penalty of re-submission and a grade deduction of 20% for the offence. In addition, the Associate Dean imposed disciplinary probation for the duration of UW undergraduate career.
The student registered at another institution, but taking a course at UW, submitted a plagiarized assignment. When challenged, acknowledged that the work was plagiarized and agreed to a grade of zero on the assignment.	Undergraduate	N/A	Zero on the assignment, resulting in a grade of 50% in the course. The case was referred to the authorities at the other institution, who confirmed that this was a first offence and agreed that the grade penalty was appropriate. UW records do not indicate whether the other institution had imposed disciplinary probation.
Instructor found evidence of plagiarism on a course assignment.	Undergraduate	3	Instructor imposed a grade penalty of zero on the assignment. In addition, the Associate Dean imposed disciplinary probation for the remainder of the student's undergraduate career.
A report submitted by the student that contained a significant amount of material taken from the Internet without being cited in an appropriate manner.	Undergraduate	4	Final grade in the course is to be based on 0 (zero) for the Report as well as a deduction of 5% from the final grade. Disciplinary probation for duration of UW undergraduate career
<b>** Plagiarism involving Internet **</b>			

The student handed in an assignment with exact information copied from a source, even though the instructor had announced that it was not permissible to use it. The student also did not cite the source.	Undergraduate	4	The student shall receive a 0 (zero) on the assignment, and if that assignment has the value of less than 5% of the final grade an additional penalty shall be assigned where the minimum penalty is 5%. Disciplinary probation for duration of UW undergraduate career
Student's course element was copied from a website.	Undergraduate	4	The student shall receive a grade of 0 (zero) on the course element, with an additional 5% added penalty if the course element has a value of less than 5% of the final grade. Disciplinary probation for duration of UW undergraduate career
<b>** Plagiarism involving Internet **</b>			
A routine check of an assignment revealed a strong similarity to an assignment of another student. After investigation it was discovered that much of the duplication was in a quote taken from a website. The student failed to reference the quotation.	Undergraduate	1	Grade of 0 (zero) on the assignment; the student shall also complete a case study and is given a letter of reprimand.
<b>** Plagiarism involving Internet **</b>			
The student submitted a work-term report with a significant amount of information copied from another source but not cited. Investigation included a review of the work-term report and a list of websites utilized by the student; a response letter from the student with an explanation of the actions taken to prepare the report as well as admission of guilt.	Undergraduate	4	Grade of unsatisfactory (38) for this work-term report. The student shall also prepare a 15 page essay on Plagiarism and the Internet. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
The student submitted an assignment with a significant amount of copied material from an online service. Investigation included a list of the websites that the student used in preparing the assignment and a letter from the student describing the events in preparation of the assignment, as well as admitting guilt.	Undergraduate	1	Re-submit an acceptable assignment in a time frame specified by the Associate Dean. The student shall take five extra courses chosen by the Associate Dean, and obtain an average of at least 60%; none of the courses will count toward the student's undergraduate degree. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Plagiarism on an assignment.	Undergraduate	4	0% on assignment.
<b>** Plagiarism involving Internet **</b>			
Plagiarism of web and unpublished materials in major assignment.	Graduate - Master's	N/A	Disciplinary probation for the duration of UW graduate career and requirement that future submissions of work be reviewed for plagiarism before being reviewed for substance.
<b>** Plagiarism involving Internet **</b>			

Assignment was almost a verbatim copy of a large portion of another assignment.	Graduate - Master's	N/A	Grade of 26% in the one course. Student will need to make up the course in order to fulfill the requirements of Master's degree. The student needs to complete four more courses and attain a grade in each course high enough to maintain an overall average of 70%. The student will be placed on probation. A second plagiarism/offence of any kind will result in student being asked to withdraw from the University. The student will attend the Writing Workshop to get extra help on how to avoid plagiarism in assignments. Disciplinary probation for duration of UW graduate career.
Sections of assignment taken verbatim from three different websites. Student omitted one or two references and did plagiarize approximately two paragraphs of content. The rest of the assignment was properly referenced.	Undergraduate	3	15% penalty applied to assignment (worth 25% of final grade). Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Information was copied from a website without properly acknowledging or referencing the source.	Undergraduate	2	0% on assignment. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Student submitted an assignment in which the organizational outline and heading as well as entire sentences were taken from a website.	Undergraduate	1	0% on assignment. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Added unreferenced quotes from a website to an assignment.	Undergraduate	1	0% on assignment worth 15% of final grade. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Material taken from Internet sources and not properly sourced.	Undergraduate	2	0% on assignment worth 6% of the final grade. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
3 cases of plagiarism and several uncited Internet sources throughout assignments in all three courses.	Undergraduate	3	A grade of zero (0) for the plagiarism charges and one-term suspension. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			

The student took material verbatim from his/her sources without appropriate acknowledgement.	Undergraduate	4	Zero on assignment. Disciplinary probation for duration of UW undergraduate career.
The submitted final assignment contained quotations which were not enclosed in quotation marks and did not have a source indicated.	Undergraduate	2	Zero on final assignment. Disciplinary probation for duration of UW undergraduate career.
Student submitted an assignment that contained material taken without attribution from the solutions manual for the textbook.	Undergraduate	4	No marks for the assignment and a penalty of -100% on those questions affected by plagiarism. Suspension will not be given for this second offence given the comparatively minor and probably unintentional nature of the offence. Under the circumstances, the rarely used option of a penalty on the affected questions only was selected; however, since suspension was not assigned a more-severe grade penalty was assessed. Disciplinary probation for duration of UW undergraduate career.
He/She was having a problem with his/her computer and lost some of his/her work, so instead of doing it again, decided to submit something from the web. The web work was quite advanced and so he/she also attempted to get bonus marks on the assignment.	Undergraduate	1	No marks on for the assignment, 10% final grade deduction. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
He/She copied the answers for two questions on the assignment word-for-word from the textbook solutions manual.	Undergraduate	4	-100% on assignment. Disciplinary probation for duration of UW undergraduate career.
Student submitted a copy of an on-line article as his/her own work.	Undergraduate	1	Zero on the assignment. Disciplinary probation for duration of UW undergraduate career.
Student submitted a copy of an on-line article as his/her own work.	Undergraduate	1	A grade of zero on the assignment. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			

Much of the content of an assignment was derived from a website. The instructions for this assignment stated clearly that Internet resources were not to be used. A number of passages in his/her submission were derived from the online source, which was not cited.	Undergraduate	3	In light of this case having been unresolved for well over two years, it would be unfair to the student in question, who has the right to a timely investigation and implementation of any consequent penalty. This case evidently fell between the cracks and it remains uncertain as to how this happened. The Associate Dean and instructor discussed this case and agreed to replacing the UR with NCR (credit not granted, no specific mark is given, failure reported) is the fairest way to proceed. The course will appear on the transcript, but it will not affect the student's average, which is satisfactory. The student was contacted by email and he/she is agreeable to this course of action.
<b>** Plagiarism involving Internet **</b>			
The responses to some questions in two different assignments repeated the instructor's work, almost word-for-word, with only small changes in wording, organization or order of presentation. A phone interview was conducted in which no credible explanation was offered for this coincidence.	Undergraduate	1	Zero (0) for both assignments, minus an additional 5% from the course grade. Disciplinary probation for duration of UW undergraduate career.
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The student submitted two assignments in which there are passages and phrases taken verbatim from web sources on these topics without appropriate attribution.	Undergraduate	4	Zero for both assignments. No further grade penalty applied. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
The student's assignment included selected passages identified as having been plagiarized from a website.	Undergraduate	2	Zero (0) for assignment, minus an additional 5% from the final term grade. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
The pages of student's assignment largely consisted of plagiarized and unreferenced material.	Undergraduate	4	Zero (0) on the assignment. Disciplinary probation for duration of UW undergraduate career.
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Student plagiarized passages in his/her assignment from an unattributed Internet source.	Undergraduate	2	Zero (0) on the assignment. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			
Student's assignment source was copied from a website.	Undergraduate	2	Zero (0) on the assignment, minus an additional 5% from the final course grade. Disciplinary probation for duration of UW undergraduate career.
<b>** Plagiarism involving Internet **</b>			

Substantial portions of an assignment submitted by the student were taken verbatim and without citation from other sources. The student was invited to meet the Associate Dean but did not pursue the offer.	Undergraduate	3	Zero (0) on the assignment. Disciplinary probation for duration of UW undergraduate career
Substantial portions of an assignment submitted by the student were taken verbatim and without citation from other sources. The student was invited to meet the Associate Dean but did not pursue the offer.	Undergraduate	2	Zero (0) on the assignment. Disciplinary probation for duration of UW undergraduate career.
Substantial portions of an assignment submitted by the student were taken verbatim and without citation from other sources. In a meeting with the Associate Dean the student indicated that he/she was experiencing personal problems during the term and acknowledged that he/she had committed an academic offence.	Undergraduate	4	Zero (0) on the assignment. Disciplinary probation for duration of UW undergraduate career.

### **Unethical, Disruptive or Aberrant Behaviour**

<b>Description</b>	<b>Degree</b>	<b>Year</b>	<b>Decision / Penalty</b>
The student exhibited in-class behaviour that was troubling and disruptive, particularly on one occasion when the class was writing a midterm. The student arrived late and disrupted the class, insisting on sitting where the student chose rather than where the instructor indicated. During the course of the midterm the student disrupted the class further by making comments. The student also wrote a number of obscenities on the midterm itself, the tone of which indicated considerable stress and anger which appeared to be directed against the instructor. The instructor reported the student's behaviour to the Association Dean who, in turn, discussed the matter with the UW Police.	Undergraduate	3	Letter of apology to the instructor (already written); reprimand and warning. Disciplinary probation for duration of UW undergraduate career.
Set fires to name tags on UW student residence doors and, eventually, sprayed the T-shirt of another student and set fire to him/her. Both students participated in putting out the fire before any damage was done to the second student. Shortly after that, the first student again set fire to the second student, this time to the back of the t-shirt. Again, it was put out before any damage was done to the second student.	Undergraduate	1	Two-term suspension and 100 hours of community service (in consultation with the Associate Dean). Any future infractions will meet with a significantly stiffer penalty; any actions of a nature similar or analogous to those described here will very likely mean expulsion. This case/appeal was reported in the 2004-05 summary as under way. Appealed to FCSA; decision upheld.
Student admitted to posting anonymous untrue and disparaging comments about the course. The student wrote an apology letter to the professor.	Undergraduate	3	Letter of reprimand. Disciplinary probation for duration of UW undergraduate career.